

La Salle University

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### Campus News June 18, 2004

La Salle University

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#### Recommended Citation

La Salle University, "Campus News June 18, 2004" (2004). *Campus News*. 1549.  
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**Stewart Joins Explorer Staff**

**Coach Hahn Adds Former Coppin State Star to Bench Staff**

**PHILADELPHIA, PA** – La Salle University and head coach Billy Hahn announce the addition of **Stephen Stewart** to the men's basketball staff.

Stewart, 32, joins the staff after one season at the University at Albany where he was an assistant to Will Brown.

Prior to his stint with the Greyhounds, the Philadelphia native (Parkway High) coached two years at his alma mater Coppin State under the legendary Ron "Fang" Mitchell.

"We are delighted to bring on a talented guy like Stephen Stewart," said Coach Billy Hahn. "Stephen is a Philly guy who has already shown great ability to recruit at the collegiate level. I really feel that he is a rising star among young coaches and will be perfect for our staff."

As a player at Coppin State, Stewart's list of accomplishments is both impressive and considerable. He was a two-time Mid Eastern Athletic Conference Player of the Year ('94, '95), and a MEAC Tournament Most Outstanding Player in 1993. He averaged 16.6 points and 5.9 rebounds in his final two seasons while leading the Eagles to a pair of NCAA Tournament appearances, two MEAC regular season championships, an NIT victory over St. Joseph's and a career record of 47-1 in conference games.

Stewart comes from a basketball-rich family which includes his brothers; Lynard, former Temple forward and Larry, who played at Coppin State from 1987-1991 and played six seasons in the NBA with the Washington Bullets and Seattle Supersonics.



**Residence Hall South Campus**  
**[Click here](#) to see photographs of the progress being made as of June 15, 2004**

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## Employment

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### **CAMPUS POSITIONS AVAILABLE**

*La Salle University is a Roman Catholic University in the tradition of the De La Salle Christian Brothers. La Salle University is an Equal Opportunity/Affirmative Action Employer 215-951-1020*

#### **Coordinator of Multimedia Services**

The Coordinator of Multimedia Services is responsible for managing the operation of the Multimedia Services Department of La Salle University's main campus and Bucks County campus facility. The main focus of the position is to provide audiovisual and multimedia support to the instructional departments of the University. Specific duties include managing and maintaining all multimedia resources for the University and assisting in the purchase of a/v and multimedia equipment and complete systems. Additional duties will include, but not be limited to technology training, special event support and multimedia design.

Qualifications required are a bachelor's degree, excellent human relations and communication skills, attention to detail and the ability to manage and direct a large staff of student workers. An additional qualification for this position is a background in configuring and implementing audiovisual and multimedia systems. The ability to carry up to 40 lbs. is also a requirement.

Send letter of application, resume and three current references to:

**Sabrina DeTurk,**  
Assistant Provost  
La Salle University  
1900 W. Olney Ave.  
Philadelphia, PA 19141

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#### **Administrative Assistant II**

This vital position provides administrative support for the part-time MBA program. Responsibilities include coordinating the application process for prospective students, organizing and maintaining student files, and communicating directly with prospective and current students in collaboration with the Director and Assistant Director. This

person also assists with registration, answering current and prospective students questions, and may participate directly in marketing and recruiting activities along with the Director and Assistant Director.

The successful candidate will possess excellent interpersonal and communication skills, be organized and a self-starter, and enjoy a fast-paced, busy work environment with diverse responsibilities. Excellent and courteous phone skills and proficiency with Word, Access, and Excel required. Experience in marketing and/or student services and with Banner a strong plus.

Compensation package includes competitive salary, excellent benefits and tuition remission. Interested applicants should send a cover letter, resume and contact information for two professional references by July 2 to:

**Terry Jackson**  
Director, Part-time MBA Program  
La Salle University  
1900 West Olney Avenue  
Philadelphia, PA 19141

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#### **Part-Time Secretary**

La Salle University's Graduate Psychology Program has a part-time opening for a secretary at the Gwynedd-Mercy Campus.

Candidate must have the ability to maintain all records and systems essential to the office have excellent interpersonal and communication skills, computer literacy, and excellent time management skills.

Responsibilities include maintaining all records and systems essential to the office, communicating with faculty, staff and students both at Gwynedd-Mercy campus and at the La Salle campus, and assisting the Site Administrator at the Gwynedd-Mercy Campus.

Send cover letter and resume to:

**John Rooney, Ph.D.**  
Box 268  
La Salle University  
1900 W. Olney Avenue  
Philadelphia, PA 19141

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## Employment

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### Employment Opportunity – Site Administrator

Site Administrator at Gwynedd Mercy campus. This is a half-time position as a professional staff member to administer the La Salle Graduate Clinical Counseling Psychology program at this site. The person appointed to this position should have demonstrated administrative and organizational abilities, initiative and the ability to relate well to students, faculty and staff.

Responsibilities include:

- interviewing and advising prospective and current students
- monitoring the Graduate Clinical Counseling Psychology program operations at Gwynedd- Mercy
- liaison with the staff of the La Salle M.A. Clinical Counseling Psychology program
- liaison for the La Salle Graduate Clinical Counseling Psychology Program with other administrative offices at Gwynedd- Mercy
- communicate with faculty and students on the Gwynedd-Mercy Campus
- assist in marketing the La Salle M.A. Clinical Counseling Psychology program
- establish and maintain contacts at relevant companies and agencies
- supervise secretarial-clerical assistants

Send cover letter and resume to:

**John Rooney, Ph.D.**  
 Box 268  
 La Salle University  
 1900 W. Olney Avenue  
 Philadelphia, PA 19141

The search will continue until the position is filled.

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### Assistant Director of Admissions for Operations

La Salle University seeks a staff professional for the position of Assistant Director of Admissions. Position reports to the Dean of Admissions and Student Financial Services. Responsibilities include hiring, training and managing a staff of six, managing and training alumni admissions volunteers,

coordinating travel activities, handling marketing activities to promote undergraduate student interest and serving as a liaison with various other campus groups. Some travel will be required.

Requirements include a Bachelor's degree, at least five years of customer service experience, prior admissions experience preferably at a professional staff level, excellent organizational and interpersonal skills.

Please forward letter of interest, resume and salary requirements to: **R. Voss**, Admissions Office, La Salle University, 1900 W. Olney Ave., Phila., Pa. 19141.

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### Secretary I

The History Department at La Salle University is currently seeking to fill the position of Secretary I. Schedule will include some evening hours. Qualified applicants should possess the following skills: excellent interpersonal and communications skills; ability to handle sensitive information in a confidential manner; computer literacy; good time-management skills; and some experience in supervising others. Three years of work experience preferred. Full benefits package including tuition remission.

Interested persons should send a cover letter, resume, and contact information of three employment references to:

**Dr. Charles A. Desnoyers**  
 Chair, History Department  
 La Salle University  
 1900 W. Olney Ave.  
 Philadelphia, PA 19141

The search will continue until the position is filled.