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Campus News May 18, 2001

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CAMPUS NEWS

LA SALLE UNIVERSITY'S WEEKLY INFORMATION CIRCULAR

THE SCHOOL OF NURSING

May 18th, 2001

Celebrates 20 Years of Nursing Excellence

with the

20th ANNIVERSARY GALA

Sunday, June 10th, 2001



Brunch

11:00 a.m. to 2:00 p.m.

Adam's Mark Hotel

Enjoy a multi-course Brunch,
reminisce with our memory video,
win prizes in our raffle and
enjoy the company of nursing alumnae/i.

Tickets: \$37 per person. (Make check payable to School of Nursing)

Ads for the Program Booklet include:

Full Page Advertisement	\$500.
½ Page Advertisement	\$250.
¼ Page Advertisement	\$75.
Business Card Advertisement	\$35.
Personal Message	\$5. per line (50 letters/spaces per line)

Share a funny, interesting, neat, unexpected or "worth sharing" memory you have of the School of Nursing to be included in the *Memory Bank* in the Program Book.

Mary Beth Haas, Chairperson
215-951-1982 haas@lasalle.edu

Campus News is distributed weekly to foster communication and encourage information sharing among University departments. Articles submitted are the responsibility of their authors alone and do not imply an opinion on the part of La Salle University or the Department of Mail and Duplicating Services.



Division of Student Affairs

Joseph J. Cicala, Ph.D., Dean of Students

1900 W. Olney Ave. • Philadelphia, PA 19141-1199 • (215) 951-1017 • FAX (215) 951-1942 • cicala@lasalle.edu

MEMORANDUM

TO: Those Concerned

DATE: March 1, 2001

SUBJECT: University Leadership: Day ONE, Opening Weekend, and Summer Conferences

The plans outlined below have been approved by the President's Team and will be implemented immediately.

Day One and Opening Weekend

Needs Coordination of University efforts and direction of University resources for these important rites of passage in the lives of our students, their families, and the rest of the University community.

Methods Assign to the Dean of Students and the Division of Student Affairs overall responsibility for directing University resources toward the success of Day ONE and Opening Weekend, to complement their current programmatic responsibility for same.

Establish close collaboration between the Dean of Students and the Division of Student Affairs and the Director and staff of Continuing Studies, given the latter's proposed responsibility for summer conferences, camps, and other events (see below), in order to coordinate schedules and share resources.

Establish a standing Summer Steering Committee, to be jointly convened and chaired by the Dean of Students and the Director of Continuing Studies, consisting of the heads of the key University areas associated with preparation for and success of these programs and the related overall summer conferences, camps, and events program, to assist the Dean and the Director in decisions regarding the direction of University resources. The committee's membership will include:

Academic and Student Affairs Dean of Students (co-chair)
Director of Continuing Studies (co-chair)
Assistant Provost
Associate Dean of Students, Community Development
Assistant Dean of Students, University Life
Assistant to the Dean of Students, Administrative Services

Business Affairs Bursar
Director of Food Services
Director of Physical Facilities
Director of Safety & Security

Enrollment Services Dean of Admission & Financial Aid
Registrar

**Intercollegiate Athletics
& Recreation** Assistant Director of Intercollegiate Athletics & Recreation
Director of Athletic Facilities & Operations

Other University staff members, faculty members and students may be invited to join the committee on an *ad hoc* basis.

Objectives

Coordination

Initiate a comprehensive plan, similar to the one employed for Commencement, that identifies all tasks, personnel, and issues that need to be secured, scheduled, deployed, addressed, or resolved for Day ONE and Opening Weekend to be successful.

Standardization

Standardize and schedule Day ONE and Opening Weekend dates and incorporate them into the Academic Year Calendar template.

For use in planning the programs themselves: identifying and securing resources, pre-reserving facilities, etc.

For use by others in planning other programs and activities, to anticipate and avoid conflict.

Standardize, reduce the number of, and schedule check-in dates for fall semester "early arrival" groups.

For use in planning for facilities preparation, check-in, appropriate supervision and security, etc.

Standardize and schedule assessments and events that support those activities (preparation of facilities, routine and extraordinary maintenance, scheduling inspections and check-dates, securing of supplementary resources, etc.)

Association

Craft a policy for resolving conflicts in requests for the use of University services and facilities by both internal and external groups. Review and forward to the President's Team, with recommendations, the Summer Conference and Guest Services Center's evaluation of and recommended revisions to the University's current approaches to the use of University facilities and services for summer conference, camps, and events (see below). (Note: policies adopted in this process should form the bases for similar policies for year-round use of University facilities and services, particularly by external groups and individuals.)

Efficiently and effectively communicate to the University community information about the predictable, as well as extraordinary, needs associated with Day ONE and Opening Weekend, as well as summer conferences, camps, and events.

Respond in association to unanticipated or extraordinary needs.

Summer Conferences

Needs	Internal and external groups and individuals desiring to use University services and facilities during the summer months for conferences, camps, and events need a primary contact. The University community needs a primary source of information and coordination regarding those groups' and individuals' use of University services and facilities.
Methods	Establish a Summer Conference and Guest Services Center (SCGSC) in the Office of Continuing Studies, given the staff's current responsibility for a major portion of summer activity, i.e. summer sessions.
Objectives	<p><u>Coordination</u></p> <p>Develop and maintain efficient and effective communications with the Office of University Advancement's Director of Government & Community Relations, who is responsible for approving external groups' or individuals' use of University services and facilities.</p> <p>Ascertain facility, service, and other needs of groups and individuals sponsoring conferences, camps, and events and, in consultation with appropriate University offices, programs, and personnel, determine whether those needs may be met and at what costs. Make arrangements, on behalf of sponsoring groups and individuals, for those needs to be met.</p> <p>Initially, coordinate and organize events that others will administer. Over time, take the lead in creating, promoting, and administering additional summer programming initiatives on the main campus and at the Bucks County Center.</p> <p><u>Standardization</u></p> <p>Develop and propose to the Summer Steering Committee a standard summer calendar for summer conferences, camps, and other events.</p> <p>Develop, implement, evaluate, and keep current a price schedule for University services and facilities.</p> <p>Simplify accounting and billing procedures so that, for any single conference, camp, or event, only one check need be made out to the University and so that SCGSC can direct the appropriate amounts to those offices, programs, or personnel that are due payment.</p> <p>Produce a user's guide that presents accurate and complete information to groups and individuals who wish to sponsor summer conferences, camps, or events at the University.</p> <p>Evaluate the University's current approaches to the use of University facilities and services for summer conferences, camps, and events. Provide a report, including recommended revisions, to the Summer Steering Committee for review and further action (see above).</p> <p><u>Association</u></p> <p>Play an active role in the Summer Steering Committee.</p>

JJC

This document draws upon and incorporates the work and writing of Liz Heenan, Anna Allen, Maanami Belton, Br. John Kane, Aimee Rogers, and Edward A. Turzanski, as well as the author.



Division of Student Affairs

Joseph J. Cicala, Ph.D., Dean of Students

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Summer Steering Committee
March 27, 2001 * Meeting Minutes

Present: J. Cicala & L. Heenan (co-chairs), A. Allen, M. Belton, C. Claiborne, P. D'Orazio, D. Galante, S. Greb, J. Johnson, Br. J. Kane, R. Levins, M. Lopacki, A. Rogers.

Guests: J. Gallagher, D. Ford

Excused: R. Voss, A. Wendell.

1. An opening reflection was offered and the committee's charge, meeting schedule, and related matters were reviewed.

It was noted and clarified that the committee's charge and the related work of the emerging Conference and Guest Services Center in the Office of Continuing Studies pertain specifically to summer activities. For these purposes, "summer" is defined as the period that begins directly after Commencement Weekend and extends to and includes Opening Weekend. Current practices for scheduling activities during the academic year will likely be modified as this committee matures but will continue until further notice.

During the summer period, as defined above, internal and external parties wishing to schedule activities in University facilities and/or use University services for this and subsequent summers should be directed to L. Heenan at the Office of Continuing Studies.

During the academic year, internal parties wishing to schedule events in University facilities and/or use University services should contact the persons/offices responsible for the desired facilities and/or services. The staff of Administrative Services (202 La Salle Union, extension 1371) can directly assist with La Salle Union facilities and also can direct inquiries to other responsible persons/offices, as needed.

During the academic year, external parties wishing to schedule events in University facilities and/or use University services should contact the Office of University Advancement. A. Rogers will work with persons/offices responsible for the desired facilities and/or services to fulfill, as much as possible, the requests of the external parties.

At any time of the year, external parties wishing to use University facilities and/or services must first be approved by E. Turzanski in the Office of University Advancement.

2. Day ONE, Opening Weekend, and related dates for 2001 were reviewed (see attached, revised schedule).
3. Summer conferences and related events scheduled to date were reviewed (a revised schedule will be distributed at the next meeting; see below).
4. Work and study groups were established.
 - a. Summer events and activities template. J. Cicala (chair), A. Allen, P. D'Orazio, Br. J. Kane, A. Rogers. A proposed template indicating desired date parameters for summer activities will be circulated among the group prior to the next SSC meeting, at which it will be discussed, revised as needed, and approved.
 - b. Comprehensive master plan for summer, 2001. Using as a basis the draft schedule distributed at today's meeting, L. Heenan will receive from other committee members the names and dates of events that are not currently reflected and will prepare as complete a schedule of events as possible for the next meeting. M. Lopacki noted, as well, that approved capital projects scheduled for summer will need to be included in the list. This calendar will be included in the electronic events calendar developed and currently being tested by Information Technology, Student Affairs, and University Advancement. A. Allen will coordinate inclusion. Once the calendar is completed, a group will be charged to begin the development of a comprehensive master plan, including the various component activities necessary for the success of all events, the dates by which they must be initiated/accomplished, the persons/offices responsible, etc.
 - c. Price schedule for summer, 2001 and beyond. L. Heenan (chair), M. Belton, C. Claiborne, J. Gallagher, S. Greb, Br. J. Kane, A. Rogers. Comptroller R. Barnes will be invited to work with this group on an *ad hoc* basis, as well, as they seek to revise and/or clarify prices for use of University facilities and services, discuss and/or propose revisions to billing and accounting procedures and the distribution of funds received among University offices and programs, and prepare to publish the schedule, along with the basic guidelines listed in item 1. above, as the first components of a comprehensive guide for potential users of University facilities and services.

Next meeting: Tuesday, April 10, 2001 in the McShain Board Room of the La Salle Union.

Minutes of 2nd meeting of Summer Steering Committee
Tuesday, April 10, 2001 1:00 pm

Present: Liz Heenan, Bob Voss, Aimee Rogers, Katie Murphy, Brother Ed Koronkiewicz, Mario Menacol, Brother John Kane

Excused: Student Affairs representatives

Liz began the meeting by explaining that the Student Affairs representatives were called away to deal with an emergency.

Those present reviewed the minutes that Joe Cicala had sent around the day before, and there were no changes made to those minutes.

Liz clarified the interim process of approving and initially implementing summer programs for this year. External groups requesting use of our facilities are to be referred to Ed Turzanski for approval; group's contact is then referred to Liz for follow-up. Internal groups are to be referred to Liz directly, without the need for Ed to approve. With both groups, Liz then determines if group can be accommodated given existing summer schedule.

Bob Voss asked about groups that are both internal and external, and how they should be handled. The example given was the Philadelphia Futures program that our Admissions Office sponsors and supports. Liz indicated that however it was handled for this year would be fine, but that this kind of hybrid programming would have to be clarified for the future summers. Liz stressed that there is no intention to not do these kinds of programs, but that our processes for handling these be improved upon. Liz then received follow-up information about Philadelphia Futures from Austin Hall, Admissions Office representative.

The committee reviewed the template that Joe had submitted, and Liz asked for comments. Jerry Johnson offered that, as he had already shared with Joe, the summer calendar would be subject to the vagaries of the academic calendar that was at the mercy of the Academic Affairs Committee. There will be additional discussion of this template at the next meeting, where Joe will be present.

Liz distributed the draft of the master schedule for Summer 2001. She stressed that it was a draft document, and that not all programs had yet been entered onto it. She then sought input from the group as to what kind of additional information would be helpful. There was discussion about adding the time of the programs to the calendar, as well as names of contact persons. Liz pointed out that there isn't that much space available to put too much information, and that in the case of the time of programs, it really varies in most cases.

Discussion then ensued about the need for more specific information to be readily available to almost anyone at La Salle who might come in contact with representatives

from external groups. Brother John Kane suggested that the web might be an appropriate source of information about these programs, and especially the name of the La Salle contact who was responsible for the group. He mentioned, and others agreed, that often people are wondering around campus trying to find out where they should be, and when they encounter a La Salle staff member, that staff member has great difficulty in determining where they should go. Information on the web, at a site that anyone and everyone could access, would be most useful. It would include as much specific information as possible, and at a minimum would have the name and extension of the internal person who was the contact for the group.

Aimee Rogers then explained that there was some work already done on putting a University calendar together and making it available on Lotus Notes to designated people. Only certain people would be able to access the information contained in it and put information onto it. So, this would not offer the kind of access that Brother John had proposed, but could work for internally for those people who approve and schedule activities. Liz will follow-up with Information Technology on where this project is currently.

Liz indicated that it might be possible to put together something on the web that would deal with the basic information that anyone could access. She explained that her office's site was recently completely overhauled and that she could try and get some of this information on her site for La Salle people to access. It might be difficult to get a link from the front page to this information, but that ease of finding it is crucial. It's now very difficult to find your way from the front page to anything inside the University's site.

Meeting adjourned at 2:00 pm.

Next meeting: Tuesday, April 24, 2001 at 1:00 pm in the Lawrence Conference Center



Division of Student Affairs

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Summer Steering Committee
April 24, 2001 * Meeting Minutes

Present: Joe Cicala & Liz Heenan (co-chairs), Anna Allen, Maanami Belton, Pete D'Orazio, Jerry Johnson, Br. John Kane, Aimee Rogers, Alan Wendell.

Guests: John Gallagher, Br. Ed Koronkiewicz, Melissa McGinley, Joe Moore.

1. The basic calendar of conferences and events, prepared by Liz, was reviewed and discussed. All in attendance were asked to review it in depth after the meeting and to send additions to corrections to Liz via e-mail. Suggestions for refinement included the addition of symbols to indicate which University facilities or services are being used by/for each group/event (e.g. housing, dining, parking, security, etc. – thanks, Aimee). Discussion also focused on the need for multiple venues and tools for information sharing, based on the different levels of access to information sources of those who need or will need to employ the information conveyed. An “end-user” perspective is vital to the development of effective tools, and a differentiation was made between the needs of those who need simply to know about events and those who need to manage or coordinate them or elements of them. Continued thinking and planning will focus on the web-based calendar of events currently in development (Anna, who represents the Division of Student Affairs in that initiative, will provide an update at our next meeting) and the regular (at least bi-weekly) publication and distribution (via *Campus News* and individually to key offices and personnel) of a continually updated paper calendar of summer events by Liz and her staff (both of which primarily focus on the dissemination of general information) and a shared Lotus Notes database for sharing of more detailed information between and among those with management or coordination responsibilities. Liz, Anna, and Pete agreed to work together on the development and integration of these tools, and will be called together by Joe C. soon after the end of this semester. Signage needs will be included among the plans for information dissemination.
2. The basic summer events and activities template was generally discussed and reviewed. Due to an error, however, not all members had copies in advance. This will be corrected before or at our next meeting so the template may be formally adopted and more widely circulated to assist the University community in future planning.
3. Once the template is adopted, Joe C. will convene the members who will develop the detailed master plan of component activities, deadline/target dates, and so forth.
4. A schedule that will be vital to both this summer’s master plan and this summer’s schedule of events and activities is the schedule of capital improvements and projects. Joe M. agreed to follow up on Liz’s previous request for this information.
5. Liz reported that the price schedule for this summer has been assembled from existing information and that the proposed group to study this topic more broadly in order to develop a more sophisticated and integrated approach will be convened soon.

Next meeting: Wednesday, May 9, 2001 in the Administration Center’s
Lawrence Conference Room.



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Summer Steering Committee
May 9, 2001 * Meeting Minutes

Present: Joe Cicala & Liz Heenan (co-chairs), Anna Allen, Jerry Johnson,
Br. John Kane, Bob Levins, Alan Wendell.

1. The minutes of our April 24 meeting were distributed, reviewed, and approved.
2. The penultimate version of the Summer, 2001 calendar of Day ONE, Opening Weekend, and Related Dates was distributed and reviewed. With slight modification, it will be published in Campus News, along with copies of our meeting minutes to date.
3. The second draft of our Summer Events and Activities Template was distributed, reviewed, and approved. It, too, will be published, in final form, in Campus News.
4. As anticipated, the group that will develop the detailed master plan may now be convened, to expand upon the information contained in the materials described above. Joe will handle this between now and our next meeting.
5. The schedule of capital improvements and projects is still needed from Physical Facilities.
6. Anna provided an update on the electronic events calendar. In collaboration with University Communications, an interim tool – using Lotus Notes – has been developed and will soon be linked to the main La Salle web page. Anna, Liz, Pete, and Division of Student Affairs personnel who will handle data entry and calendar production will meet next week to finalize details. Because this tool produces a readable but not easily printable calendar, it will be necessary to produce a print version of the information it contains. This will be done on a weekly basis and will appear in Campus News, along with information regarding how to list events. Joe Simon is developing what we anticipate will be the final version of the events calendar, which will be web-based, will allow for the submission of information directly via the web, and will produce a variety of print versions on demand. Both the interim and permanent calendars will include, but not be limited to, the more targeted information regarding summer conferences and events (see next item) and are intended to be used throughout the year.
7. Liz distributed and led discussion of a revised version of the master schedule of summer programs, which included or expanded upon suggestions made at our last meeting. Also distributed were samples of Summer Programs Information Sheets, designed to be handy one-page references regarding each of our summer conferences and events, listing date(s), location(s), contact person(s), etc. It was agreed that updated schedule information and information sheets will be produced and distributed on a weekly basis. Those materials will be distributed each Wednesday, via e-mail, to all the members of the Summer Steering Committee (as well as John Gallagher, in fulfillment of Bob's request). The members will, in turn, be responsible for distributing the materials, electronically or in print, to the members of their staffs or constituencies who need to have them, keeping in mind the "end-user" issues we discussed at our last meeting.

Next meeting: 1:00 p.m., Wednesday, May 23, 2001 in the Administration Center's
Lawrence Conference Room.



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Summer Steering Committee

May 9, 2001

Day ONE, Opening Weekend, and related dates, 2001

Day ONE

Mondays June 4, 11, 18, 25, and July 9.

Wednesdays June 6, 13, 20, 27, and July 11.

Thursdays June 7, 14, 21, and 28.

(Wednesday August 22 - students with special circumstances, by invitation only)

Early Arrivals check-in dates

Friday, August 10 Resident Assistants/Community Assistants

Tuesday, August 14 Athletes and others

Thursday, August 16 Athletes and others

Saturday, August 18 AEP, athletes, and others

Opening Weekend

Thursday, August 23 - Sunday, August 26.

First day of classes, Fall Semester, 2001

Monday, August 27.



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Summer Steering Committee
Approved May 9, 2001

Summer Events and Activities Template, 2001 and Beyond

Monday after Final Exams	Summer Session I begins
Second Sunday of May	Commencement
Monday after Commencement	Summer conferences begin (with appropriate exceptions)
June	Day ONEs will be scheduled for the Mondays, Wednesdays, and Thursdays of the four full weeks of the month (14 total).
Third Thursday of June *	Summer Session I ends
Subsequent Monday *	Summer Session II begins
First Thursday of August *	Summer Session II and Summer Conferences (with appropriate exception) end
Second Friday of August	Early Arrival Check-in 1: Resident/Community Assistants
Subsequent Tuesday	Early Arrival Check-in 2
Subsequent Thursday	Early Arrival Check-in 3
Subsequent Saturday	Early Arrival Check-in 4
Fourth Thursday through fourth Sunday of August	Opening Weekend
Subsequent Monday	Fall Semester begins

(* may vary occasionally)



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Student Affairs Committee
April 19, 2001 * Meeting Minutes

Present: Joseph Cicala (chair), Ray Bonnette, Doug Kukta, Georgina Murphy, Nicole Snyder.

1. An opening reflection was offered.
2. March 22, 2001 meeting minutes were reviewed and approved.
3. Members were informed that the judicial procedures revisions endorsed at our last meeting were, in turn, endorsed by University Council and were then sent to the University's attorneys for review. (Note: Subsequent to our April 19 meeting, our attorneys approved the revisions as submitted.) The revisions will appear in and become effective with the publication of the *Student Guide to Rights and Responsibilities 2001-2002*. (See attached addendum.)
4. The final revisions of the University parking policies, as proposed by Safety & Security, were circulated to the members prior to our meeting and were discussed via e-mail and at the meeting itself. Those revisions were endorsed by our committee, as a result. Our endorsement was communicated to both John Gallagher of Safety & Security and Dr. Nigro, for transmission to the President's Team, subsequent to our meeting.
5. Our discussion about serving and including graduate and continuing studies students raised issues regarding the hours of operation of University offices (most seem keyed to the day division students' schedule), graduate housing (there currently is little demand, but we should clearly establish our goals and positions in this area and plan accordingly), services and programs at the Bucks County campus (and other satellites) and the need to formally ascertain our graduate and continuing studies students' needs for programs and services. We agreed that Mr. Kukta, Ms. Snyder, and Dr. Cicala will develop a needs assessment approach over the summer months and that we will convene one or more meetings between Students' Government Association and the Adult Student Council, beginning in early fall, to discuss strengthening their relationship and to identify and resolve issues that may be associated with the processes for appointing students to University committees.
6. Updates were provided regarding the new Shield of Lasallian Leadership recognition program for student organizations and the success of the "138...and Counting" initiative that surrounded so many outstanding activities during and subsequent to the Charter Celebration.
7. We thanked Ms. Murphy and Ms. Snyder for two years of fine service as members of our committee and wished them well in future endeavors.



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Addendum to April 19, 2001 Student Affairs Committee Minutes

MEMORANDUM

TO: Fellow University Council Members

DATE: April 9, 2001

SUBJECT: Revisions to Disciplinary Procedures

These proposed revisions to our Disciplinary Procedures, as detailed in the *Student Guide to Rights and Responsibilities 2000-2001* (on the page numbers listed below), were discussed and endorsed by the Student Affairs Committee on March 22, 2001. Your consideration is respectfully requested. Following that consideration, the proposed revisions will be reviewed by our attorneys and, if necessary, subsequent revisions also will be considered by University Council. Then final revisions will appear in and take effect with the publication of the 2001-2002 edition of the guide.

Page 8. Revise "When the Preliminary Hearing Officer determines that the alleged conduct warrants further disciplinary consideration and the student chooses not to contest the charges and not to have the case adjudicated further, the Preliminary Hearing Officer is empowered to take disciplinary action up to and including Disciplinary Probation." to read "When the Preliminary Hearing Officer determines that the alleged conduct warrants further disciplinary consideration and the student chooses not to contest the charges and not to have the case adjudicated further, the Preliminary Hearing Officer is empowered to take disciplinary action up to and including Disciplinary Probation. *Decisions and sanctions are subject to review and modification by the Associate Dean of Students or his/her designee.*"

Page 9. Revise "Administrative Hearing Officers are empowered to take disciplinary action up to and including Disciplinary Probation." to read "Administrative Hearing Officers are empowered to take disciplinary action up to and including Disciplinary Probation. *Decisions and sanctions are subject to review and modification by the Associate Dean of Students or his/her designee.*"

Page 9. Revise "The board decides responsibility for alleged violations, gives sanctions when appropriate, and interprets rules and regulations as they relate to individual incidents and community values." to read "The board decides responsibility for alleged violations, *recommends to the Associate Dean of Students or his/her designee* sanctions when appropriate, and interprets rules and regulations as they relate to individual incidents and community values."

Page 10. Revise "The Board Chair or Administrative Hearing Officer will provide the decision to the Office of Community Development. The Associate Dean of Students will be given a record of the hearing and written reasons for the decision. The Board Chair or Administrative Hearing Officer will notify the student in writing of the decision." to read "The Board Chair or Administrative Hearing Officer will provide the decisions *regarding responsibility and recommended sanctions* to the Office of Community Development. The Associate Dean of Students will be given a record of the hearing and written reasons for the decisions. *The Associate Dean of Students or his/her designee will review and confirm or modify the recommended sanctions, in consultation with the Board Chair or Administrative Hearing Officer.* The Board Chair or Administrative Hearing Officer will notify the student in writing of the decisions."

For Immediate Release:
May 10, 2001

Contact: Kimberly A. Dugan (215-951-1080)
University Communications

La Salle University's School of Nursing Has Received \$25,166 for Scholarships for Disadvantaged Students

The United States Department of Health and Human Services has awarded \$25,166 to La Salle University's School of Nursing for assistance to students who come from economically and environmentally disadvantaged backgrounds.

"The awarding of this scholarship money makes me very happy," said Dr. Zane Wolf, Dean of the School of Nursing. "Some of our students are really struggling. This offers us the opportunity to support students who have dramatic financial difficulties."

The Scholarships for Disadvantaged Students award, from the Division of Student Assistance of U.S. Department of Health and Human Services, will go into effect for the 2001 - 2002 academic year. Students who are eligible to receive the funding need to be full-time undergraduate students enrolled in the Bachelor of Science Nursing Program.

For a school to qualify for participation in the program, it must carry out a program for recruiting, retaining and graduating students whose backgrounds are either environmentally or economically disadvantaged.

Priority is given to eligible schools based upon the proportion of under-represented minority students and the proportion of graduated students working in medically underserved communities. La Salle University meets these criteria and is excited about the opportunity to help its students with the financial demands of a college education.

"Because of the Scholarships for Disadvantaged Students, we will be able to relieve some of the financial burden for some very promising students," said Wolf. "With this relief, the students will be able to spend more time on academic pursuits."

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For Immediate Release:
May 10, 2001

Contact: Kimberly A. Dugan (215)951-1080
University Communications

**La Salle University's School of Business Administration
Receives \$25,000 Grant From Ortho Biotech Products, L.P.**

La Salle University's School of Business Administration has recently been awarded a \$25,000 grant from Ortho Biotech Products L.P., a member of the Johnson & Johnson Family of Companies, to provide resources for faculty development and build faculty business expertise, including E-Commerce.

"We are very pleased with and appreciative of the generous contribution Ortho Biotech has made to our program," said Gregory Bruce, Dean of the School of Business Administration at La Salle. "We have had an extremely strong relationship with the company for the past 10 years, and this grant is an example of their continued commitment to faculty development."

The grant will be used to help fund faculty attendance at professional conferences in the area of E-Commerce, support the academic Director of the La Salle E-Commerce Institute, and send faculty members to training workshops to enhance their technological skills.

"It is important for our faculty to continue to develop their skills, and attending professional conferences is an efficient way to remain current with the newest advances in the field of Business Administration," Bruce said.

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Division of Student Affairs

Health Programs • 1900 W. Olney Ave. • Philadelphia, PA 19141-1199 • (215) 951-5157 • FAX (215) 951-1451

To: The La Salle University Community
From: Lane B. Neubauer Ph.D. Director of Health Programs
Subject: Summary of the Follow up Forum on Sexual Assault/ May 3, 2001

The following is a summary of the Follow up Forum on Sexual Violence that occurred on May 3, 2001 from 4:30 - 5:30 in the Music Room – La Salle Union. The goals for this meeting were to provide updates on progress made towards the initiatives that were identified at the first forum as well as to identify and facilitate further action steps. Approximately 25 faculty, administrators, staff and students attended and participated in this follow up discussion.

- The 'brochure committee' (Lane B. Neubauer, Donna Fiedler, Amanda Innes, Jen Curley, Denise Renye, Patrick Derr) presented the first draft of "Sexual Violence: What La Salle University Students Need to Know". This handout includes information aimed at students addressing what to do if one has been sexually assaulted, helping a friend who has been assaulted, ways to reduce the risk of being assaulted, and strategies toward building a community that does not tolerate sexual violence of any type. The committee was commended on its hard work in completing this first draft and on the comprehensive and 'student friendly' approach of the brochure. Feedback was then elicited as to improvements for the brochure's content and presentation. It was suggested that University Communications' expertise be solicited in order to generate a professional finalized version of the brochure. The goal would be to have the new version of the brochure completed over the summer so it can be distributed to students in the fall. Everyone in attendance was encouraged to email suggestions for improvement to Neubauer@lasalle.edu so that the 'brochure committee' can consider these in completing the finalized version.
- The Judicial Committee (Alan Wendel, Jackie Pastis, Denise Renye, Jen Curley) reported that they had met and discussed issues relating to how 'sexual assaults' are represented in the La Salle University Judicial Policies. Currently, there is not a separate section addressing sexual assaults. It was felt by several individuals that 'sexual assaults' have unique dynamics and that there should be specific policies included that address the handling of these situations. Alan Wendel reminded the group that any change in policy will need to involve the Student Affairs Committee and University Council, among others, as well as legal consultation. Jackie Pastis volunteered to survey other Universities to see how 'sexual assaults' are represented in other Universities' judicial systems.
- Suggestions for future action included incorporating education about sexual violence and prevention into Opening Weekend and training of Community Development staff, making the above mentioned 'What Students need to know...' brochure available via the La Salle University web page with links to community sexual assault prevention and advocacy resources, and developing materials and posters to place around campus with phone numbers for on and off campus resources.
- Another University-wide meeting will be set up in the beginning of the Fall semester in order to continue the dialogue and follow up on the initiatives begun this semester aimed at improving policies and procedures in response to situations involving sexual violence.



LA SALLE UNIVERSITY

INFORMATION TECHNOLOGY DEPARTMENT

Do you have a gripe you'd like to share with IT?

Do you want to know why the Internet connection is so slow, or how to get more computer training? Are you wondering if Banner will *ever* be fully implemented?

Discuss these and other issues and share your feedback and ideas at an **open meeting** with the Information Technology Department. All interested staff, faculty, and students are invited to attend.

Date: Thursday, May 24, 2001

Time: 11:30

Place: Holroyd 141



SUMMER HOURS HAYMAN CENTER

GOLA ARENA	12:00PM - 4:00PM
KIRK POOL	12:00PM - 2:30PM
WEIGHT ROOM	11:00AM - 3:00PM

HOURS ARE MONDAY - FRIDAY.

**PLEASE BE AWARE THAT CHANGES IN THE
SCHEDULE DUE TO CAMPS, MAINTENANCE,
ETC. WILL OCCUR. THESE CHANGES WILL BE
POSTED ONE-WEEK PRIOR.**

IBC FITNESS CENTER

Monday through Friday 11:00 AM - 2:00 PM

Effective Monday, May 14.

CAMPUS POSITIONS AVAILABLE

LA SALLE UNIVERSITY IS AN EQUAL OPPORTUNITY/AFFIRMATIVE ACTION EMPLOYER

Admissions Counselor
La Salle University

The Admissions Office of La Salle University seeks a person to serve as a full time Admissions Counselor. La Salle is a Roman Catholic institution of higher education in the tradition of the De La Salle Christian Brothers. The University strives to offer, through effective teaching, quality education founded on the idea that intellectual and spiritual development go hand in hand mutually complementing and fulfilling one another. Responsibilities include travel to promote the college, interviewing prospective students, reviewing applications for admission and other office responsibilities as assigned. The person selected for this position will be creative, persuasive, a good team player and have at least a Bachelor's degree. The salary is in the upper 20's. La Salle has been one of the most successful Universities in the area in attracting quality new students. All time application records have been set in each of the past two years, and enrollment and academic quality of those enrolled continues to climb. We seek a person to help continue these successes. Please forward resume and cover letter by May 30 to Robert Voss, Admissions Office, La Salle Univ. 1900 W. Olney Ave, Phila. Pa. 19141. AA/EOE



La Salle University

Philadelphia, Pennsylvania 19141-1199
Phone (215) 951-1844 • Fax (215) 951-5043

Department of Communication

Position Available

Secretary III

The Communication Department will have a secretary III position available in August. La Salle University is a Roman Catholic institution in the tradition of the De La Salle Christian Brothers.

The position requires knowledge of computers with experience using Microsoft software, primarily Publisher, Word, PowerPoint and Excel. Candidates should possess the ability to adapt to an environment with rapidly changing priorities. Be organized and able to handle administrative/secretarial functions for busy department office. Good interpersonal skills are necessary in working with faculty, staff and students.

Qualified candidates will assist chair with planning and organizing workshops, editing, proofreading and publishing of department newsletters and be able to work with and supervise a staff of student workers.

Duties include, answering phones, submitting purchase requests, processing accounts payable, recording weekly payroll, assisting chair with special reports, managing alumni database and administration of the department agenda.

Salary is commensurate with qualifications and experience. Benefits include tuition remission, and paid life, health and disability insurance.

Interested persons should send a resume and references to:

Apply to: Bro. Gerard Molyneaux, Chair
Communication Department
La Salle University
1900 W. Olney Avenue, Box 149
Philadelphia, PA 19141

La Salle University is an Equal Opportunity and Affirmative Action Employer.



LA SALLE UNIVERSITY

INFORMATION TECHNOLOGY DEPARTMENT

PHILADELPHIA, PA 19141-1199 • (215) 951-1045 • FAX (215) 951-1464

PC Hardware Technician (Entry Level)

The **Information Technology Department** is currently seeking to fill the position of PC Hardware Technician. La Salle is a Roman Catholic institution of higher education in the tradition of the De La Salle Christian Brothers. The University strives to offer, through effective teaching, quality education founded on the idea that intellectual and spiritual development go hand in hand mutually complimenting and fulfilling one another.

The primary responsibilities of this position include hardware and software installation; "help desk" operation and troubleshooting; and assisting in PC network design and problem resolution. Applicant should have a "track record" demonstrating technical proficiency in some area. Prior training or experience in PC networks and/or problem resolution highly desirable. Full benefit package including tuition remission. Candidates interested in the position should send a resume to:

Ed Nickerson
La Salle University
Information Technology
1900 West Olney Ave. Box 833
Philadelphia, PA 19141
Email: nickerso@lasalle.edu
Fax: 215-951-1464

Deadline for applications is May 23, 2001.

EEO/AA



Facilities Assistant

La Salle University Athletic Department invites applications for the position of Facilities Assistant. La Salle University is a Roman Catholic institution of higher education in the tradition of the De La Salle Christian Brothers. The University strives to offer, through effective teaching, quality education founded on the idea that intellectual and spiritual development go hand in hand mutually complementing and fulfilling one another. The Facilities Assistant reports directly to the Director of Athletic Operations. This is a 10-month part-time position. Interested applicants should submit a resume to:

Brother John Kane
Director of Athletic Operations
Box 805
La Salle University
Philadelphia, PA 19141
AA/EOE



Assistant Football Coaches

La Salle University's Athletic Department invited applications for immediate openings for two Assistant Football Coaches (Offensive and Defensive Backs). La Salle University is a Roman Catholic institution of higher education in the tradition of the De La Salle Christian Brothers. The University strives to offer, through effective teaching, quality education founded on the idea that intellectual and spiritual development go hand in hand mutually complementing and fulfilling one another. The Assistant Coaches are responsible for assisting with aspects of the management of the sport, including (but not limited to), recruiting, player development, fund raising and NCAA compliance. Previous coaching experience at the collegiate level preferred. Send letters of interest, resume with references and detailed listing of all relevant experience to:

Bill Manlove
Head Football Coach
La Salle University
Box 805
1900 Olney Avenue
Philadelphia, Pa. 19141
AA/EOE