DIPLOMAT-IN-RESIDENCE PROGRAM

Spring Lecture Series

Why War with Iraq is Not in the U.S. National Interest

A lecture by

Professor Stephen M. Walt
Harvard University
John F. Kennedy School of Government

Thursday, February 13, 2003
Union Ballroom
12:45 pm - 2:30 pm

Board of Trustees Student Affairs Committee  
University Student Affairs Committee  
Division of Student Affairs Leadership Team  
Joint Meeting Minutes  
January 15, 2003

Present: Board of Trustees Student Affairs Committee members L. Ellerson (chair), Br. J. Johnston, Br. J. Mahon, L. McKenna, T. Wahl; Provost Dr. R. Nigro; University Student Affairs Committee members Dr. J. Cicala (chair), T. Abrahamian, T. Dow, Dr. R. Chapman, N. Schwartz, S. Shaver; Division of Student Affairs Leadership Team members Br. C. Echelmeier, J. Humma, Dr. L. Neubauer.

Br. Echelmeier united us in a moment of prayer and reflection to begin our meeting.

Copies of the Division of Student Affairs mid-year report to the Provost were distributed to the members of both committees.

Our discussion today focused solely on the topic for which this special joint meeting was called, an examination of issues surrounding and University policies, procedures, and practices pertaining to parental/family notification in connection with student disciplinary matters. Materials were distributed prior to today’s meeting regarding the Family Educational Rights and Privacy Act (FERPA), the federal legislation that governs both access to and release of students’ educational records, including disciplinary records; current issues and trends, as well as pros and cons, regarding parental/family notification, particularly in connection with incidents involving the abuse of alcohol and other drugs, courtesy of the Inter-Association Task Force (IATF) on Alcohol and Other Substance Abuse Issues; and the University’s statements of policy regarding access to and release of students’ educational records, with particular emphasis on statements that specifically refer to students’ disciplinary records.

Using as reference the previously-distributed reference materials, Dr. Cicala framed our discussion with a brief review of FERPA, calling specific attention to the two key areas of rights it seeks to codify and protect – the rights of families and/or students (see below) to access and inspection of educational records, as defined in the legislation, and the rights of families and/or students (see below) to prevent unauthorized disclosure of those records, except as provided for by law – and two provisions critical to the formulation, implementation, and review or discussion of University policies, procedures, and practices – the transfer of FERPA rights from families to students when students reach the age of 18 or enroll in a school beyond the high school level and the option, but
not the requirement, that educational records, including disciplinary records, may be disclosed to the parents of students who are dependent for income tax purposes, an option that was expanded with regard to incidents involving violations of alcohol and other drug violations when the federal Higher Education Act was reauthorized in 1998.

Dr. Cicala presented next a brief overview of the University’s policies, procedures, and practices pertaining to parental/family notification in connection with student disciplinary matters. Two items were distributed for further reference and are appended to these minutes for the benefit of those who could not attend. The first was a sample of the letter we adopted in fall, 2002 to notify parents/guardians of students’ disciplinary status, when called for by the policies we revised during 2000-2001 and adopted in 2001-2002, i.e., when a change in a student’s housing or enrollment status is imminent because of one or more violations of our rules and regulations. The second was a sample of the letter we have employed since fall, 2000 to advise students found to have been excessively intoxicated to the point that medical attention is required that there will be contact between their parents/guardians and the University.

It was noted that there were, in the fall, 2002 semester, 53 formal notifications of parents/guardians in connection with student discipline. 38 notifications were made by means of the first letter described above, to which six parents/guardians responded for further information or discussion, and 15 were made by direct telephone contact, when such contact was more appropriate. The number 53 represents 12% of the 443 judicial cases in which students were found responsible for violations of our rules and regulations. Ten contacts were made with parents/guardians following the issue of an excessive intoxication notification letter. It was further noted that our policies and procedures have been adopted after consideration by and consultation with both administrative officers and the appropriate University governance bodies, in consonance with the recommendations made by the IATF, and that consideration and consultation continue in such consonance, as evidenced by our meeting today.

Lively discussion revealed a wide range of opinions and recommendations regarding both current and potential policies, procedures, and practices. Members of each represented constituency expressed views at both poles of the discussion continuum, from expansion to elimination of parental/family notification, and at points between the poles. Two general themes emerged from a thought-provoking discussion: that the University’s current policies, procedures, and practices were generally endorsed by the participants as reasonable, in consonance with the relevant legislation, and educationally purposeful; and that future discussion should be informed by quantitative and qualitative research, to be initiated this year, regarding the actual and perceived effectiveness of our notification processes. It was noted, as well, that the philosophical and practical issues raised during both today’s discussion and those to come may also be informative to discussions of parental/family notification policies in connection with academic records, access to which also is governed by FERPA, and medical and psychological counseling records, which are primarily governed by state laws regarding health care and professional licensure and by binding codes of professional ethics.

Appended: Sample parental/family notification letters.
Health Advisory Committee Minutes – January 22, 2003

Present: Co-chairs: Lane B. Neubauer, Dina Oleksiak; Members: Nick Angerosa, Earl Goldberg, Kristal Hankinson, Ricky Palladino, Scott Tajarian, Mary Ellen Wydan, Bonni Zetick
Absent: Colleen Bauer, Sister Eileen McGowan, Danielle Landwher, Chris Mickel, Guest: Anne Bullard

I. Possible Change in Meeting Time
A. Since two out of three of our student representatives have class during the meeting times that were set up for this semester, it was suggested that we shift the meeting time from 2:00 to 1:00.
B. Majority of group members were in favor of the new time.

II. Health Fair Update
A. Approximately 20 vendors have been lined up to participate in this year’s health fair.
B. Interesting variety of topics will be presented, both on and off campus groups participating.
C. Discussion about a private company who approached the committee about having a booth to distribute free samples of weight loss products; committee decided to not include the company in the health fair due to concerns about the products being marketed.
D. Funding proposal is being worked on and will be submitted to the Funding Board by the Jan. 30th proposal due date.

III. Smoking Survey
A. A first draft of a potential “smoking survey” to be distributed to faculty and staff was presented to the committee.
B. Purpose of the survey
   i. To gather information as to the extent of smoking that occurs in Classroom and Administrative buildings.
   ii. To find out if faculty and staff are aware of the current smoking policy.
   iii. To survey attitudes about the current smoking policy.
C. Many good suggestions for improvements were made about the first draft. Changes will be implemented and edited copy will be distributed and discussed at the next HAC meeting.
D. Distribution to faculty and staff of the finalized version will take place via Campus News.
E. Health Advisory Committee members will approach University departments and organizations to ask about sponsoring the smoking survey.

IV. OSHA issues
A. Human Resources is working on how to approach OSHA issues and how to identify staff who handle body fluids and/or who come in contact with bloodborne pathogens.
B. Several serious concerns have been brought to HAC members regarding staff handling bodily fluids without proper safety training.

V. Ethical and Religious Directives for Catholic Health Care Services
A. Bill Van Buskirk (IRB chair) was contacted to review the “Directives” which refer to research procedures.
B. After reviewing the document, Dr. Van Buskirk wrote to the HAC: "There is no conflict between the directives in Ethical and Religious Directives for Catholic Health Care Services and the IRB norms at La Salle”.
C. This completes the review process. La Salle University is in compliance with the “Directives”. HAC 2002-2003 Goal VI has been met.

VI. Defibrillator Update
A. Dina updated the committee about La Salle University’s purchase of 5 Automated External Defibrillators!
B. This issue has been taken over by the Safety and Security Committee. Therefore, some questions that were asked by HAC members such as where the AED’s are being housed and which staff are being trained were unable to be answered. It was suggested that Bob Levins be invited to our next HAC meeting. Mr. Levins has been contacted and will be attending the February HAC meeting.

V. ADA issues
A. Mike Lopacki has been invited to attend the April HAC meeting to update the committee on progress made towards addressing ADA compliance issues.
B. Concerns expressed about the Manor and the difficulty in entering the building if an individual is not able-bodied.

Respectfully submitted by Lane B. Neubauer Ph.D.
28 January 2003

TO: Directors of Brothers’ Communities (United States/Toronto Region)  
Administrators of Lasallian Schools and Agencies (US/Toronto Region)  
Regional Education Board  
Former Lasallian Volunteers  
Lasallian Leadership Institute I Graduates  
Lasallian Leadership Institute II Participants

FROM: Brother Frederick C. Mueller, FSC, Ed.D.  
Director of Education, Long Island-New England District  
Chairperson, Search Committee

RE: Search for President of San Miguel School, Providence, RI

Enclosed please find a job description for the following opening:

**San Miguel School, Providence, RI—President**

The San Miguel School, the first of what has become a network of some thirteen schools, was founded in 1993 to provide a broad and complete education for city boys in grades five through eight. These are often boys who have had difficulty in their previous schools. These challenges usually include truancy, behavior problems, lack of interest, and poor academic performance. Many of the youth served (55% Latino, 40% African-American, 2% Asian, and 3% Caucasian) live in high crime, economically deprived neighborhoods, lack consistent discipline, and have weak family structures. The structure and support the students receive at San Miguel help them become successful in high school and beyond. San Miguel continues its support for graduates with alumni focused services.

Start date: 1 July 2003

Please see attached description.
Persons interested in this position should send a resume, letter of intent, and list of three (3) references including the current employer to:

Brother Frederick C. Mueller, FSC, Ed.D.
Chairperson, San Miguel Search Committee
Christian Brothers’ Center
635 Ocean Road
Narragansett, RI 02882

If you know of anyone to recommend who would be interested in this position, please contact Brother Frederick at (401) 789-0244, ext. 3127, or fcmfsc@earthlink.net.

The deadline for applications is 1 March 2003.

Thank you for your anticipated cooperation in posting this information and in considering this important opening in a significant ministry of the Long Island-New England District and the United States/Toronto Region.
THE SAN MIGUEL SCHOOL
PROVIDENCE, RHODE ISLAND

PRESIDENT

THE SCHOOL

The San Miguel School, a Lasallian school, was founded in 1993 to provide a broad and complete education for city boys in grades five through eight. The school currently serves some 60 boys from challenging circumstances who are in need of extra support to be able to attend to the tasks involved in learning. In the structured and caring environment provided by the school each “Miguel Man” is encouraged to learn, to serve, and to grow to the best of his ability. This environment is created through the extraordinary efforts of a dedicated staff of professionals and volunteers. The school assists its “Miguel Men” graduates through a tracking program that provides support and financial assistance during the high school years.

The San Miguel School has an engaged and involved Board of Directors, which is in the process of finalizing an extensive strategic plan for the school that outlines short and long term goals and strategies. The school, in the early stage of a formal development program, has a 10-year record of solid financial and volunteer support.

The San Miguel School enjoys a highly positive image in the civic, educational, and professional communities of Providence and the State of Rhode Island. Its remarkable story and mission was chronicled last Fall in America magazine.

POSITION DESCRIPTION

The President (as CEO of the school), nominated by the Long Island-New England District of the Brothers of the Christian Schools to the Board of Directors, is hired by and accountable to that Board.

The President has overall responsibility for the management of San Miguel School. The President leads the school in the continued development, implementation, maintenance, and monitoring of an excellent program that supports and promotes the Lasallian educational mission and its values.

The President is the school’s visionary leader, interpreting and implementing the mission and goals of the San Miguel School in a manner which is consistent with Lasallian pedagogy and spirituality and assuring that the mission and goals of the school are incorporated into all parts of the curricular and extracurricular life of the school. The President is the principal institutional spokesperson to all of the school’s constituencies.

The President is responsible for the sound fiscal management of the institution. The President will continue a collaborative relationship with the Board of Directors in the implementation of the strategic plan, including the strengthening of the school’s
development office. With the assistance of the Principal, the President will maintain a stimulating and professional environment in which faculty and staff can continue to serve the needs of the young men.

RESPONSIBILITIES

- Provide efficient and effective management of school personnel and finances
- Coordinate interactions with outside services that support the school program and student body
- Work closely with the Executive Committee of the Board of Directors and with the Finance Committee of the Board, especially in the development of the annual budget
- Collaborate with and supervise the work of the Principal
- Insure the continued visibility of the school in the wider community by representing San Miguel to numerous civic, religious, business, educational, and funding groups
- Be actively engaged in the work of the Development Office through the cultivation and solicitation of donors and through assistance in the preparation of grants
- Be responsible, with the assistance of the Principal, for the recruitment and selection process for students
- Make the final decision on the tuition for each student on an individual family basis
- Serve as the school's liaison with and participate in all appropriate activities of the Long Island-New England District and its Mission and Ministry Council

TRAITS AND CHARACTERISTICS

The President should be a solid manager who partners together with the Principal, faculty, staff, parents, Board, Long Island-New England District, and other key constituencies of the school in support of the Lasallian educational philosophy. The President should be a strong, sensitive leader and an inspirational manager who is able to articulate the vision of the San Miguel School for economically marginalized families and students in Greater Providence. The President should have a genuine affection for the human and Christian education of the young, especially the poor and the marginalized, and have the ability and willingness to relate well to middle school aged students, be visible to them and interact with them regularly on campus and at various school events. The President should be a person whose faith is visible and inspiring in daily life and work.

The ability to create a collaborative, inclusive environment, conducive to sincere and open communication is critical. The President should have an accessible, open and approachable style, which demonstrates a willingness to listen and encourage the development of new ideas while also offering creative solutions to a variety of challenges. It is important that the President respect the dignity of every person and model behavior that demonstrates concern for all individuals including low income, marginalized, and culturally diverse families and students. It is important that the individual have a high level of cultural acceptance and be comfortable working with a predominantly Hispanic and African-American school community.
The individual needs to be a facilitative coalition builder who can work at multiple levels, with different groups of supporters and users. At the same time, the President should be adept in academic and public communication, educational innovation, sound fiscal management, and the development of new sources of funding.

**CAREER PATH LEADING TO THIS POSITION**

While the President must have a demonstrated capacity for broad institutional leadership, it is entirely possible that the individual could have attained this experience through a variety of different career paths, including K-12 education, higher education, non-profit management or the corporate or public sector. It is, however, important that the President have a solid understanding of the world of education and a demonstrated capacity for articulating an educational vision that incorporates the Lasallian tradition.

**EDUCATION**

An undergraduate degree is required; an advanced degree is preferred.

**COMPENSATION**

Salary commensurate with qualifications and experience and a benefits package will be provided.

*The San Miguel School is an Equal Opportunity Employer*
February 3, 2003

Dear Colleagues,

At the beginning of the academic year, I wrote to alert you to the creation of a website representing the Provost's Office. I also indicated that I hoped the site would become an increasingly useful communication tool over time.

I am pleased to let you know that we are making progress in adding links to the site. At present, you will find access to the following: faculty scholarly activities, undergraduate student academic achievements, archival minutes of committee meetings, forms and policies for City As Classroom, Convention Support, Leaves and Grants, Lindback Award, Provost's Distinguished Faculty Award, and Travel Study Guidelines.

The response to requests for faculty submission of scholarship activity has been particularly good. At the moment, we have posted only those projects or activities that have been completed. We look forward to posting the "in progress" work once finished.

I hope you will visit the site at http://www.lasalle.edu/provost. We will continue to change and improve, so visit regularly.

Thank you.

Sincerely,

Richard A. Negro
Provost
HAND DELIVERED

Dear ____________________,

You are receiving this letter in response to your being taken to the hospital due to excessive intoxication. The University is very concerned about the health and well-being of its students and when a student becomes intoxicated to the point that they require medical attention, the University has chosen to respond in the following manner:

1) Mark Badstubner, the Associate Director of Community Development, will be contacting the parent/guardian listed on your housing contract and/or in other official University records to inform them that you were taken to the hospital due to excessive intoxication. This contact will occur by 2:00pm the next business day after the incident. Although talking to your parents/guardians may be difficult, I urge you to contact them before I do. They will want to know if you are okay and what the circumstances were that led to you being hospitalized. If you would like to contact me before speaking with your parents/guardians, or if your parents/guardians would like to contact me after you speak with them, I can be reached at 215-951-1550. If I am not available, please call and ask to speak with Stacie Shaver, Associate Director of Community Development, or a Community Coordinator. Both may be reached at 215-951-1550.

2) The University feels that excessive intoxication is not only an extreme personal health risk, it also has a negative effect on the University community. For these and other reasons, the University has a policy dealing with the abuse of alcohol. By becoming excessively intoxicated, you have placed yourself in violation of this policy. The University has initiated a judicial case against you, and you will receive notification of your preliminary hearing in a few days.

If you need any clarification of this process, please feel free to contact me at x1550. If I am not available, please call and ask to speak with Stacie Shaver Associate Director of Community Development, or a Community Coordinator. Both may be reached at 215-951-1550.

Sincerely,

Mark Badstubner
Associate Director of Community Development

Cc: Associate Dean of Students

file
To: Members of the Day Division Faculty and Administration

From: Anna Melnyk Allen, Assistant Dean of Students

Subject: Student Awards Nominations

Date: February 7, 2003

Nominations for the awards described in detail below are hereby solicited and will be accepted from members of the faculty and administration through Monday, February 10, 2003. A copy of the standard nomination form follows this memorandum. Please feel free to make or request additional copies. If the space provided on the form is insufficient, please feel free to attach additional sheets as needed. Students nominated will also be asked to have written recommendations submitted on their behalf.

Methods of Designating Recipients

1. Any administrator or faculty member may nominate a senior for the awards.
2. To compete for an award, a senior must be nominated by an administrator or faculty member. (Nominations for Flubacher Awards will be accepted from student organizations.)
3. Any senior who deems himself/herself qualified may request a nomination for one or more awards from an administrator or faculty member.
4. The appropriate awards committees will have the authority to adjudicate recipients from those nominated.

The Joseph F. Flubacher Student Leadership Award is offered to a graduating student who has made a contribution to the quality of student life by demonstrating significant leadership in student organizations, university governance, and/or intercollegiate athletics.

Qualifications

1. The recipient shall be a graduating senior from the Day Division of the University.
2. The student shall have demonstrated exceptional leadership skills throughout his/her university career. The student shall have significantly enhanced the membership, programs, and/or goals of a particular organization(s); made a contribution to the work of a university committee; and have had a positive impact on the general program of student life.
3. The student's record should be free from major disciplinary sanctions, i.e. probation.
4. Academic standing will be a major consideration but will be given less weight than evidence of leadership skills and accomplishments.

The Brother Emery C. Mollenhauer Award is presented to that graduating senior who best exemplifies those Lasallian values to which Brother Emery was committed during his tenure as Provost, in particular the values of charity and justice which are hallmarks of St. John Baptist de La Salle’s pedagogy.

Qualifications

1. The recipient shall be a senior, graduating student of the University.
2. The recipient shall have demonstrated, over a period of time, a commitment to community service activities on or off campus.
3. The student should exemplify through his/her involvement in such activities a dedicated concern for the principles of peace and justice.

4. The student shall have at least a 2.5 cumulative Grade Point Average at the time of application.

The James A. Finnegan Memorial Award is offered to the member of the graduating class who by virtue of accomplishment and service is judged by the faculty to show promise of applying Judeo-Christian ideals of social justice in a political or governmental career.

Qualifications

1. The senior to be considered for the award should offer some prima facie evidence of participation in political affairs on and/or off campus. Leadership and participation in other extra-curricular activities are also to be considered, though given somewhat lesser weight. There should also be some indication on the part of the senior of intent to pursue a career in politics and/or government.

2. In exemplifying ideals of Judeo-Christian social justice, the recipient should exhibit integrity and courtesy in all of his/her endeavors.

3. Ordinarily, the recipient will be in the upper half of his/her graduating class.

The John McShain Award is offered to the member of the senior class who maintained an excellent scholastic record and is considered by faculty to have done the most for the public welfare of La Salle University.

Qualifications

1. The recipient shall be a senior, graduating student of the University.

2. High scholastic achievement normally shall be interpreted to mean Dean’s List standing.

3. In recognition of the monetary value of the award, the recipient should show evidence of his/her intent to attend graduate or professional school.

4. Primary consideration shall be given to leadership and participation in those activities which advance the good name of the University beyond the immediate campus and which enhance the role of La Salle University in the life of the region.

The Student Activities Achievement Awards are presented to those graduating seniors who have made significant contributions to La Salle’s program of extra-curricular activities. Traditionally, these awards have been intended to recognize those students who do not qualify for other award programs due to academic or other criteria that limit the number of award recipients. Faculty members and administrators, particularly those who work closely with student organizations, are invited to nominate as many students as they feel are deserving of these awards.

Roles for which a student is compensated by the University, i.e. office workers, Resident Assistants, scholarship athletes, and Union, Food Service, and Athletic Department Student Managers, are not by themselves given consideration. When nominating a student who falls into one of these categories, please also include all other known areas of participation.

When nominating students, please keep in mind that our intent is to recognize significant contributions. As the number of recipients has increased dramatically in recent years, concern has been expressed (often by students themselves) that nominators and selectors should discriminate carefully in order to assure that students recognized are truly distinguished.

Thanks very much for your attention and response to this request. Please do not hesitate to contact me or my assistant, Ms. Maureen Doyle, at x1374, if you have additional questions.
Award Nomination Form

Please indicate the award(s) for which the student is being nominated:

Flubacher_____ Mollenhauer_____ Finnegan_____ McShain_____ Student Activities____

Student’s Name:

________________________________________

Reasons for Nomination:

________________________________________

________________________________________

________________________________________

________________________________________

________________________________________

________________________________________

Signature

________________________________________

Academic/Administrative Department

________________________________________

Return to the Assistant Dean of Students, 123 Union Building, by Monday, February 10, 2003.
Dear «Salu» «Guardian_Last_Name»,

I am writing to inform you that «Student_First_Name» «Student_Last_Name» has been found responsible for one or more violations of the University’s rules and regulations and has been sanctioned accordingly through the University’s judicial system, as described below.

«Student_First_Name» has been placed on Specific Probation through «Sanction_Date», and Deferred Suspension of Housing through «Condition_1_Date», defined as follows.

**Specific Probation:** Probation is a more severe sanction than a conduct warning and it includes a period of review and observation during which the student must demonstrate the ability to comply with University rules, regulations, and/or other conditions which may be imposed during the probation.

**Deferred Suspension from University Housing:** A warning that if a student is again found guilty of violating a University rule, regulation or disciplinary sanction, suspension from a particular residence hall, all University housing, and/or from entering any University housing is imminent.

I inform you of this matter in an effort to engage your partnership in working with «Student_First_Name» and in fulfillment of University policy, as stated in the 2002-2003 Student Guide to Rights and Responsibilities.

Due to the fact that the vast majority of La Salle undergraduates are legal dependents of their parents or legal guardians, the University reserves the right to contact parents or legal guardians when sanctions of suspension from the residence halls, suspension from the University, or dismissal from the University are imminent. Independent students should contact the Associate Dean of Students to notify the University of their independent status.

I encourage you and «Student_First_Name» to discuss these sanctions and the violations that led to them, so that future inappropriate behavior will not interfere with continued academic success at the University. If, after speaking with «Student_First_Name», you would like additional information about this situation, please contact me at 215-951-1916. Further information about La Salle University Disciplinary Policies and Procedures may be found in Part II of the 2002-2003 Student Guide to Rights and Responsibilities on the World Wide Web at http://lasalle.edu/students/dean/Studenthandbook.htm.

Sincerely,

Alan B. Wendell
Associate Dean of Students

cc: «Student_First_Name» «Student_Last_Name», «Student_Address»

ABW/cl
The Driver Safety Awareness Program will be presented again on the dates and times listed below:

**Tuesday, February 11\(^\text{th}\), 2003** from 12:45pm to 2:00pm  
**Thursday, February 13\(^\text{th}\), 2003** from 12:45pm to 2:00pm

The program will be presented in Olney Hall, Room 100. It will consist of a Video and Power Point presentation.

At the conclusion of the presentation a La Salle University Operator's Permit will be issued to those in attendance.

If you have not attended one of these presentations in the last three (3) years, please make an effort to attend the above presentations if you plan to operate a La Salle University vehicle during the coming school year.

It is not necessary to pre-register for the program. Just show up and bring your driver's license.
To the La Salle Community:

With the spring semester well underway, and new faculty members joining us, I would like to remind the members of the University of Multimedia Services’ website. The site is designed to let faculty know what sort of equipment our department has available, as well as outline our loaning policies. Technology can be a very important tool in the classroom, and we are here to help faculty create and execute effective lesson plans and lectures. I encourage everyone to drop by the site and take a look. And, as always, please feel free to contact me with any questions, comments or ideas. The site address is below.

http://www.lasalle.edu/provost/multimedia

David M. Munchak
Director, Multimedia Services
September 3, 2002

To: All Investigators Intending to Conduct Research at La Salle as Student, Faculty, Staff, or Outside Investigators

From: Institutional Review Board (IRB)

Re: IRB Application and Review

All researchers are required to submit completed research proposals and IRB application materials to La Salle University’s IRB. This request refers to members of the La Salle Community and those from outside institutions who hope to use La Salle as a research setting and to obtain subjects for their investigations. Also, those students and faculty who plan to conduct research for course requirements or who intend to collect data from subjects and settings outside La Salle must also apply to the IRB for proposal review. Proposals may be exempt, expedited, or fully reviewed depending upon the nature of the research and the study design.

A completed application consists of the following documents:

1. IRB Application (packet available from La Salle IRB website)
2. Consent form for participation in research
3. Research proposal or protocol with instruments to be used
4. Brief resume or biographical sketch of primary investigator(s)

IRB website is found at www.lasalle.edu

Six (6) copies of the completed application materials must be sent to:

William Van Buskirk, Ph.D. Chairperson IRB
La Salle University, Box 367
1900 W. Olney Avenue
Philadelphia, PA 19141-1199

Three meetings of the IRB are scheduled this semester. Dates are February 25, March 25 and April 29. Please submit your proposal at least two weeks in advance of these dates. Late proposals may have to wait until the following meeting.

Members of the IRB:

William Van Buskirk, Ph.D. Chair
Lynn Collins, Ph.D (Psychology)
Brooks Aylor, Ph.D. (Communications)
Joseph W. Devlin, JCD (Religion)
Joan Frizzell (Nursing)
Peggy McGuire (Community Member, Consultant)
February 7, 2003

Dear Members of our La Salle Community:

_Do you know student leaders who are outgoing and could represent La Salle University in a professional manner at University functions?_

The Ambassador Executive Board is looking for new Student Ambassadors to work in conjunction with Brother President Michael J. McGinniss. The Explorer Ambassador Program is designed to promote La Salle University to students, parents, alumni, and friends of the University. They have been representing La Salle at university functions including alumni receptions, Homecoming, Reunion, Parents’ Weekend, and other special events designated by the Ambassador Executive Board.

The Explorer Ambassador Program has enhanced the leadership and organizational skills of our students. In addition, the program has allowed students to develop communication and interpersonal skills, network with alumni, parents, and friends of the university and strengthen their sense of pride as a La Salle Explorer!

Please encourage your student leaders to apply! Applications and information packets are available now in the Office for University Advancement on the 4th floor of the Administration Building. _There will also be three Ambassador Information Sessions on February 20th at 12:30pm in the Dunleavy Room and on February 26th at 1:00pm and 5:00pm in the Music Room Room of the Student Union. Completed Applications and recommendations will be due on March 21st._ Please forward all recommendations to the Ambassador Executive Board at Box 809 or to explorerambassadors@hotmail.com.

We look forward to hearing from you! Thanks for your help.

Sincerely,

Meg Kane  
Gabe Randall  
President  
Vice-President  

_"Students Today, Alumni Tomorrow"_  
explorerambassadors@hotmail.com
Informational or Transformational Learning?

What are the differences?

Are faculty ready for transformational learning?

You are cordially invited to hear faculty from the Sociology, Criminal Justice, & Social Work Department share their insights gained from Robert Kegan, Ph.D. on transformational learning. Through the School of Arts and Sciences Dean's Grants for faculty development, these faculty had the opportunity to hear Dr. Kegan and participate in a transformational learning experience with him recently.

Monday, February 10, 2003

1:00 p.m.

Lawrence Conference Room

This is the first in a series of "Brown Bag Lunches" to share experiences, successes and lessons learned from the A&S Dean's Faculty and Departmental Grants for the 2002-03 academic year. These will be an opportunity for all to benefit from others' experiences and for departments to learn about possibilities for next year. The "Call for grant proposals for 2003-04" will be issued during February.

So, please bring your lunch; we will provide sodas and water. We look forward to sharing some "food for thought." This discussion is sponsored by the Office of the Dean of Arts and Sciences.

For more information, please contact Michele Guy at guy@lasalle.edu or x 1042.
TO: All Faculty and Staff

Please think about any senior who should write a Commencement Speech and encourage them to submit a speech for consideration.

Thank you.

Student Speaker
Commencement 2003

Graduating seniors from the day and evening divisions are encouraged to apply for selection as the student speaker for the Commencement 2003 Ceremony. A committee of students, faculty, and administrators will choose the speaker.

The content and style of presentation of the speech will be the primary criteria used by the selection committee. The delivery time of the speech must be no longer than five (5) to eight (8) minutes. A suggested norm is one typed (double-spaced) page per speaking minute.

One copy of the typed speech must be submitted to the Division of Student Affairs Suite (123 Union Building) by 4:30 p.m. on Friday, February 28, 2003. Copies of the speeches will be provided to the members of the selection committee and they will determine the final pool of students to be invited for in-person auditions, which will be conducted the end of March. Students will be notified soon after Spring Break if they are among those selected for auditions.

Thanks for your attention and response to this invitation. Writing a commencement speech is a challenging and rewarding task. If you have additional questions or concerns about appropriate content or the selection process, please do not hesitate to contact University Life, ext. 1374.
7TH ANNUAL LEO PRIZE -- All LSU students are eligible

THE PRIZE: $2,500 cash, is offered by the John L. McHale Fund for Educational Enhancement. $1,000 for runner up and $100 each for 3 third-prize winners.

TO COMPETE: Submit an essay on a local (Philadelphia area) historical topic based upon local and/or Internet primary and secondary research. (Some potential research areas suggested below).

MEMO OF INTENT: In a brief memo by Feb. 28, 2003, advise the History Dept. of your intention, and state on it the name of a faculty-member sponsor.

THE PAPER: At least 3,750 words of text -- typed double-space with one-inch margins -- 12 font -- approx. 250 words per page -- based upon primary research, supplemented by secondary studies. Citations as footnotes or endnotes, plus a bibliography of all sources. Evaluation on quality and effort of research, writing style, format and originality.

DEADLINE: Please present two copies by April 25, 2003 to The Department of History, 341 Olney Hall. (Phone 951-1090). The Department Chair will notify the winner by Friday, May 16, 2003.


SUGGESTIONS for Your Local and/or Internet Research Historical Theme:
Academy of Music ... airports ... American Revolution... art ...Athenaeum ...automobiles ... aviation ... Baldwin Locomotive ... banks ... baseball ...basketball ... Benjamin Franklin... Blacks ... Boat House Row ... boxing ... bridges ... Broad Street ...broadcasting ... business ...Camden... Carpenters Hall ... cartoons ... churches ...City Hall ... city sections ...Civil War ... clergy ...colleges ... Colonial era ... community ... computers... Congress Hall ...counties ... courts ... Cramp Shipyard ... culture ... decor ... Depression ... Draft Riots ... Fairmount Park ... fashion ... fitness ...Flower Show ... football ... Fort Mifflin ... Frankford Arsenal ... games ...Germans ... health ... ... Holmesburg Prison ... hospitals ... housing ... immigration... independence ... Irish ... Italians ...Latinos...legislation ... Liberty Bell ... Main Line ... media ... medicine ... movies... Mummies ... museums ...music ... Native Americans... Navy Yard ... neighborhoods ... newspapers ... peace ... Penn's Landing ... Philadelphia Athletics ... poetry ... Polish ... politics ... port ... Quakers ... race ...railroads ... real estate ... religion ...rivers ... segregation ... space ... Spanish-American War ... sports ...department stores... subways ... synagogues... television ... textiles ... theater ... trolley cars ... Union League... universities ... urban problems ... World War I ... World War II ... WPA ... whatever.

Do Local (and/or Internet) Research on Your Historical Theme -- WIN THE PRIZE
How can we enculturate individuals in a social, spiritual, and political community while emphasizing student equality, diversity, and spirituality?

"Remember our heritage. Live our Mission."

March 19, 2003
Dunleavy Room, Union Building
4:00-6:00

A workshop sponsored by the Faculty Development Committee and the Teaching and Learning Center.

Save the date — invitations will be mailed soon!

For information contact Peggy McCoey (FDC – mccoey@lasalle.edu) or Sabrina DeTurk (TLC –deturk@lasalle.edu).
Discussion On The Physical, Psychological And Spiritual Aspects Of Healthy Relationships

PRESENTED BY:

Health Services And University Ministry & Service

TUESDAY, FEBRUARY 11, 2003
12:30 P.M.
BENILDE HALL
2ND FLOOR LOUNGE

LASALLE
Division of Student Affairs
Health Services- Student Health Center
1900 W. Olney Avenue
Philadelphia, PA 19141-1199 • (215) 951-1565 • FAX (215) 951-1566
The Program in Catholic Studies presents

“The Cosmic Tapestry – A Spirituality of Creation”

Featuring Kathleen Duffy, SSJ

♦ Expert Professor of Physics, Chestnut Hill College
♦ Scholarly interests in nonlinear dynamics and science and religion

Thursday, February 13, 2003, from 1-1:50 pm,
Music Room Union Building
Marina Carr
Playwright

Monday, February 17

11:00 - 1:00 Drama Workshop
Dunleavy Room, Union Building

1:00 - 1:45 Reading
La Salle Art Museum, Olney Hall

Marina Carr is a writer-in-residence at Villanova this semester and author of several plays, including The Mai, Portia Coughlan and On Raftery’s Hill. Her play, By the Bog of Cats (a contemporary retelling of the classical Medea story), will be performed at Villanova Theater the week before and after her appearance at La Salle.

Marina Carr’s visit to La Salle is sponsored by the English Department. The above events are open to all members of the La Salle community.
Please announce to your students:

Writing Fellows Program
Application
Deadline
Friday, February 21

Application Forms in
English Department
Olney 141 and the Honors Center

See Dr. Margot Soven
Olney 140, ext. 1148
What is a Writing Fellow?
A Writing Fellow is a good student writer who is assigned to a specific course to help students in the course revise drafts of their assigned papers. Fellows do not grade papers, but through written comments on the drafts and direct interaction in conferences, help students during the revision process.

Fellows will work approximately 60 hours per semester and receive a $300 stipend.

Who is eligible?
Undergraduate day students who have achieved at least sophomore standing in the Fall 2002 semester, in the School of Arts and Sciences, School of Business Administration and School of Nursing.

Application Procedure:
Students must submit two papers (two copies of each), preferably 4-15 pages, though we will consider longer papers, if they represent your best writing. A brief interview will also be required and an expressed willingness to enroll in English 360, Writing and the University (cross listed as Honors 360) in Fall 2003.

APPLICATION DEADLINE: FRIDAY, FEBRUARY 21, 2003

What are the benefits of being a Writing Fellow?
Fellows will have a chance to improve their own writing as a result of taking the course and tutoring other students. Most professions and graduate schools often seek out good writers, and the title "Undergraduate Writing Fellow" should help convince future employers and educators of the Fellow's special strength in writing.

For more information contact:
Dr. Margot Soven /e-mail: soven@lasalle.edu Mr. John Grady
English - Olney 140 (1148) Directors, Honors Program (1360)

Please return to Dr. Margot Soven-Olney 140 (with writing samples).
I am interested in the Writing Fellows Program.

Name__________________________________Major ___________________________
Home Phone # ___________________________Year of Graduation: _________
Home Address: _______________________________________________________
Local Address: __________________________________Local Phone #: _________
e-mail address (if applicable): _______________________________________
Name of an instructor who will serve as a reference: ________________________
GARAGE SALE

Art Posters & Repros At Clearance Prices

ART MUSEUM OLNEY BASEMENT

THURSDAY FEBRUARY 13
10 AM — 4 PM
don't let time catch up with you...start thinking now...

What's gonna be in your basket this year?

Second Annual Bidding for Baskets to support Service Trips to Appalachia, Tijuana, and Boston at the Annual Charter Dinner — March 20, 2003

University Ministry & Service — Division of Student Affairs
GUERRILLA GIRLS' POP QUIZ.

Q. If February is Black History Month and March is Women's History Month, what happens the rest of the year?

A. Discrimination.

The Guerrilla Girls – Your Cultural Conscience. Fighting discrimination with facts, humor, and fake fur since 1985... and coming to La Salle.

Friday, March 28 - 1:00 pm
Dan Rodden Theatre

Sponsored by the Art and Art History Program, the Concert and Lecture Series, and the Women’s Studies Program.
For more information, contact Siobhan Conaty, conaty@lasalle.edu.
Monday, April 7, 12:45 pm - 2:30 pm, Dunleavy Room "Future of Greek-Turkish Relations"

Ambassador O. Faruk Logoglu (Invited)
Ambassador of the Republic of Turkey
Turkish Embassy

Mr. Vasilis Costis (Confirmed)
Political Counselor
Embassy of Greece

Mr. Douglas Hengel (Confirmed)
Director, Office of Southeastern European Affairs
United States Department of State

Tuesday, April 8, 12:45 pm – 2:30 pm, Dunleavy Room "State of Muslim-Christian Relations in Philippines and Indonesia"

Ambassador Albert F. Del Rosario (Invited)
Embassy of the Philippines

Dr. Vivienne Angeles (Confirmed)
Department of Religion
La Salle University

Ambassador Soemadi Djoko Moerdjono Brotodiningrat (Invited)
Embassy of the Republic of Indonesia

Wednesday, April 9, 7:00 pm – 9:30 pm, Dan Rodden Theatre "Education and the Dialogue of Religions"

Mr. Sami El Yousef (Confirmed)
Vice President for Finances and Planning
Christian Brothers Bethlehem University
Bethlehem, Israel

Dr. Tarek Mitri (Confirmed)
Interreligious Relations and Dialogue Team (Christian – Muslim Relations)
World Council of Churches - Switzerland

Rabbi Reuven Firestone (Confirmed)
Professor of Medieval Judaism and Islam
Hebrew Union College

Thursday, April 10, 12:45 pm – 2:30 pm, Dunleavy Room "Challenges to EU Immigration and Integration after 9/11"

Ambassador François Bujon de l'Estang (Invited)
Embassy of France in the United States

Mr. Werner Schmidt (Confirmed)
Consul / Press
Consulate General of Germany
HEALTHY RELATIONSHIP WEEK
Organized by the Peer Educators
Special thanks to: AASL, Alliance, the Alcohol & Other Drug Program, the Division of Student Affairs, Improv 101, the Phoenix Society and the Explorers for Life

Sunday
February 9th

The Roommate Game
9:00 - 10:00 p.m.
St. George's Lounge
Sponsored by the Alliance

Monday
February 10th

True Colors
1:00 p.m. with April Herring in the Union Music Room

Relationship Conversation Group
7:00 p.m. with Robert Chapman in The Library Conference Room

Unity Circle
7:30 - 10:00 p.m.
E & F Lounge
Sponsored by AASL

Tuesday
February 11th

Sex & Chocolate
12:30 - 1:30 p.m.
Benilde Community Service Lounge

Phoenix Society
The "WE NEED TO TALK" relationship forum
9:00 - 10:00 p.m.
St. George's Lounge

Wednesday
February 12th

Improv 101
1:00 - 2:00 p.m.
'Finding Humor in your Relationships'
Student Union Dunleavy Room

BATTLE OF THE SEXES
9:00 - 10:00 p.m.
St. George's Lounge

Thursday
February 13th

Late Night with Student Affairs
Women's Basketball Game
7:00 p.m.

Late Night Breakfast

Friday
February 14th

Happy Valentines Day
Chastity and Healthy Relationships
12:00 - 2:00 p.m.
Union Lobby
Sponsored by Explorers for Life

Dinner at Intermissions (reservations required)
Movie: Barbershop
8:00 p.m.
Dan Rodden Theater
Sponsored by AASL

Saturday
February 15th

Eat light today and make room for tomorrow nights Spaghetti Dinner!!

Sunday
February 16th

Spaghetti Dinner
8:00 p.m.
St. George's Lounge
* * Thursday, February 13, 2003 * *

La Salle Women’s Basketball Game
vs. Dayton
7:00p.m.

Late Night Breakfast
Blue & Gold Dining 9:30p.m. - 11:00p.m.
Served by the Division of Student Affairs (and friends)

Cost: One meal plan meal or $4.10 cash

Limited supply of free tickets for off campus and commuter students at the Brother Augustine Center and, if some remain, at the door.
First come, first serve, so get yours today.

Stop by or call 215-424-7570

Sponsored by the Division of Student Affairs and our friends in Food Services and Athletics
SATURDAY, FEBRUARY 8, 2003
- Circle K is sponsoring a Spaghetti Dinner in 2nd floor lounge of St. Katharine beginning @5:30PM.
- **UP tIL DAWN** La Salle’s 2nd Annual fundraiser benefiting St. Jude’s Children Research Hospital will be held in the Union Ballroom starting @8PM and continues to 8AM Sunday, 2/9/03. Come out and support our students – there will be food, fun and entertainment for all.

SUNDAY, FEBRUARY 9, 2003
- Women’s Basketball Game against Temple in the Gola Arena @12PM
- Liturgy in the Chapel @ 6:30PM
- Healthy Relationship Week: “The Roommate Game” in St. George Lounge from 9-10PM. See how well you know your roommate. Moderated by members of the Alliance.
- Alpha Sigma Tau is holding a Valentine Basket Raffle – buy tickets in the Union Lobby from 11AM-12PM
- Healthy Relationship Week – “True Colors” in the Music Room from 1-2PM
- Liturgy in Chapel @1PM
- Black History Month Event – Unity Circle Discussion in E&F Lounge from 7:30-10PM. All are welcome!
- Healthy Relationship Week – “Relationship Conversation Group” in a Library Conference Room, facilitated by the AOL Program

TUESDAY, FEBRUARY 11, 2003
- Alpha Sigma Tau is holding a Valentine Basket Raffle – buy tickets in the Union Lobby from 11AM-12PM
- Coffeehouse Performer, The Day, in Blue & Gold Dining Hall @12PM. Enjoy!
- Healthy Relationship Week – “Sex and Chocolate,” in the Benilde Community Service Lounge from 12:30-1:30PM sponsored by Health Services and University Ministry and Services
- Confessions in Chapel from 3:45-4:15PM; Liturgy @4:30PM; Bible Reflection @5:15PM
- Healthy Relationship Week – the “We Need to Talk” Relationship Panel in St. George Lounge from 9-10PM brought to you by the Phoenix Society

WEDNESDAY, FEBRUARY 12, 2003
- Alpha Sigma Tau is holding a Valentine Basket Raffle – buy tickets in the Union Lobby from 11AM-12PM
- Liturgy in Chapel @1PM
- Healthy Relationship Week – “Finding Humor in your Relationships” with Improv 101 in the Dunleavy Room from 1-2PM
- Healthy Relationship Week – Battle of the Sexes in St. George Lounge from 9-10PM
THURSDAY, FEBRUARY 13, 2003

• Study Abroad Workshop in the Multicultural/International Center – 1923 W. Olney Avenue @12:30PM. Application deadline for Fall semester is 2/28/03, so come by and pick up an application and get your questions answered at this workshop.

• Diplomat-in-Residence Spring Lecture Series – "Why War with Iraq is Not in the U.S. National Interest," a lecture by Professor Stephen M. Walt, Harvard University in the Union Ballroom from 12:45-2:30PM. Free and Open to the Public.

• The Program in Catholic Studies presents, "The Cosmic Tapestry: A Spirituality of Creation," with guest speaker, Kathleen Duffy, in the Music Room from 1-1:50PM.

• Liturgy in Chapel @1PM.

• Women’s Basketball Game against Dayton in the Gola Arena @7PM

• **Late Night Breakfast at La Salle** after the game in the Blue & Gold Dining Hall from 9:30-11PM sponsored by Division of Student Affairs, Food Services, and Athletics. You may use your meal card or $4.10. A limited number of free tickets available for commuter and off-campus students when they visit the Augustine Center before 2/13.

• Black History Month Event – Poetry Set in Backstage from 7-10PM. All are welcome!

FRIDAY, FEBRUARY 14, 2003

• Healthy Relationship Week – Chastity & Healthy Relationships in the Union Lobby from 12-2PM brought to you by Explorers for Life

• Liturgy in Chapel @1PM

• union@max.cap: Movie Night in the Dan Rodden Theater. Come see "Barbershop," starting @8PM

SPECIAL NOTES: ANY CAMPUS-WIDE EVENTS YOU WANT POSTED? Call x1374

*Remember nominations for Senior Awards are due February 10, 2003. See information memo and nomination form in the current issue of Campus News.

**Any 2003 graduate interested in submitting a Commencement Speech needs to do it by February 28, 2003 (see ad in the Collegian for more information or call x1374).

***Remember deadline for study abroad applications for Fall semester is 2/28/03 in the Multicultural/International Center, 1923 W. Olney Ave., call x1948 for more info.
Director of the Master of Arts Program in Bilingual/Bicultural Studies

The School of Arts and Sciences at La Salle University is seeking to fill the position of director of the Master of Arts Program in Bilingual/Bicultural Studies, beginning June 1, 2003.

The position is situated in the Foreign Language Department and combines a half-time, 12-month administrative position as Director of the M.A. Program with a half-time teaching schedule in Spanish and bilingual/bicultural studies for the 9-month academic year. The position is either tenure-track or non-tenure track, considering the candidate’s preference and the agreement with the Dean and the Provost. Administrative duties include recruitment, advisement, and program development. The successful applicant must possess a doctoral degree in Spanish and/or Bilingual-Bicultural Studies, the ability to teach Spanish at basic and intermediate levels, educational administrative experience; demonstrated teaching effectiveness, experience with bilingual education, preferably graduate. Salary commensurate with experience; full benefits package includes tuition remission.

La Salle University is a Roman Catholic university in the tradition of the De La Salle Christian Brothers and welcomes applicants from all backgrounds who can contribute to our unique educational mission. For a complete mission statement, please visit our website at www.lasalle.edu.

Applicants should submit a cover letter, updated Curriculum Vitae, and the names and contact information of three references, by February 21, 2003 to: Margaret McManus, Interim Dean, School of Arts and Sciences, Box 802, La Salle University, Philadelphia, PA. 19141. AA/EOE.
Assistant Professor - Spanish

The Department of Foreign Languages and Literatures of La Salle University seeks applicants for a tenure-track Assistant Professor position to begin fall of 2003. The applicant must have a Ph.D. in Spanish, be professionally active, and be able to teach at all levels of undergraduate and graduate instruction. A specialty in Caribbean/Latin American literature is preferred. The applicant should also be qualified to teach courses in La Salle’s M.A. program in Bilingual/Bicultural Studies.

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Send applications including CV, undergraduate and graduate transcripts, statements of teaching philosophy and research interests and three letters of reference to: Dr. Nicholas Angerosa, Chair, Search Committee, Department of Foreign Languages and Literatures, La Salle University, 1900 West Olney Avenue, Philadelphia, PA 19141-1199; email: angerosa@lasalle.edu. Applicant screening will begin March 15, 2003, and continue until the position is filled. AA/EOE.
The Division of Student Affairs has immediate openings for the following positions:

**Community Coordinator for Student Residences (anticipated vacancy)**

**Description of Position/Duties:**
The Community Coordinator is a full-time, live-on professional position, responsible for the overall supervision of a residential area of approximately 1100 students. The Coordinator will supervise 3-4 professional Resident Directors and oversee supervision of approximately 35 paraprofessional staff. Responsibilities include facilities management, judicial, and co-coordinating staff selection and staff training. He/she will share responsibility for providing “On Call” Student Affairs professional staff coverage on a regular basis as well as in response to significant incidents both on and off campus. General responsibilities within the Division of Student Affairs and the University community are also required. Compensation package includes salary plus apartment, and full benefits package.

**Education and Experience Required:** A master’s degree in college student personnel, counseling, higher education administration or a related field and experience in residence life/housing and supervising residential staff. One to three years of post Masters work experience in Student Affairs is desired, or an equivalent combination of experience is required. A preferred candidate would also have experience with student life on an urban, residential campus and commitment to the ongoing enhancement of student learning and student life in such a setting.

Approximate start date, if position becomes available, is July 1, 2003

**Resident Director**

**Description of Position/Duties:** The Resident Director is a full time, 12 month, live-in professional position responsible for a portion of our residential community and has a co-lateral assignment in another area of the Division of Student Affairs. Responsibilities include staff supervision, hall government advising, facilities management, and judicial. He/she will share responsibility for providing “On Duty” Student Affairs professional staff coverage on a regular basis as well as in response to significant incidents both on and off campus. General responsibilities within the Division of Student Affairs and the University community are also required. Compensation package includes salary plus apartment, and full benefits package.

**Education and Experience Required:** A bachelor’s degree and experience in residential life or related experience required. Supervision experience preferred. A preferred candidate would also have experience with student life on an urban, residential campus and commitment to the ongoing enhancement of student learning and student life in such a setting.

The position will be available July 1, 2003.

La Salle University is a Roman Catholic university in the tradition of the De La Salle Christian Brothers and welcomes applicants from all backgrounds who can contribute to our unique educational mission. For a complete mission statement, please visit our website at www.lasalle.edu.

**Application Process:** Submit a letter of application, resume and three references (name, address, and phone number) to:

Stacie Shaver, Associate Director of Community Development
La Salle University
1900 West Olney Ave. Box 819
Philadelphia, PA 19141
fax: (215)951-5109
e-mail: shaver@lasalle.edu

February 3, 2003
AA/EOE
The Division of Student Affairs has vacancies for the following positions:

Community Coordinator for Off Campus and Commuter Students

Description of Position/Duties: The Community Coordinator is a full-time, live-on professional position, responsible for maintaining a presence in the community for off-campus students. The Coordinator will help students and neighbors build relationships and serve as an advisor to the Commuter and Off Campus Student Association. The Coordinator will also serve as a resource person for commuter students and will act as a liaison between and among off-campus and commuter students, neighbors, Security and Safety and other University staff, and Student Affairs staff. He/she will share responsibility for providing “On Call” Student Affairs professional staff coverage on a regular basis as well as in response to significant incidents both on and off campus. General responsibilities within the Division of Student Affairs and the University community are also required. Compensation package includes salary plus apartment (in a house adjacent to campus), and full benefits package.

Education and Experience Required: A master’s degree in college student personnel, counseling, higher education administration or a related field, and experience working with off campus and commuter student populations, or an equivalent combination of experience is required. A preferred candidate would also have experience with student life on an urban, residential campus and commitment to the ongoing enhancement of student learning and student life in such a setting.

The position will be available June 1, 2003.

Community Coordinator for Leadership Development

Description of Position/Duties: The Community Coordinator for Leadership Development is a full-time, live-on professional position, responsible for coordination of all student leadership development programs and student organization support services led by the Division of Student Affairs. The Coordinator will be the primary source of University support for registered and recognized student organizations, including fraternities and sororities, and short-term student groups that develop in the University community. He/she will share responsibility for providing “On Call” Student Affairs professional staff coverage on a regular basis as well as in response to significant incidents both on and off campus. General responsibilities within the Division of Student Affairs and the University community are also required. Compensation package includes salary plus apartment, and full benefits package.

Education and Experience Required: A master’s degree in college student personnel, counseling, higher education administration or a related field, and experience advising student organizations, promoting leadership development and working with fraternities and/or sororities, or an equivalent combination of experience is required. A preferred candidate would also have experience with student life on an urban, residential campus and commitment to the ongoing enhancement of student learning and student life in such a setting.

This position is open immediately, and applications will be reviewed until the position is filled.

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Application Process: Submit a letter of application, resume and three references (name, address and phone number) to:

Mark Badstubner, Associate Director of Community Development  
La Salle University  
1900 West Olney Ave., Box 819  
Philadelphia, PA 19141  
fax: (215) 951-5109  
e-mail: badstubn@lasalle.edu