To: La Salle Faculty and Staff  
From: Rosemarie Veltri, Coordinator of Conference & Guest Services  
Re: Off Campus Group Information

This summer, the Conference and Guest Services Unit hosted over 25 different programs, which encompassed over 6,000 guests and visitors to our campus. The various programs held on our campus used our facilities as well as our housing. Some groups were the Pennsylvania Ballet Community Outreach, various High School and Grade School graduations, Educational Programs, such as the Graduate Religion and Advanced Placement, as well as, the Lasallian Volunteers and the New Teachers’ Institute.

Throughout the academic year, this office continues to host various groups on campus and I wanted to take this opportunity to explain the services that are available through the Conference and Guest Services Unit here at La Salle University.

“Off Campus Clients/Groups” are defined as those groups, not affiliated with La Salle University, but whom the University deems appropriate to host. “Off Campus Clients/Groups” need to follow certain procedures, which are in place to ensure the success and the safety of the event. Conference and Guest Services exists to better serve and accommodate the ever-growing need to host and organize the “Off Campus” events and programs, which take place at LaSalle University throughout the year.

The Conference and Guest Services Office provides the Off Campus group with the scheduling, planning and execution of the particular conference, workshop, seminar, etc. This office also provides the Off Campus group with all of the necessary information and paperwork involved in the approval and confirmation process, such as contracts and mandatory Liability Insurance requirements. The Conference and Guest Services Office will also streamline the reservation requests with other university departments, such as Administrative Services, Food Services, University Advancement, Physical Facilities, Security and other offices in order to provide the proper coordination, execution and success of the event.

Call the Conference and Guest Services Office at (215) 951-1943, if you are unclear about a group’s status or if you know of a group that would like to know more about Conference and Guest Services.

Keep in mind that the facility needs, which any group, On Campus or Off Campus, may be requesting, i.e. tables, chairs, AV equipment, may be unavailable due to other activities on campus. In this case, it may be necessary to contract with an outside vendor to furnish your event. The vendor information can be supplied upon request.

Look for the new website that’s on the way with information regarding Conference and Guests Services!

Students, who are planning events, should contact the Programming Center for assistance.

• This center is located in the Student Union, Room 307, X5044.

Please, let me know if you have any questions regarding this information.
Concert and Lecture Series

Please join us on October 28 at 4pm in the La Salle University Chapel for a performance of Andrea Clearfield's, "Into the Falcon's Eye." The work was commissioned in 2003 by Froydis Ree Wekre, and will be performed by Cynthia Carr (horn), Jason Ayoub (horn) and Julie Nishimura (piano).

The concert is part of La Salle University's series on Women in the Arts and is sponsored by the Concert and Lecture Series, the Provost's Office, the Program in Women's Studies and the Fine Arts Department.

ResNet

This is to announce that as of Tuesday October 19th, the IT Department launched voicemail in a portion of the La Salle residence halls free of charge. Residence hall voicemail was announced to the remainder of the halls on Thursday October 21st. Each resident student received an e-mail in their La Salle e-mail account with a link to retrieve their individual mailbox information.

Online resources are available to assist in the setup and use of the residence hall voicemail at http://www.lasalle.edu/admin/it/resnet/resnet_voicemail.htm

Thank you to Ed Nickerson, Tony Walker, Shawn Green, and Rob Schickling for all their amazing efforts!
Diplomat In Residence Program 2004 Fall Lecture Series

The Rwandan Genocide: Lessons for the Sudan Crisis and Beyond

- In Rwanda, over the course of only **100 days**, a stupefying **1,000,000 people** were slaughtered.
- **More than 67% of women** who were raped in 1994 during the Rwandan genocide are now facing death from AIDS.
- **More than 1.9 million people** in south and central Sudan have died in the past **17 years** as a result of Sudan's civil war.
- **More than 1.7 million people** now face food shortages in Sudan.

**Confirmed speakers:**

**Ambassador Stanislas Kamanzi**
Republic of Rwanda to the United Nations

**Pastor Carl H. Wilkens**
The only American who stayed in Rwanda during the genocide, featured in the PBS documentary "Ghosts of Rwanda".

**Jemera Rone**
Human Rights Watch – Africa Division
Sudan Researcher/Specialist

**Thursday, November 4**
**12:30 PM - 2:00 PM**
**Dunleavy Room**

Free and Open to the Public
ACTIVITIES FUNDING BOARD MEETING MINUTES 10/7/04

MEMBERS PRESENT: Peter Ajak, Gerry Ballough, Luke Bollerman, Mike Farrell, Donna Fiedler, Ed Fitzpatrick, Lasella Hall (chair of meeting), Allen Jordan, Patrick Spicer, Tim Ward, Chris Kazmierczak (co-chair), Pete Lafferty (co-chair)

MEMBERS NOT PRESENT: Mark Badstubner, Ricardo Johnson, Sean Lavelle

Board Business I/La Salle Rugby Football Union

The members of the Rugby Football Union are requesting $2,186.13 for 36 new rugby jerseys.

MOTION: Tim Ward to allot $2,186.13 for this request.
SECOND: Luke Bollerman
VOTE: In favor: 8    Opposed: 1    Abstain: 1

Board Business II/African-American Student League (AASL)

Members of AASL are requesting $3,237.41 to attend the National Black Student Leadership Conference in Arlington, VA, to be held January 6-9, 2005.

MOTION: Mike Farrell to allot $3,237.41 for this program.
SECOND: Luke Bollerman
VOTE: In favor: 6    Opposed: 1    Abstain: 1

Note: The Board mandated that four of the eight conference attendees must have non-senior class academic standing.
Sports and Campus Events

La Salle University
2004-2005
Men’s Basketball Season Ticket Order Form

November
Sat. 20  JAMES MADISON  6:05 PM
Tue. 30  USC  7:05 PM

December
Sat. 4  PENNSYLVANIA (@Palestra)  BIG 5 DOUBLE HEADER  1:00 PM
Wed. 8  CENTRAL CONNECTICUT  7:05 PM
Sat. 11  VILLANOVA (@Palestra)  3:00 PM

January
Tue. 11  FLORIDA INTERNATIONAL  7:05 PM
Sat. 15  SAINT JOSEPH’S (@Palestra)  2:05 PM
Wed. 19  GEORGE WASHINGTON  7:05 PM
Wed. 26  RICHMOND  7:05 PM
Sat. 29  DUQUESNE  2:05 PM

February
Sat. 6  FORDHAM  2:05 PM
Sat. 12  DAYTON  4:05 PM
Sat. 19  MASSACHUSETTS  2:05 PM
Sun. 27  XAVIER  2:05 PM

Season Ticket Plans
V.I.P. $260.00
Gold Plan $220.00
Blue Plan $175.00

{Explorer Club members (Varsity level and above) receive priority consideration for chairback seating}

RETURN ORDER FORM TO:
La Salle University
Athletic Ticket Office
BOX 805

Name
Address ____________________________ Email ____________________________
City __________________________________ State __________ ZIP __________
Season Tickets ___________________________ Quantity __________

Total ___________________________

V.I.P. @ $260.00 __________
Gold Plan @ $220.00 __________
Blue Plan @ $175.00 __________

TOTAL ___________________________

(MasterCard/Visa/Amex)
Credit Card # ___________________________ Exp. Date __________

For more information please call 951-1999 or email tickets@lasalle.edu
Sports and Campus Events

Upcoming Events

10/22  Men’s Soccer vs. RHODE ISLAND  3:00 pm
10/22  Women’s Soccer at Rhode Island  7:00 pm
10/23  Football vs. MARIST            1:00 pm
10/23  Field Hockey vs. TEMPLE        1:00 pm
10/24  Field Hockey vs. SAINT JOSEPH’S 12:00 pm
10/24  Men’s Soccer vs. MASSACHUSETTES 1:00 pm
10/24  Women’s Soccer at U Mass       1:00 pm
10/26  Field Hockey at Villanova      4:00 pm
10/27  Volleyball at FDU              7:00 pm

Class of ’05 royalty crowned

Of the 41 candidates, Greg Baker and Stephanie Perrone became the 2004 Homecoming King and Queen while a crowd of over 3,000 football fans looked on at McCarthy Stadium.

Nicole Schwartz and Matthew Joram were the first runners up. Julie Pompizzi and Thomas DiCamillo were the second runners up.
ASSISTANT DIRECTOR OF DEVELOPMENT

La Salle University seeks an Assistant Director of Development. The Assistant Director of Development practices a strategic, customized plan of activities to result in increased philanthropic gifts from alumni. Thus, the Assistant Director of Development is responsible for identifying, cultivating, soliciting and providing stewardship for University constituencies for charitable gifts. Part of this process will also include identifying prospects with Major Gift capacity and referring them to the Major Gift Officers for further cultivation. This position is entry level and has a full benefits package, including tuition remission.

Send cover letter, resume, salary requirements and three (3) references to: Ms. Terry Travis, Assistant Vice President for Development, La Salle University, Box 809, 1900 W. Olney Avenue, Philadelphia, PA 19141.

Political Science Chairperson

The Department of Political Science at La Salle University invites applications for the position of Chair. The Department seeks a dynamic person to build and expand a department of 4 full-time faculty and over 110 students majoring in political science or public administration. The successful candidate is expected to possess a doctorate in Political Science, a strong commitment to teaching and scholarship, and administrative experience in a leadership position or role. Rank and compensation are negotiable.

Review of applications will begin November 15, 2004 and continue until the position is filled.

Applicants should submit an application letter, curriculum vitae, evidence of teaching excellence and leadership potential or expertise, and the names and contact information of three references to:

Dr. Elizabeth A. Paulin
Department of Political Science
La Salle University
1900 West Olney Avenue
Philadelphia, PA 19141.
La Salle University is a Roman Catholic University in the tradition of the De La Salle Christian Brothers. La Salle University is an Equal Opportunity/Affirmative Action Employer 215-951-1013

Undergraduate Nursing Program

The Undergraduate Nursing Program is currently seeking to fill the position of Administrative Assistant III for the School of Nursing. Qualified applicants should possess a working knowledge of Microsoft Office for Windows (Microsoft Word, Excel, and Access), effective communication skills, and organizational abilities for maintaining Program records, scheduling appointments, planning Program activities, tracking Program outcomes, and assistance with overall programmatic needs. High School Diploma/GED required. Full benefits include tuition remission.

Applicants should submit a detailed resume, salary requirements, and employment references by October 29, 2004 to: Ms. Mary Dorr, Assistant Dean, School of Nursing, La Salle University, Box 808, 1900 West Olney Avenue, Philadelphia, PA 19141.

Assistant Professors of History

The History Department of La Salle University seeks candidates for two full-time, tenure-track positions beginning in the fall semester of 2005. Applicants must have Ph.D. by August and be able to teach survey courses in Global History as well as undergraduate and graduate courses in their specializations. Areas of interest include Modern Central and Eastern European History, the Middle East, and South Asia. Successful candidates should have strong grounding in oral and social history.

Please send c.v. and three letters of reference by December 10, 2004 to:

Charles A. Desnoyers, Chair
History Department, La Salle University
1900 W. Olney Avenue
Philadelphia, PA 19141-1199
email: desnoyer@lasalle.edu
Procedures for Submitting Items for Inclusion in the Campus News

All information must be submitted electronically as text by selecting a web form located in the Campus News channel in the mylasalle portal (located in the Staff Services Tab).

- Accompanying graphics may be submitted separately in the following manner:
  - via e-mail to the campusnews@lasalle.edu. The article title must be included in the subject line of the e-mail.
  - via 1/4 floppy disk or CD
  - will be limited to one per article, unless a specific need for additional graphics is articulated. (EX: If La Salle and another organization partner for an event, the logos of both La Salle and the partnering organization would certainly be permissible.)

- PLEASE NOTE THE FOLLOWING: Graphics submitted may be resized to fit the document layout. Logos, signatures, and other graphics that are likely to used frequently can be kept on file for future use. Please add a comment to this effect when you submit your graphic.

If you have any questions or need assistance...

We realize that the community is being asked to work a bit differently in terms of submitting articles to be included in the Campus News.

By supplying standard web forms for your use, we are attempting to create efficient processes that will make it easier for you to submit articles. For example, employment postings will be automatically routed to the appropriate individuals in Human Resources for review prior to being sent to the Campus News.

We very much appreciate your patience and your cooperation with these new procedures.

If you need assistance with submissions, please contact Jim Sell at 215-991-3615 or jsell@lasalle.edu

Sam Pino at pino@lasalle.edu (X1039)
Mail and Duplicating

Jim Sell at jsell@lasalle.edu (X3615)
Portal Communications

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Deadlines for Submission

- General News, Meeting Minutes, Events, and Other News: **Wednesday at 4:00 PM**
- **NEW!** Positions of Employment at La Salle University: **Monday at 2:00 PM**