4-5-2002

Campus News April 5, 2002

La Salle University

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Celebrate St. Patrick's Day For A Week

How would you like to spend a week golfing in the land of St. Patrick?

This year the grand prize for the Annual President's Cup Raffle is A Deluxe Golf Trip for Four to Ireland! Besides 7 great rounds of golf, you will receive a personally hosted tour for 8 nights. (If you prefer, you have the option of receiving a $10,000 cash prize.)

There are four other great prizes, too.

Besides the chance to win five great prizes, by purchasing President's Cup Raffle tickets you are helping the University to provide a Lasallian education to Tomorrow’s leaders.

For information on raffle tickets please call the Office for University Advancement x1539 or e-mail gordon@lasalle.edu.

Don’t miss this opportunity to celebrate St. Patrick's Week.
La Salle University Employee Picnic
Tuesday, May 14, 2002
(Rain Date May 15, 2002)
12:30 p.m. to 3:30 p.m.

La Salle University cordially invites you to attend a fun-filled picnic with your colleagues here
At La Salle.

Please come to work in picnic attire!
The picnic will take place at the
Gazebo on South Campus

Use of the athletic facilities (including the pool) will be available. Please bring your own rackets, balls, mitts, towels, etc... for the fun and games being planned.

(Contact Joe Simon for coordination of athletic teams by email at simon@lasalle.edu)

The menu is: Hamburgers, Hot Dogs, Chicken, BBQ Spare Ribs and Shrimp, Pasta and Potato Salad, Baked Beans, Cole Slaw, Corn on the Cob, Cookies, Brownies Watermelon and Ice Cream.
March 26, 2002

To: The La Salle University Community

From: Ray Ricci, Vice President, Enrollment Services and David Fleming, Vice President, Business Affairs

Re: The Office of Student Financial Services

For some time now, we have been considering ways of improving student services, particularly those procedures which deal with the way students select courses, how they are counseled on financing a La Salle education, and how they are aided and invoiced. An important step in this regard was the Registrar’s Office introduction of Web registration in the fall of 2000. That breakthrough eliminated the long lines that used to be an annual rite of fall and spring for most full-time students. Today, 85% of our day students roster courses via the Internet.

It has become increasingly clear, however, that to make further improvements in the present system, we need to change the traditional view that registration, aid, and billing are discrete and sequential steps. Instead, we feel that we should develop a new structure that will address the reality that all of these services are interrelated. In short, we want a process that is more seamless and integrated. For that reason, we have recommended to the President that a restructuring take place. Specifically, we have recommended that we centralize all aspects of student finance, aid, billing, deferred payment and student employment into one office, to be called The Office of Student Financial Services, which we feel will deliver a more complete financial service to students. Brother Michael has agreed with that recommendation, and beginning with the next academic year, all of these services will be contained in one area under the Enrollment Services Division.

Mike Wisniewski, the present Director of Financial Aid, will assume the duties of Director of Student Financial Services beginning on June 1. Mike and his staff will serve as the main contact point where students and families will receive advice on all aspects of financing a La Salle education. Central to the Financial Services Center is the counseling function, designed to make information more accessible and dedicated to giving students complete information on payment options and managing the cost of attendance.

After this restructuring, the Bursar’s Office will still be the office that receives tuition and other payments and that responsibility will remain under the Business Affairs area.
La Salle University Receives $187,000 Contract from the School District of Philadelphia for a New Program Leading to a Certificate of Advanced Study in Bilingual/Bicultural Education

La Salle University has received a one-year contract up to $187,000 from the School District of Philadelphia to offer teachers and administrators a distinctive course of study leading to a Certificate of Advanced Study in Bilingual/Bicultural Education. The contract is renewable for two additional years at $187,000 per year. Funding for the project originated with a grant from the United States Department of Education awarded to the School District of Philadelphia in the fall of 2001.

The grant will cover tuition for qualified applicants, as well as workshops, mini-conferences, administrative support, supplies, and curriculum materials.

"It certainly is a unique program because it is an advanced program leading to a certificate on the graduate level," said Cynthia Gross Alvarez, Coordinator at the Office of Language Equity Issues for the School District of Philadelphia. "The state of Pennsylvania does not have a certificate in English as a Second Language or Bilingual Education, therefore it is up to the individual school districts to provide the training, and that is what we are doing with La Salle."

The courses offered are designed to address teaching, research, advocacy and administrative issues surrounding bilingual education.

Participants in the program will have the opportunity to broaden their knowledge base and develop effective strategies, which will improve the quality of service to English language learners and their parents.

"We want to encourage teachers in bilingual/bicultural environments to work beyond their present degrees and continue to expand their knowledge," said Glen Morocco, Director of the Master's Program in Bilingual/Bicultural Studies at La Salle University.

"This program will lead to an improved academic and social environment for the English language learners, which will in turn improve their performance," added Morocco.

"Overall, our goal for this program is to improve the quality of instruction in our schools," said Alvarez. "We want our teachers to be implementing the most up-to-date methods in both theoretical and practical applications."

###
TO: Campus Community

RE: Departmental Requisitions

Effective April 1, 2002 all departmental requisitions submitted to the Mailroom, Campus Store, and Food Service will now require a Banner account number. This includes requests for Campus Store purchases, duplicating, postage, printing, faxes, Union Market and faculty dining room charges. As of this date no requests should reference Colleague account numbers.

There are currently new forms available from the mailroom, which feature the Banner account number, called a FOAP. Please begin using these new forms as of 4/1/02. When charging an expense to your department, provide the full FOAP, with all four parts of the account number. If you are unsure of the full account number, contact an administrator in your department for guidance.

An example is shown below:

FOAP stands for Fund, Organization, Account and Program.

Please complete all fields and print your name, phone and Department name clearly on all requests so that you can be contacted if there are questions. If the information is incomplete or illegible, your request cannot be processed.

As of the above date, all requests to the Business Office should contain Banner account numbers. This includes Check requests, Purchase Orders, Office Basics orders, and all departmental requisitions (Mail/Duplicating, Food Service and Campus Store).

We appreciate your cooperation!
Oh, Say Can You Sing?

We are looking for and will be auditioning interested students to participate as vocalists for:

Commencement 2002

Students must be Members of the Class of 2002 and should come to the audition prepared to sing one or both of the selections listed below:

The Star-Spangled Banner
La Salle Alma Mater

Location and time:
Dunleavy Room
Wednesday, April 17, 2002
4:30 P.M.

Call University Life, x1374, if you have any questions.
Colleagues, please encourage students who are graduating seniors to participate in a special way in the annual Baccalaureate Liturgy.

The Staff of the University Ministry & Service

HELP!!!

MEMBERS OF THE CLASS OF 2002 ARE NEEDED AS MINISTERS FOR BACCALAUREATE!!!

SIGN UP IN UNIVERSITY MINISTRY...
To: All Members of the Class of 2002

Volunteers are needed for the 139th Annual Baccalaureate Liturgy, Saturday, May 11th

Sign up at ...

Macebearer  Crucifer  Readers  Offertory Procession

Candlebearers  Gospelbearer  Eucharistic Ministers

University Ministry and Service

Permission to Post until 4/20/02 - University Ministry & Service
FRIDAY, APRIL 5, 2002
* Sophomore Pre-registration for Fall 2002
* Liturgy in Chapel @1PM
union@max.cap: Come see “OCEAN’S 11” in the Music Room @8PM

SATURDAY, APRIL 6, 2002
* Discover the Difference Personally Information Fair in the Ballroom from 12-4PM
* Ring Ceremony in the Ballroom from 5-8PM

SUNDAY, APRIL 7, 2002
* Greek Week Kicks-off with various activities scheduled all week.
* Liturgy in Chapel @6:30PM

MONDAY, APRIL 8, 2002
* Women’s History Month continues with a presentation “Covering the Middle East” with guest speakers Janine Zacharia, Jerusalem Post, and Mouafac Harb, Al-Hayat; co-sponsored with the Diplomat-in-Residence Program in the Dunleavy Room from 12:30-2:30PM. All are welcome!
* Liturgy in Chapel @1PM
* Resident Hall Lottery in the Ballroom beginning @3PM

TUESDAY, APRIL 9, 2002
* Freshmen Pre-registration for Fall 2002
* The American Red Cross Blood Drive in the Union Ballroom from 9AM-7PM
* The Diplomat-in-Residence Program presents “The Human Cost of War” with guest speaker Michelle Kelly, RN, from Doctors Without Borders, in the Rodden Theater from 12:30-2:30PM. All are welcome!
* Confession in the Chapel @3:30PM; Liturgy @4:30PM

WEDNESDAY, APRIL 10, 2002
* Freshmen Pre-registration for Fall 2002
* The American Red Cross Blood Drive in the Union Ballroom from 9AM-7PM
* The Diplomat-in-Residence Program presents “The Politics and Culture of Terrorism” in the Rodden Theater from 7-9PM. All are welcome!
* Liturgy in Chapel @1PM

THURSDAY, APRIL 11, 2002
* Freshmen Pre-registration for Fall 2002
* The Diplomat-in-Residence Program presents “Post-Taliban Afghanistan and Regional Security” in the Rodden Theater from 12:30-2:30PM. All are welcome!
* Liturgy in Chapel @1PM
* Bible Reflection in the Chapel @ 5:15PM. All are welcome!

FRIDAY, APRIL 12, 2002
* Liturgy in Chapel @1PM
* Smorgasbord of Fun from 4-7PM in the parking lot behind E&F sponsored by TC/LA and Miguel RSA. All are welcome to enjoy the fun!
* The Masque Production of “Midsummer’s Night Dream” will be in the Rodden Theater @8PM. Tickets are available at the door.

SATURDAY, APRIL 13, 2002
* RSA sponsored “Spring Fling” on the Main Quad from 8AM – 8PM. Come out and enjoy the activities
* The Masque Production of “Midsummer’s Night Dream” will be in the Rodden Theater @8PM. Tickets are available at the door.

Visit the Events Calendar link on the La Salle website for further information and events
ANY CAMPUS-WIDE EVENTS YOU WANT POSTED HERE OR ON THE WEBSITE? CALL X1374
Mark your calendars for these upcoming senior events

April 2002

1. Stafford and Perkins Loan Exit Interviews to be completed online
3. "Life after La Salle": Help! Was that a Career Limiting Move?
   7:30pm in Miguel Community Center
5. Flubacher and ODE Induction for the Economics Department
7. SGA's Ring Ceremony at 5:30pm in the Union Ballroom
9. "Life after La Salle": Etiquette Dinner with the President
   6:30pm in the Faculty Dining Room
15-18. Fitting and purchase of caps and gowns
   9:00am-7:00pm in the Campus Store, Main Campus

May 2002

1. All library fines, judicial fines, parking tickets, and other fees must be paid
4. "The Liturgy of the Sunday of the 6th Week of Easter" in De LaSalle Chapel at 5:00 pm
5. "Last Trip to Philly" - Attend Phillies Game and then visit Pat's & Geno's Steaks.
   Buses leave Hayman at 12:30 pm and return - 6:30 pm
6. Happening Hour @ 4:30pm in the Union Ballroom
7. Bus Trip to Atlantic City. Buses leave Hayman at 5:00 pm and return at midnight
8. Yearbook Signing Party in Neumann Lounge,
   Senior BBQ.
8. Trip to Finnigan's Wake. Buses leave at 9:30 pm and return at 2:00am
9. Trip to Mermaid Lake. Buses leave at 12:45 pm and return at 6:00pm
9. "The Liturgy of the Ascension of the Lord" at 11:30 am in De LaSalle Chapel
10. Trip to Dad Vail Regatta.
    Buses leave at 11:00am and return at 5:00pm
10. "Last Night in Philly" Cruise on Spirit of Philadelphia
    Buses leave Hayman at 6:00 pm and return after 10:30 pm
11. Departmental Awards Brunch at 10:30am in the Union Ballroom
11. Baccalaureate @ 7:00pm in the Cathedral of Ss. Peter and Paul, Philadelphia
12. Commencement at 10:30 am in McCarthy Stadium, Main Campus

In the event of inclement weather:
School of Business Administration & School of Nursing at 10:30 am in Hayman Center
School of Arts & Sciences at 3:00 pm in Hayman Center

For additional information about commencement,
Visit www.lasalle.edu/commence, email to: commencement@lasalle.edu or call 215-951-1900
**Basket Bidding Winners:**

<table>
<thead>
<tr>
<th>Item Description</th>
<th>Ticket #</th>
</tr>
</thead>
<tbody>
<tr>
<td>Italian Dinner donated by Community Development</td>
<td>032425</td>
</tr>
<tr>
<td>Computer Supplies donated by Student Affairs</td>
<td>032370</td>
</tr>
<tr>
<td>Spirit Basket donated by Women's Soccer &amp; Basketball</td>
<td>032221</td>
</tr>
<tr>
<td>Morning Coffee donated by Project on Justice &amp; Society</td>
<td>032940</td>
</tr>
<tr>
<td>LSU-de la Salle University donated by Dean of Students</td>
<td>032740</td>
</tr>
<tr>
<td>Coffee &amp; Jellies donated by Administrative Services</td>
<td>032667</td>
</tr>
<tr>
<td>Health Basket donated by Nursing Department</td>
<td>032218</td>
</tr>
<tr>
<td>LSU Stuff donated by School of Arts &amp; Sciences</td>
<td>033098</td>
</tr>
<tr>
<td>Beach Theme donated by Accounting Department</td>
<td>032053</td>
</tr>
<tr>
<td>Gardening Basket donated by Biology Club</td>
<td>032913</td>
</tr>
<tr>
<td>Grocery Basket donated by IFSC</td>
<td>032176</td>
</tr>
<tr>
<td>Books that Have Made a Difference donated by UMAS</td>
<td>032794</td>
</tr>
<tr>
<td>Easter Basket donated by Rita &amp; Roselee Pauline</td>
<td>033140</td>
</tr>
<tr>
<td>Movie Night donated by Katharine's RSA</td>
<td>033137</td>
</tr>
<tr>
<td>Picnic Basket donated by Rita &amp; Roselee Pauline</td>
<td>032388</td>
</tr>
<tr>
<td>Movie FUN donated by F.O.C.U.S</td>
<td>032382</td>
</tr>
<tr>
<td>LSU Stuff donated by School of Business</td>
<td>032188</td>
</tr>
<tr>
<td>LSU Spirit Basket donated by the Bookstore</td>
<td>032248</td>
</tr>
<tr>
<td>Breakfast! Donated by the Masque</td>
<td>032255</td>
</tr>
<tr>
<td>Easter Basket donated by Jeneen Norfleet</td>
<td>032130</td>
</tr>
<tr>
<td>Mediterranean Diet: A Taste of Italy donated by Nutrition Dept</td>
<td>032764</td>
</tr>
<tr>
<td>Writer's Basket donated by Project on Justice &amp; Society</td>
<td>032929</td>
</tr>
<tr>
<td>LSU Blanket donated by SGA</td>
<td>032635</td>
</tr>
<tr>
<td>Classic Reading donated by RSA</td>
<td>032525</td>
</tr>
<tr>
<td>A Basket of Health donated by Health Services</td>
<td>032827</td>
</tr>
<tr>
<td>Hair Care donated by Enrollment Services</td>
<td>033110</td>
</tr>
<tr>
<td>Spirit Basket donated by Athletics</td>
<td>032798</td>
</tr>
<tr>
<td>Spirituality Basket donated by Ministry &amp; Service (UMAS)</td>
<td>032771</td>
</tr>
<tr>
<td>Car Care – Commuter Student Pass donated by Security</td>
<td>032949</td>
</tr>
<tr>
<td>Car Care – Day Student Pass donated by Security</td>
<td>032157</td>
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<tr>
<td>Car Care – Evening Student Pass donated by Security</td>
<td>033103</td>
</tr>
<tr>
<td>Beach Bag donated by LaSalle Ambassadors</td>
<td>032463</td>
</tr>
<tr>
<td>Home Movie Rental Night donated by Univ Communications</td>
<td>032935</td>
</tr>
<tr>
<td>Tranquility Basket donated by Religion Dept</td>
<td>032385</td>
</tr>
<tr>
<td>Coffee Basket #1 donated by Food Services</td>
<td>032996</td>
</tr>
<tr>
<td>Coffee Basket #2 donated by Food Services</td>
<td>032527</td>
</tr>
<tr>
<td>Student Nursing Basket donated by Student Nursing Assoc</td>
<td>032261</td>
</tr>
<tr>
<td>Tea Time donated by Social Work Dept</td>
<td>032832</td>
</tr>
</tbody>
</table>

**We still have a few baskets that haven't been claimed!! We will hold the baskets until Fri, April 12. Please come to Benilde Hall, 2nd floor to collect your winnings!! If you won a parking pass – please bring this information with you: full name, address, phone number, ID#, car make and year, and license plate number. THANK YOU, again, for supporting our efforts!!**
### Upcoming Spring 2002 Workshops

All NONPROFIT CENTER workshops are FREE to La Salle University faculty, staff and students. For more information on any of the workshops listed below, please call us at x.1701 or email us at nonprofitcenter@lasalle.edu.

<table>
<thead>
<tr>
<th>Workshop Topic</th>
<th>Date</th>
<th>Time</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>*Marketing Your Organization through the Internet</td>
<td>April 9</td>
<td>9:30AM-4:00PM</td>
<td>Philadelphia</td>
</tr>
<tr>
<td>Marketing Fundamentals: Five Essential Areas</td>
<td>April 10</td>
<td>9:30AM-12:30PM</td>
<td>West Chester</td>
</tr>
<tr>
<td><strong>Strategic Planning: How to Do It Right!</strong></td>
<td>April 12</td>
<td>9:30AM-12:30PM</td>
<td>Newtown</td>
</tr>
<tr>
<td>Employee Benefits Packages: What are the Options for Nonprofits?</td>
<td>April 16</td>
<td>9:30AM-12:30PM</td>
<td>Philadelphia</td>
</tr>
<tr>
<td>Fundraising 101: All You Need to Know to Get Started</td>
<td>April 18</td>
<td>9:30AM-3:30PM</td>
<td>Philadelphia</td>
</tr>
</tbody>
</table>

*This workshop will be held on La Salle University's Main Campus

**This workshop will be held at La Salle University's Bucks County Campus

To receive more information about the Nonprofit Center, please fill out the form below and send to Box 843

---

- Please send me an informational packet about the Nonprofit Center (includes the Spring 2002 workshop brochure)

- I would like to receive updates about upcoming workshops
  - By fax:________________________
  - By email:_____________________
The Shield of Lasallian Leadership is now in its second year. It was designed to acknowledge the contributions student organizations make to the La Salle Community.

What are they?? Each spring, five organizations and their members are honored for their contributions in each of five areas, represented by the components of the University shield, one of our most treasured symbols. The components and the qualities they represent, for the purposes of this recognition program, are:

- **The Star**
  - Guiding Others
- **The Chevron**
  - Upholding or Establishing Tradition
- **The Helmet**
  - Courage
- **The Cross**
  - Sacrifice
- **The Motto**
  - Fostering Learning that Enhances the La Salle Community

How are honored organizations chosen?? Organizations nominate other organizations that they feel have met the above standards. Faculty and staff members, comprising the current Lasallian Leadership Institute from our University, review nominations and determine the organizations to be honored.

How will organizations be honored?? Members of chosen organizations will receive tokens of recognition featuring the component for which the organization is recognized. The names of the organizations will then be engraved on the award plaque in the La Salle Union lobby. If, over time, all five awards are bestowed upon an organization, that group will receive special recognition and tokens featuring the full shield. **Organizations will be announced and recognized at the end of the year Happening Hour in Backstage on Friday, April 26**th**!

Nomination forms are available in all Division of Student Affairs offices. Nominations are due in the Dean of Students' Office, 307 Administration Center, by Friday, April 12th
Nomination Form - The Shield of Lasallian Leadership

Any registered student organization may nominate any other registered student organization for any of the Shield of Lasallian Leadership Awards by providing the information below.

Student Organization Nominated: _____________________________________

Award for which Organization should be considered (check one only, please):

____ The Star       Guiding Others
____ The Chevron   Upholding or Establishing Tradition
____ The Helmet    Courage
____ The Cross     Sacrifice
____ The Motto    Fostering Learning that Enhances the La Salle Community

Reason(s) for Nomination: (continue on back if necessary)

Student Organization Making the Nomination: ____________________________

Signature of President/Chair of Organization Making the Nomination: __________

LaSalle University
Division of Student Affairs
Additional nomination forms are available in all Division of Student Affairs offices.
Nominations are due in the Dean of Students’ Office, 307 Administration Center, by Friday, April 12th
La Salle University’s Graduate Programs in Psychology present...

Anger & Aggression: Assessment and Approach to Treatment
Raymond A. DiGiuseppe, Ph.D.
Professor & Director – Graduate Programs in School Psychology
St. John’s University, New York
Director of Professional Education – Albert Ellis Institute for Rational Emotive Behavior Therapy

Friday, April 12, 2002
9:30 am – 12:30 pm
Newtown, Bucks County Campus

Dr. Raymond DiGiuseppe earned his Ph.D. from Hofstra University and completed a Post Doctoral Fellowship at the Institute for Rational Emotive Behavior Therapy with Dr. Albert Ellis. His current work involves the assessment and treatment of anger problems, the therapeutic alliance with children and adolescents, and the integration of cognitive and systemic therapies.

Anger and its disorders have been avoided by the mental health community. Clinicians experience uncertainty when faced with anger clients. This presentation will explore what we know about anger and will scientifically draw implications for assessment, diagnosis, and treatment. Other topics to be addressed include the diagnosis of angry clients and the new criteria for anger disorders. Existing assessment strategies will be reviewed. Each will be discussed along with the advantages and disadvantages of each strategy. The integration of cognitive restructuring, exposure, relaxation, and assertiveness training will also be presented.

Continuing Education
La Salle University’s CE Program is approved by the American Psychological Association. La Salle maintains responsibility for the program.

La Salle is recognized by the National Board for Certified Counselors to offer Continuing Education for National Certified Counselors. The University adheres to NBCC Continuing Education Guidelines. Each program provides 3 hours of CEUs for certified counselors.

For more information or to register, please call (215) 951-1767
You are cordially invited to another Arts & Sciences Faculty Meeting for the Spring, 2002 semester.

WHEN: Monday, April 15, 2002
WHERE: Dunleavy Room
TIME: 1:00 p.m. – 2:00 p.m.
GUEST SPEAKER: Michael Roszkowski, Director, Institutional Research
AGENDA: Student Satisfaction Survey Results
Discussion about recommendations

Refreshments will be available
LA SALLE UNIVERSITY'S
Division of Student Affairs in cooperation with the MASQUE
presents
a play in two acts...about two lives....

LOVE LETTERS
By A.R. Gurney

Featuring Dr. Joseph J. Cicale (Dean of Students) & Dr. Lane B. Neubauer (Director, Health Services)
Directed by Brother Chip Echelner (Director, University Ministry and Service)

THURSDAY, APRIL 25; FRIDAY, APRIL 26; SATURDAY, APRIL 27
8 p.m.
DAN RODDEN THEATER
La Salle's 20th and Olney Ave Campus

**Minimum Donation: $10 (La Salle Students $5)

**Proceeds benefit student service trips sponsored by University Ministry and Service: Project Appalachia,
Los Ninos (to Tijuana, Mexico), and Week of Hope (to Boston). All donations are tax deductible.

Call 215 951 1048 or e-mail UMAS@lasalle.edu for more information

LOVE LETTERS is presented by special arrangement with DRAMATIST PLAY SERVICES,
INC. 440 PARK AVENUE SOUTH, NEW YORK, NY 10016
## Upcoming Spring Events

### April

<table>
<thead>
<tr>
<th>Date</th>
<th>Event</th>
<th>Location/Games</th>
<th>Time</th>
</tr>
</thead>
<tbody>
<tr>
<td>Sat  6</td>
<td>Baseball</td>
<td>at Temple (DH)</td>
<td>12:00</td>
</tr>
<tr>
<td></td>
<td>Track</td>
<td>at Penn Invite</td>
<td></td>
</tr>
<tr>
<td></td>
<td>W. Tennis</td>
<td>at Saint Joe's</td>
<td>3:30</td>
</tr>
<tr>
<td></td>
<td>Softball</td>
<td>at Temple (DH)</td>
<td>12:00</td>
</tr>
<tr>
<td>Sun 7</td>
<td>Baseball</td>
<td>at Temple</td>
<td>12:00</td>
</tr>
<tr>
<td></td>
<td>Softball</td>
<td>at Temple</td>
<td>12:00</td>
</tr>
<tr>
<td>Tue 9</td>
<td>Lacrosse</td>
<td>LAFAYETTE</td>
<td>4:00</td>
</tr>
<tr>
<td>Wed 10</td>
<td>Softball</td>
<td>DELAWARE</td>
<td>2:30</td>
</tr>
<tr>
<td>Thu 11</td>
<td>Baseball</td>
<td>PENNSYLVANIA</td>
<td>3:30</td>
</tr>
</tbody>
</table>

Visit [www.lasalle.edu/athletic](http://www.lasalle.edu/athletic) or call the Explorer Scoreline at (215) 951-5170 for all the latest on La Salle Athletics.

Sponsored by the La Salle Athletic Department.
Union Services Administrative Assistant – Full-Time
Division of Student Affairs
Administrative Services

The Division of Student Affairs Administrative Services unit has an opening for a full-time Administrative Assistant II. La Salle University is a Roman Catholic institution of higher education in the tradition of the De La Salle Christian Brothers.

The members of the Administrative Services unit manage all divisional facilities and resources, including the La Salle Union, student residents, and all divisional offices and locations. The Union Services Administrative Assistant’s responsibilities include but are not limited to receptionist duties in the office, updating and maintaining filing systems, word processing, maintaining union and other divisional location reservations, supervising student employees, and supporting the units other activities.

The position requires the ability to work with a diverse population, strong verbal and written communication skills, proficiency in word processing and e-mail, organizational skills, and the ability to work as a member of a team.

Send cover letter, resume, and contact information for three (3) business references to David L. McKenzie, Director of Administrative Services, La Salle University. 1900 W. Olney Avenue, Philadelphia, PA 19141-1199. Resumes will be accepted until the position is filled.
AA/EOE
La Salle University Department of Food Service currently has an opening for a Full Time Chef for Blue and Gold Dining Commons.

Responsibilities include: training & supervising hourly staff; maintaining safe food handling and preparation standards; food production and inventory control; and working closely with management staff to develop menus and insure quality standards.

College or institutional high volume experience preferred. Full benefits package includes tuition remission.

"La Salle is a Roman Catholic Institution of higher education in the tradition of the De La Salle Christian Brothers."
AA/EOE

Interested candidates should submit their resume, salary requirements and references to:

David Walsh
Executive Chef
La Salle University Food Service
1900 West Olney Avenue
Philadelphia, PA 19141-1199
walsh@lasalle.edu
Position Available

Administrative Assistant II

The office of the Dean of Arts and Sciences is currently seeking to fill the position of administrative assistant II, available as of May 1, 2002, pending administrative approval. Qualified applicants should possess the following attributes:

- Ability to maintain all records and systems essential to the office;
- Excellent interpersonal and communication skills;
- Detailed knowledge of academic services;
- Supervisory experience with student workers;
- Ability to handle sensitive information in confidential manner;
- Ability to take initiative and to make routine decisions;
- Experience with event planning and management;
- Computer literacy, including word processing, spreadsheets, databases, and e-mail;
- Good skills in time-management;
- Characteristics, such as reliability, trustworthiness, discretion, patience, and professionalism.

Duties include, but are not limited to, communicating with administrators, faculty, and staff; coordination of office procedures and student workers; planning workshops, meetings, and events; use of word processing, spreadsheets, databases, and e-mail; creating and editing documents; scheduling appointments; and other assistance to the dean on an as needed basis. Salary is commensurate with qualifications and experience. Full benefits package includes tuition remission. La Salle University is a Roman Catholic university in the tradition of the De La Salle Christian Brothers. Interested persons should send a cover letter, detailed resume, salary requirements, and the names and contact information of three references to: Dr. Margaret M. McManus, Interim Dean, School of Arts and Sciences, Box 802, La Salle University, 1900 West Olney Avenue, Philadelphia, PA 19141. The search will continue until the position is filled. AA/EOE.
ID/Gold Card Clerk

FREE TUITION!

A full time clerical position is available in the ID/Gold Card office of LaSalle University.

LaSalle is a Roman Catholic institution of higher education in the tradition of De La Salle Christian Brothers.

Individual will be responsible for issuance of ID cards and associated data entry processes in the AT&T transaction processing system to include report generation and associated filing. Also required to collect and deposit library vending receipts. Should be computer literate, have working knowledge of Microsoft Office and be able to interact with the public in a courteous, professional manner. Schedule includes evening and weekend hours. Full benefits package including tuition remission. Interested candidates should submit a resume to:

ID/Gold Card Manager
LaSalle University
1900 W. Olney Ave.
Box 812
Philadelphia, PA 19141

AA/EOE