

5-30-2003

Campus News May 30, 2003

La Salle University

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CAMPUS NEWS

LA SALLE UNIVERSITY'S WEEKLY INFORMATION CIRCULAR

DATE: May 28, 2003

May 30, 2003

TO: Administrative and Staff Personnel

FROM: Michael J. McGinniss, F.S.C.

Brother Michael

SUBJECT: **Holiday Schedule 2003-2004**

2003

Friday,	July 4, 2003	Independence Day holiday
Monday,	September 1, 2003	Labor Day holiday
Monday,	October 20, 2003	Mid-semester holiday (designated offices to be staffed)
Thursday,	November 27, 2003	Thanksgiving holiday
Friday,	November 28, 2003	Thanksgiving holiday
Tuesday,	December 9, 2003	Christmas Reception – 3:00 P.M. to 5:00 P.M.
Wednesday,	December 24, 2003 to and including	
Friday,	January 2, 2003	Christmas and New Year holidays

2004

Monday,	January 19, 2004	Martin Luther King holiday
Monday,	March 1, 2004	Mid-semester holiday (designated offices to be staffed)
Friday,	April 9, 2004	Easter holiday
Monday,	April 12, 2004	Easter holiday
Friday,	May 28, 2004	Early departure 12:30 p.m.
Monday,	May 31, 2004	Memorial Day holiday
Monday,	July 5, 2004	Independence holiday
Monday,	September 6, 2004	Labor Day holiday

2003 SUMMER OFFICE HOURS:

Effective May 23, 2003 through August 22, 2003 those offices which are required to operate from 8:30 A.M. to 4:30 P.M., may adjust their hours of operation to the following:

Monday through Thursday: 8:30 A.M. through 4:30 P.M.
Friday: 8:30 A.M. through 3:30 P.M.

Campus News is distributed weekly to foster communication and encourage information sharing among University departments. Articles submitted are the responsibility of their authors alone and do not imply an opinion on the part of La Salle University or the Department of Mail and Duplicating Services.

The Writing Fellows Program

- If you interested in the assistance of a Writing Fellow for the fall, 2003 please return the tear-off by Monday, June 9, 2003
- Writing Fellows read the drafts of papers you assign in one of your courses and give students one-on-one assistance with their writing. They read the drafts, write comments, and see each student in a short conference.
- Writing Fellows' assisted courses should include at least two papers (3-7 pages long) written for a grade.
- The first drafts should be due no sooner than the end of the 4th week of the semester. The last set of drafts should be due no later than the 12th week of the semester.
- All students in Writing Fellows' assisted courses are required to participate in the program.

Name _____ Department _____

Office _____ Campus Phone _____ E-Mail _____ Home # _____

Home Address _____

Course title and number _____

Approximate enrollment _____ How many assignments? _____

Length of Papers _____

Return to: Margot Soven, English Dept. (Box180), or contact me via e-mail (soven@lasalle.edu) or voice mail (office:951-1148)(home:610-664-0491)

M

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emo



To the Campus Community,

Pete's Barber Shop will be open all summer !

The hours of operation are: Monday thru Friday 1pm until 6pm !

Stop by for a great cut from a great guy !



CAMPUS POSITIONS AVAILABLE

LA SALLE UNIVERSITY IS AN EQUAL OPPORTUNITY/AFFIRMATIVE ACTION EMPLOYER

The English Department at La Salle University is seeking to fill a one-year appointment at the Assistant Professor level for the 2003-04 academic year. The successful applicant will teach a range of courses in writing including introductory and advanced composition. The successful applicant should possess the ability to teach additional more specialized advanced courses such as business writing, professional writing, legal writing, or creative writing. An appropriate terminal degree is required.

La Salle University is a Roman Catholic university in the tradition of the De La Salle Christian Brothers and welcomes applicants from all backgrounds who can contribute to our unique educational mission. For a complete mission statement, please visit our website at www.lasalle.edu.

Send application including a letter of interest and a current CV or resume, official transcripts, and the names and addresses of three references by US or e-mail to:

**Kevin J. Harty, Ph.D.
Professor & Chair
Department of English
La Salle University
Philadelphia, PA 19141-1199
harty@lasalle.edu**

Applicant screening will begin on June 10, 2003, and continue until the position is filled. AA/EOE.



LA SALLE UNIVERSITY

DEPARTMENT OF EDUCATION

PHILADELPHIA, PA 19141 (215) 951-1190

Position Announcement

La Salle University seeks applicants for a one semester faculty appointment in the Education Department for the fall 2003 semester. This full time position requires teaching 12 credits in education and full participation in faculty meetings and other duties as proscribed by the Chairperson of the education department. Desired qualifications include a doctorate in education or a related field (minimum of a master's degree is required) and a background in foundations of education and/ or educational psychology. Benefits are included with this position.

La Salle University is a Roman Catholic university in the tradition of the De La Salle Christian Brothers and welcomes applicants from all backgrounds who can contribute to our unique educational mission. For a complete mission statement, visit our website at www.lasalle.edu.

Applicants should submit a letter of intent, curriculum vitae, and names, addresses, and telephone numbers of three references to Dr. Deborah Yost, Chair, Department of Education, La Salle University, 1900 W. Olney Avenue, Philadelphia, PA 19141. Review of applications will begin on June 1, 2003, and continue until the position is filled.

La Salle University is an Equal Opportunity and Affirmative Action Employer.

La Salle University's Athletic Department invites applications for the following positions:

Director of Men's Basketball Operations

La Salle University's Athletic Department invited applications for an immediate opening for the position of Director of Basketball Operations. Responsible for all operational management for the Men's Basketball Team. Will assume a major role in assisting with travel, conditioning and training, and monitoring academic progress of team members. Must possess strong personal commitment to work within academic setting and philosophy of the institution. Send letters of interest, resume with references and detailed listing of all relevant experience to: **Billy Hahn, Head Men's Basketball Coach**, La Salle University, Box 805, 1900 Olney Ave. Philadelphia, Pa. 19141.

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School of Nursing

Secretary II for Undergraduate Nursing Program School of Nursing

Full time secretarial position is now available in the School of Nursing. Requires a working knowledge of Microsoft Office for Windows, effective communication skills, organizational abilities for maintaining undergraduate course materials, typing, filing, implementing mailings and duplicating of projects, greeting students, and handling phone calls regarding inquiries of the Undergraduate Nursing Programs.

La Salle University is a Roman Catholic university in the tradition of the De La Salle Christian Brothers.

Qualifications: High School Diploma/GED required

Full benefits include tuition remission.

Send resume, 2 references, and salary requirements to:

Dr. Diane Wieland, Director
Undergraduate Nursing Programs
La Salle University
School of Nursing
Box 808
1900 West Olney Avenue
Philadelphia, PA 19141.

La Salle University is an Equal Opportunity and Affirmative Action Employer.