Campus News August 30, 2002

La Salle University
University Ministry & Service

Don't overeat at your Labor Day cookout... Leave some room for me!!

First-of-the-New-Academic-Year Fabulous and FREE Open House Deli-Lunch...

Tuesday, September 3rd

It all starts in the Chapel Lounge (lower level of College Hall) at 11:30 AM!!!

ALL members of the university community are invited!!!

Campus News is distributed weekly to foster communication and encourage information sharing among University departments. Articles submitted are the responsibility of their authors alone and do not imply an opinion on the part of La Salle University or the Department of Mail and Duplicating Services.
MEMORANDUM

Date: August 30, 2002
To: University Community
From: Bro. John McGoldrick
       Assistant Provost
Subject: Date of Honors Convocation

Please note that the date of the 2002 Honors Convocation has been changed:

DATE: Sunday, September 29, 2002
TIME: 3:00 P.M.
LOCATION: Gola Arena in the Hayman Center

The date was changed in order to have the Honors Convocation remain part of the activities of Parents' Weekend.
TO: All Faculty and Staff

FROM: Margurete Walsh, Director of Human Resources

DATE: August 30, 2002

SUBJECT: University Drug and Alcohol Policy

Each year, we are required to publish and disseminate to all employees, the University's Drug and Alcohol policy under the Drug-Free Schools and Community Act. Below is the University's Drug and Alcohol policy.

POLICY STATEMENT FOR FACULTY AND STAFF ON ALCOHOL AND DRUG USE, POSSESSION AND DISTRIBUTION

La Salle University considers the abuse of alcohol or other drugs as a health care problem and treats it as such. The term abuse as used in this policy shall refer to the consumption of alcohol or any illicit substance while at work or at any other time so as to impair an employee's ability to perform the duties and responsibilities of his/her job description. Consumption of any controlled substances prescribed by a licensed physician is subject to the directives of that physician governing its use.

As the University values the contribution of each of its employees and recognizes the risks that alcohol abuse, alcoholism and other forms of chemical dependency pose to the individual employee as well as the University at large, support for the individual employee's assessment/treatment needs is a top priority. Acknowledging that alcoholism and other forms of chemical dependency are recognized health care problems results in a University position that employees so impaired are in need of assistance and/or treatment in order to preclude the progression of their illness and likely deterioration of job performance so as to jeopardize their University employment. To this end, the Coordinator, Alcohol and Other Drug Program for the University is available to serve the information and referral needs of any employee in order to arrange for assessment and/or treatment needs. Contact with the Coordinator, Alcohol and Other Drug Program can be arranged directly by the employee or upon referral/directive of the employee's supervisor. In all cases, the privacy of the employee shall be respected and details of services provided by the Coordinator will be held in the strictest confidence.

La Salle is required by law to inform you of the sanctions which may be imposed on you if you violate federal, state and local laws regarding the unlawful possession, use or distribution of illicit drugs or alcohol. The following are examples of illegal activity and the applicable legal sanction.
A. Alcohol:

Under Pennsylvania law, a person who is under twenty-one (21) years of age commits a summary offense if he/she attempts to or actually purchases, consume, possess, or transports alcohol. The police department must notify the parents of a minor charged with violating this law. If convicted of this offense, the minor's driver license will be suspended. A second offense will yield a fine up to $500.

In addition, any person who intentionally provides alcohol to a minor will be convicted of a misdemeanor of the third degree, for which the fine will be at least $1,000 for the first offense, and $2,500 for subsequent violations.

B. Drugs:

These are both federal and state laws which proscribe the possession, use and distribution of illegal drugs. The sanctions for offending these laws consists, in many cases, of mandatory imprisonment, coupled with substantial fines. The sanctions for any given offense vary widely, depending on the nature of the offense, the type of drug involved, and the quantity of the drug involved.

For instance, under federal law, simple possession of a controlled substance carries with it a penalty of imprisonment of no more than one (1) year, plus a fine of an amount between $1,000 and $5,000. If the controlled substance contains a cocaine base and the amount exceeds five (5) grams, the offender will be imprisoned for not less than five (5) years and not more than twenty (20) years, or fined, or both.

Also under Federal law, anyone who is at least eighteen (18) years old and who distributes drugs to anyone under age twenty-one (21) will be imprisoned and/or fined up to twice what is otherwise provided by law, with a minimum prison sentence of one (1) year.

Pennsylvania has laws prohibiting the use, possession and distribution of drugs which are similarly strict. In addition to imposing fines and/or prison terms for violations of its drug laws, Pennsylvania recently enacted a forfeiture statute. Under this statute, when the state arrests someone for violating its laws concerning the use, possession or distribution of drugs, the state will seize, and that person will forfeit, all of his/her property which was used to accomplish the violation of Pennsylvania's anti-drug laws -- including the automobile.

ALCOHOL AND DRUG USE AND POSSESSION

The possession, consumption, or "being under the influence of" intoxicating beverages or drugs during working hours, on University property, or at University sponsored activities is strictly prohibited except for the moderate consumption of alcoholic beverages at official programs conducted by the University if the employee is over twenty-one (21) years of age. An employee reasonably suspected of being under the influence or found to be using alcohol or drugs during working hours, on University property, or at University sponsored events except as stated above may be required to consent to any scientifically approved test for the presence of alcohol or drugs in the body, and if they refuse will be disciplined or discharged for insubordination. An employee found to possess, use or be under the influence of alcohol or drugs will normally be formally warned for a first offense, rather than dismissed. As a part of
the formal warning, the University reserves the right to refer the employee to the Coordinator, Alcohol and Other Drug Program for recommendation into any one of the following programs: drug and alcohol awareness, counseling or rehabilitation. If the Coordinator, Alcohol and Other Drug Program refers the employee to any one of these three programs, the employee will not be eligible to re-enter employment until he/she supplies the appropriate certification of completion of the program. A second incident involving drugs or alcohol use or possession will normally result in dismissal.

**DISTRIBUTION OF ALCOHOL AND DRUGS**

No person less than twenty-one (21) years of age shall attempt to purchase, consume, possess, or transport any alcohol, liquor, or malt or brewed beverages during working hours, on University property, or at any University sponsored event. No University employee shall transfer a registration card or other form of identification for the purpose of falsifying age to secure any alcohol, liquor or malt or brewed beverages. Nor shall any individual sell, furnish or give any alcohol, liquor, or malt or brewed beverages to be sold, furnished or given to any person under twenty-one (21) years of age.

No University employee shall attempt to distribute, sell, or furnish illicit drugs to any individual during working hours, on University property, or at any University sponsored event.

Any employee who violates this prohibition of the distribution of alcohol and/or drugs will normally be immediately discharged from employment with the University and may be referred for criminal prosecution.

**CRIMINAL DRUG CONVICTIONS**

The University is required under federal law (Drug-Free Workplace Act of 1988) to ensure a workplace free from the illegal use, possession, or distribution, dispensing, possession or use of a controlled substance is prohibited in the workplace. As a condition of employment, all employees must abide by the terms of this Drug-Free policy and are required to notify the University of any criminal drug statute conviction for a violation occurring in the workplace no later than five (5) days after such conviction. Furthermore, the University is required to notify all agencies issuing federal grants to the University within ten (10) days after receiving notice of conviction from the employee or other forms of actual notice of such conviction. The University is then required to take one of the following actions within thirty (30) days of receiving notice of an employee's conviction:

1) Formally warn, suspend or terminate the employee; or
2) Require the employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency.

It is the discretion of the University as to what action will be taken.
Please welcome Mr. Kelly Ernst, Assistant Director of the eCommerce Institute in the School of Business. Kelly is a recent graduate of La Salle’s Computer Science Program and an eCommerce Student Fellow, and was an integral part of the grant solicitation to the State of Pennsylvania for the Link to Learn Grant. Kelly provided technical guidance to the MIS Department’s grant initiative to facilitate moving coursework to a web-based format. This grant has allowed for the construction of the Computer Lab for MIS majors on the 4th floor of College Hall.

Be sure to encourage our students to participate in the Student Fellows Program and to attend the lectures throughout the semester.

eCommerce Institute
Informational Student Meeting
and
Recognition of the Faculty Fellows

Monday, September 9th
Rodden Theater – 1:00 PM

Visit the website (www.lasalle.edu/ecommerce) and look for information and upcoming dates for the Lecture Series or contact Kelly Ernst:
407i College Hall
Phone: 215-951-1826
Fax: 215-951-1886
ernst@lasalle.edu

The Electronic Commerce Institute is challenged to promote the field of e-commerce. The Institute utilizes faculty and business professional expertise so e-commerce learning may be applied to the entire student population. The Institute applies real world applications to develop an e-commerce knowledge base. La Salle has developed partnerships with corporate sponsors to establish and promote the Delaware Valley as a leading e-commerce center.
La Salle University Division of Student Affairs
Weekly Events Calendar

Saturday, August 31 to Saturday, September 7, 2002

SATURDAY, AUGUST 31, 2002
• Women's Invitational Volleyball Games in the Hayman Center @12 noon (Manhattan) and @7PM (Towson)
• Men's Soccer Game against Drexel @1PM in McCarthy Field

SUNDAY, SEPTEMBER 1, 2002
• Bus trip to Christiana Mall leaves from Hayman Center @12 noon and returns @5PM
• Women’s Field Hockey Game against Albany @12 noon in DeVincent Field
• Women’s Soccer Game against Towson @1PM in McCarthy Stadium
• Liturgy in the Chapel @6:30PM

MONDAY, SEPTEMBER 2, 2002 - LABOR DAY HOLIDAY

TUESDAY, SEPTEMBER 3, 2002
• ROOM CHANGE REQUEST ACCEPTED IN ADMINISTRATIVE SERVICES, UNION 205, FROM 9AM TO 4:30PM
• Open House Deli Luncheon in the Chapel Lounge Area @11:30AM - all are welcome!
• Need help to stop smoking? Join ‘SmokNoMore’ meetings for 6 weeks on Tuesdays and Fridays @12:30PM. Call x1357 for more information.
• Confessions in Chapel from 3:45-4:15PM; Liturgy @4:30PM; Bible Study @5:15PM

WEDNESDAY, SEPTEMBER 4, 2002
• ROOM CHANGE REQUEST ACCEPTED IN ADMINISTRATIVE SERVICES, UNION 205, FROM 9AM TO 4:30PM
• Liturgy in Chapel @1PM
• Learn “How to Write a Funding Board Proposal” @1PM in Union 301
• Meet members of the Masque @7PM in the Dan Rodden Theater

THURSDAY, SEPTEMBER 5, 2002
• ROOM CHANGE REQUEST ACCEPTED IN ADMINISTRATIVE SERVICES, UNION 205, FROM 9AM TO 4:30PM
• Activities Fair on the Union Patio (lobby, if rain) starting @12:30PM
• The Program in Catholic Studies welcomes members from L'Arche Community of Washington, DC, in the Dunleavy Room beginning @12:30PM. The theme: The Lived spirituality of Jean Vanier. All are welcome!
• Making-a-Connection – a half-hour of prayer and reflection in the Chapel @1PM – all are welcome!

(over)
FRIDAY, SEPTEMBER 6, 2002

- ROOM CHANGE REQUEST ACCEPTED IN ADMINISTRATIVE SERVICES, UNION 205, FROM 9AM TO NOON
- Liturgy in Chapel @1PM
- Bus trip to First Friday departs from Hayman Center @6PM
- Rosh Hashana commences at sunset
- union@max.cap - Movie Night @8PM in the Dan Rodden Theater – come see "Spider Man"
- Splash Party sponsored by the African American Students League in Hayman Center (Kirk Pool) starting @9PM. All are welcome to come and have fun!

SATURDAY, SEPTEMBER 7, 2002

- Men's Football Game against Wagner (Community Day) @1PM in McCarthy Stadium

SPECIAL NOTES: Any campus-wide events you want posted? Call x1374
The Teaching and Learning Center Study Group at La Salle University

The Teaching and Learning Center, in cooperation with the Core Curriculum, is launching a bi-weekly study group. The group will read current texts on contemporary issues in higher education. Faculty and staff are invited to join. Limit: 20 participants each semester. There will be no charge for the books.

The text for the fall semester is *Making the Most of College* by Richard J. Light, Harvard University. "The book answers two key questions:

"Why do some students make the most of college while others struggle and look back on years of missed deadlines and missed opportunities? What choices can students make, and what can teachers and university leaders do, to improve more students' experiences..."

If you are interested in participating in the fall, return this form, or email Margot Soven, English Department, soven@lasalle.edu

RSVP Study Group Form:

Name______________________________Department____________________

Please indicate your preference for lunchtime meetings or late afternoon meetings:

Lunchtime: 12:30-2:00 Tuesday or Thursday.

Late afternoon: 4:00-5:30 Monday, Tuesday, Wednesday or Thursday.
Alcohol & Other Drug Program (AODP) Services for Faculty

- **Need help checking out the latest “drug rumor”?** AODP counselors act as “rumor central,” providing accurate information on substance abuse related rumors.
- **Are you concerned about the drinking or other drug use of a student?** Confidential consultation is available on how to help a student with a problem.
- **Is a student concerned about a family member’s drinking or other drug use?** Confidential help is available to cope with substance abuse in the family.
- **Does your student have an AOD related academic project?** If an essay or oral presentation with an alcohol or other drug topic has been assigned, AODP staff can help students brainstorm ideas & refer them to “accurate” resources online and in Connelly Library.
- **Looking for accurate information on alcohol & other drugs?** Whether for class handouts or as an adjunct to conversations with a specific student, the AODP can help you identify accurate information on alcohol & other drugs. Remember: The AODP’s motto is, “Good decisions begin with accurate information.”
- **Has a student approached you about a judicial sanction because of a violation of the University AOD policy?** The AODP conducts sessions to help students meet sanctions required by Community Development.
- **Has a student approached you to be a “faculty advisory” for a J-Board hearing?** Students have the right to request that a faculty member accompany them to a judicial board hearing if they have been accused of violating University policy. The AOD Program can inform you about the j-board process and help prepare you for the role of “faculty advisor” if you should accept a student’s request.

For more information contact the AODP at the numbers listed in the letterhead.
NEED HELP TO STOP SMOKING?

Join ‘SmokNoMore’

STARTING September 3rd

Meetings for 6 weeks on Tuesday/Friday at 12:30pm

Brother Edward Conway, FSC, CAC diplomate Group Leader

Call X1357 to reserve a space

Alcohol and Other Drug Program

LaSalle University

Division of Student Affairs
L’Arche USA

From Washington, D.C.

Discussing the work of Jean Vanier, founder,

"The Lived Spirituality of Jean Vanier"

When: Thursday, September 5th at Universal Free Period

Where: Dunleavy Room

***************************************************************
Brother Joseph Dougherty * The Program in Catholic Studies * McShain 213 * X 1347
Connelly Library

Open House
Graduate Students
Faculty
Sept. 9-12, 2002
4-6 p.m.

- Library Homepage
- Databases
- Interlibrary Loan
- Other Services

A reference librarian will give a brief tour of the library.
DIPLOMAT-IN-RESIDENCE PROGRAM

FALL LECTURE SERIES

WEDNESDAY, OCTOBER 2, 2002
1:00 PM DUNLEAVY ROOM

PROFESSOR BARBARA STOWASSER
DIRECTOR
THE CENTER FOR CONTEMPORARY ARAB STUDIES,
GEORGETOWN UNIVERSITY
WILL DELIVER A LECTURE ON
"WOMEN AND ISLAM"
(CO-SPONSORED WITH THE WOMEN'S STUDIES PROGRAM
AND THE DEPARTMENT OF RELIGION)

Barbara Stowasser (Ph.D., Islamic Studies and Semitic Languages, Universitat Munster) is Professor of Arabic in the Department of Arabic. Since 1993, she has served as Director of the Center for Contemporary Arab Studies. She served as the 34th president of the Middle East Studies Association (1998-99). Her publications include a book-length study on Women in the Qur'an: Traditions and Interpretation (Oxford University Press, 1994), an edited volume entitled The Islamic Impulse (CCAS, 1987), articles published in American, German, Arabic, and Turkish journals and periodicals, and book chapters in collected volumes. CCAS recently published Dr. Stowasser's A Time to Reap: Thoughts on Calendars and Millennialism, an exploration of how Islam, Christianity, and Judaism have historically treated periods of apocalyptic imminence.

PLEASE INCLUDE THIS LECTURE IN YOUR SYLLABI
AND ENCOURAGE YOUR STUDENTS TO ATTEND. THANK YOU.
La Salle 56 TV Message Board

When La Salle 56 is not airing programming, the station runs a message board, which includes information about the channel's program schedule, La Salle sports, volunteer organizations, academic programs, and upcoming public events. Messages usually play from 2am to 10am and feature background music.

If your department or non-profit organization would like to run a free announcement on La Salle 56 about a specific event or program, please fill out the following “message board request” form and return it through campus mail - Box 632. Since La Salle 56 broadcasts throughout Philadelphia, all announcements for events and programs should be available to the public. Also, please return the form at least two weeks before you would like it to air.

La Salle 56 serves La Salle University and its surrounding community with educational and entertaining programs. The cable station also serves as a hands-on teaching facility for students interested in learning about the communication field. La Salle 56 reaches about 300,000 homes within the City of Philadelphia and operates under La Salle University's Communication Department.

Please direct any questions to the station manager, Tonya Ellis by calling x1456 or sending email to lasalle56@lasalle.edu
# Message Board Request

**Department/Organization:**

**Requested by:**

**Campus Address:**

**Campus Phone #:**

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**Dates to Run:**

**Message:**

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**TERMS AND CONDITIONS**

Message services are intended for campus events, academic and administrative announcements, and non-profit organizations. Message services are available to members of the La Salle community, including faculty, staff, students, and organizations. All events or services advertised should be available to the general public, not exclusively La Salle students.

Messages should be short and to the point. La Salle 56 reserves the right to edit or shorten a message to fit the technical requirements of the system. La Salle 56 also reserves the right to refuse any message if the content is deemed inappropriate. Messages should be consistent with the mission of the station and be of interest to a broad, off-campus audience.

Please note that the person requesting the message accepts all responsibility for its accuracy and content. All telephone numbers should be double-checked for accuracy. A phone number must be included so the public may call for more information.

All requests must be made at least 10 days before the required running date in order to guarantee enough time for the boards to be created and sent to the main system.

Please read the conditions on this form carefully. In requesting message services, you agree to all of its terms and conditions.

**SIGNATURE:**_________________________ **DATE:**_________________________
Sunday
Eucharist is
celebrated
at 6:30 PM.

Daily Eucharist is celebrated at 1:00 PM on
Monday, Wednesday, Thursday, and Friday;
and on Tuesday at 4:30 PM.
— in the De La Salle Chapel

Permission to Post — University Ministry & Service, Division of Student Affairs, La Salle University
Making a Connection:

Creating Community in the Spirit of St. La Salle

Mark these dates in your diary...

- Thursday, September 5th, 1:00 PM
- Tuesday, October 1st, 4:30 PM
- Thursday, November 7th, 1:00 PM
- Tuesday, December 3rd, 4:30 PM
- Thursday, January 16th, 1:00 PM
- Tuesday, February 4th, 4:30 PM
- Thursday, March 13th, 1:00 PM
- Tuesday, April 1st, 4:30 PM

A half-hour of Prayer & Reflection celebrated monthly in the De La Salle Chapel for the entire Lasallian community — Faculty, Administration, Students & Staff

Division of Student Affairs
University Ministry & Service
Creating Community in the Spirit of St. La Salle

A half-hour of Prayer & Reflection celebrated monthly in the De La Salle Chapel for the entire Lasallian community — Faculty, Administration, Students & Staff

Thurs., Sept. 5th, 1:00 PM

“Living in God’s Presence”

Presenter: Rev. David Beebe, Campus Minister

University Ministry & Service
Division of Student Affairs — La Salle University

— Permission to post until Friday, September 6, 2002
For the latest on La Salle Athletics check us out on the web at: www.goexplorers.com or call the Explorer Hotline at: (215) 951-5170

### August

**Fri-Sat 30-31 Volleyball**
- La Salle Invitational vs. Fairleigh Dickinson
  - 30 vs. Siena
  - 31 vs. Manhattan
  - 31 vs. Towson
- Sat 31 Field Hockey
  - vs. Duke @ Temple
- Sat 31 Men's Soccer
  - vs. Towson @ Drexel

### September

**Sun 1**
- Field Hockey vs. Albany
- Women's Soccer vs. Towson

**Fri 6**
- M/W Cross Country @ Haverford Invitational TBA
- Men's Soccer vs. James Madison @ George Mason

**Fri-Sat 6-7 Volleyball**
- @ Rider Tournament
  - 6 vs. Rider
  - 7 vs. Lafayette
  - 7 vs. Wofford
- Sat 7 Football
  - Wagner
- Sat 7 Field Hockey
  - @ Rider
- Sun 8 Women's Soccer
  - @ Yale
- Sun 8 Men's Soccer
  - @ George Mason
LA SALLE UNIVERSITY FOOTBALL
2002 SEASON TICKET ORDER FORM

<table>
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<th>Month</th>
<th>Date</th>
<th>Opponent</th>
<th>Notes</th>
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<tbody>
<tr>
<td>September</td>
<td>7</td>
<td>Wagner (Community Day)</td>
<td>1:00</td>
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<tr>
<td></td>
<td>14</td>
<td>Fairfield * (Youth Day)</td>
<td>1:00</td>
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<tr>
<td></td>
<td>21</td>
<td>at St. Peter's *</td>
<td>8:00</td>
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<tr>
<td></td>
<td>28</td>
<td>Siena * (Parents' Weekend)</td>
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<tr>
<td>October</td>
<td>5</td>
<td>at Catholic *</td>
<td>1:00</td>
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<td></td>
<td>12</td>
<td>at Canisius *</td>
<td>1:30</td>
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<td></td>
<td>19</td>
<td>at Iona *</td>
<td>1:00</td>
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<tr>
<td></td>
<td>26</td>
<td>Duquesne * (Homecoming)</td>
<td>1:00</td>
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<tr>
<td>November</td>
<td>2</td>
<td>St. Francis (PA) * (Family Day)</td>
<td>1:00</td>
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<td></td>
<td>9</td>
<td>Marist * (Senior Day)</td>
<td>1:00</td>
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<tr>
<td></td>
<td>16</td>
<td>at St. John's *</td>
<td>1:00</td>
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* MAAC Football League games
Home Games In BOLD CAPS

Season Ticket Plans
Adults - $36.00
Faculty Staff - $30.00
Children - $18.00

Individual Ticket Prices
Adults - $6.00
Children - $3.00

RETURN ORDER FORM TO:
La Salle University
Athletic Ticket Office
1900 West Olney Avenue
Philadelphia, PA 19141-1199

Name ____________________________ Day Phone ____________
Address __________________________
City ____________________________ State ____________ ZIP ____________

<table>
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<th>Season Tickets:</th>
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<tr>
<td>Faculty/Staff @ $30.00</td>
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<tr>
<td>Children @ $18.00</td>
<td>________</td>
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</tr>
</tbody>
</table>

(MasterCard/Visa Only)
Credit Card # ____________________________ Exp. Date ____________

TOTAL ________ $ ________

For more information please contact the Athletic Ticket Office at (215) 951-1999 or tickets@lasalle.edu
Friday, Aug. 30
vs. Fairleigh Dickinson @ 12:00
vs. Siena @ 7:00

Saturday, Aug. 31
vs. Manhattan @ 12:00
vs. Towson @ 7:00

Sponsored by La Salle Athletics
Administrative Assistant I

La Salle University’s Office of Admission has two vacancies on its support staff. Both are at the level of Administrative Assistant I. Each requires excellent data entry skills and an ability to relate well to prospective students and their parents as well as to other staff in the Office of Admission. Substantial time will be spent on data entry and on responding to telephone inquiries from prospective students. Both positions report to the Dean of Admission and Student Financial Services and are members of a support staff of six. Self-motivation, attention to detail, excellent interpersonal skills and an ability to work as part of a team are basic requirements for the positions. These positions are available immediately. The compensation package includes full health benefits as well as tuition remission.

La Salle University is a Roman Catholic University in the tradition of the De La Salle Christian Brothers.

Please send resume, cover letter and salary requirements to: Robert Voss, Dean of Admission and Student Financial Services, La Salle University, 1900 W. Olney Ave. Philadelphia. PA 19141.

AA/EOE
Senior Payroll Assistant

The Human Resources Office is currently seeking to fill the position of Senior Payroll Assistant. The Senior Payroll Assistant is responsible for processing all payroll related materials, preparing and reconciling payroll deductions and tax filings, and assisting with all payroll reporting and auditing requirements. A minimum 3-5 years payroll clerk experience is required. Experience with processing payrolls in an EMS system and Windows environment is required, and prior Banner experience is preferred. Full benefits package includes tuition remission. *La Salle University is a Roman Catholic university in the tradition of the De La Salle Christian Brothers.* Applicants should submit a detailed resume, salary requirements, and employment references to: Nancy L. Caruso, Human Resources Office, 1900 W. Olney Avenue, Philadelphia, PA 19141. AA/EOE.
The University Life Unit of the Division of Student Affairs is seeking qualified applicants for the position of INTERNATIONAL EDUCATION COORDINATOR

The International Education Coordinator leads the University Life staff and others in the development and provision of services for international students and students preparing to study abroad. The Coordinator also assists with administrative and legal aspects of international study and admission, in particular La Salle’s Study Abroad Programs, Travel Study Programs, and internationally themed programming. The Coordinator works in collaboration with other staff to respond to international student needs on our campus.

The successful candidate will have a master’s degree in a relevant field plus one to three years of significant related experience and success or its equivalent.

La Salle University is a Roman Catholic University in the tradition of the De La Salle Christian Brothers and welcomes applicants from all backgrounds who can contribute to our unique educational mission. For a complete mission statement, please visit our website at www.lasalle.edu

If interested, please send a resume, cover letter, salary requirements, and three (3) references to:

Anna Melnyk Allen
Assistant Dean of Students
La Salle University
1900 W. Olney Avenue
Philadelphia, PA 19141

Or e-mail aallen@lasalle.edu or fax #215.951.1942 the necessary information.

Resumes will be accepted until the job is filled.

AA/EOE
LA SALLE UNIVERSITY
PHYSICAL FACILITIES
PHILADELPHIA, PA 19141 • (215) 951-1315 • FAX (215) 951-1791

CUSTODIAN
(M/F)

Physical Facilities has an opening for a custodian. Day shift. Needed to maintain academic, office, dormitories and classroom environments. Academic and office environments require high & normal dusting, spot cleaning of rug and vacuuming, emptying trash, etc. Dorms require the cleaning of common areas, lounges, restrooms and showers. Classroom and hallway cleaning includes dry mopping floor, arranging chairs, cleaning blackboard and emptying trash.

Other duties related to this position are pickup of recycled materials, snow removal from building steps & landings, move furniture and unload deliveries. Project work in the summer includes a thorough cleaning of walls and stripping, mopping & waxing of floors in common areas and individual rooms.

Full benefits package including tuition remission. La Salle University is a Roman Catholic institution of higher education in the traditions of the De La Salle Christian Brothers. AA/EOE

Apply to: Manager of Custodial Services
Physical Facilities
La Salle University
1900 W. Olney Avenue
Philadelphia, PA 19141

CN 08/30/02