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Campus News July 5, 1996

La Salle University

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CAMPUS NEWS

LA SALLE UNIVERSITY'S WEEKLY INFORMATION CIRCULAR

July 5, 1996



LA SALLE UNIVERSITY

OFFICE OF THE PRESIDENT
PHILADELPHIA, PA 19141 • (215) 951-1010 • FAX (215) 951-1783

TO: The La Salle Community
FROM: Joseph F. Burke, F.S.C.
DATE: July 3, 1996
RE: Lasallian Youth Assembly

Dear Colleagues:

I am pleased to tell you that La Salle University will host the Lasallian Youth Assembly on our campus from Saturday, July 20th to Friday, July 26th. About 150 high school juniors and seniors from Christian Brothers high schools in the Northeast will be in attendance. The students will engage in worship, workshops, and community service while they are here.

This is a grand opportunity for us to show off La Salle University, and I know that we will all do we can to make our guests feel welcome and comfortable. Please do not hesitate to contact me if you have any questions or suggestions.

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La Salle University

Director of Human Resources

Philadelphia, PA 19141 (215) 951-1013 Fax (215) 951-1799

TO: All University Personnel

FROM: Susan P. Rohanna, Director of Human Resources

DATE: July 1, 1996

SUBJECT: Change in Philadelphia City Wage Tax Rate

Effective July 1, 1996 Philadelphia's wage tax rates for residents will change to 4.84% (.0484) from the current 4.86% and for non-residents will change to 4.2082% (.042082) from the current 4.2256%.

CAMPUS POSITIONS AVAILABLE

LA SALLE UNIVERSITY IS AN EQUAL OPPORTUNITY/AFFIRMATIVE ACTION EMPLOYER

POSITION ANNOUNCEMENT

ADMINISTRATIVE ASSISTANT II

Graduate Psychology is currently seeking candidates to fill an opening for Administrative Assistant II. Major responsibilities of this position include: assisting the director in matters related to running the department, word processing and data base management, facilitating the application process, registration, and graduation. Additionally, the applicant will be expected to handle inquiries about the program as well as interact with current students regarding their program of study. Applicant should possess flexibility and creativity, excellent interpersonal and organizational skills as well as computer literacy including knowledge in Windows, Microsoft Word, and Wordperfect.

Minimum qualifications: at least 2 years related experience.

Full benefits package including tuition remission. Resume, references, and salary requirements should be sent by July 8, 1996, to:

John J. Rooney, Ph.D
Director-Human Services Psychology
La Salle University
1900 West Olney Avenue
Box 268
Philadelphia, PA 19141

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