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CAMPUS NEWS

LA SALLE UNIVERSITY'S WEEKLY INFORMATION CIRCULAR

June 26, 1992



La Salle University
Philadelphia, Pennsylvania 19141

Student Life Office

MEMORANDUM

To: Members of the La Salle University Community
From: Kathleen E. Schrader, Director of Student Life
Date: June 26, 1992

The Student Life Office has edited a Guide to the Use of La Salle Union Facilities for distribution to off-campus organizations hosting programs in the La Salle Union. This booklet contains information on room capacities, deadlines for making set-up, equipment, audio-visual, and parking arrangements, and other general information. If you would like a copy of this book, please call the Student Life Office at extension 1371 and a copy will be sent to you.

Campus News is distributed weekly to foster communication and encourage information sharing among University departments. Articles submitted are the responsibility of their authors alone and do not imply an opinion on the part of La Salle University or the Department of Mail and Duplicating Services.

POSITION AVAILABLE

LIBRARY TECHNICIAN - Connelly Library. A full-time day position is available in the Acquisitions Department. This position requires initiative, careful attention to detail, wordprocessing skills (preferably WordPerfect) and the ability to monitor the accuracy of clerical systems. Duties include mail processing, maintaining processing records generated by incoming books ordered by the library, updating acquisitions records, processing correspondence, and processor/publisher liaison. Must be capable of lifting cartons of books. Perform technical/clerical procedures using (3) integrated automated data systems. Full benefits package including tuition remission. Interested candidates should submit resume, 3 references, and a letter of application by **July 10th** to: John S. Baky, Acting Director of Library Services, Connelly Library, Box 810. EOE/AA

Computer Operator F/T

The requirements are a working knowledge of Computers, a professional demeanor, and the ability to work well with people. Hours are M-F 4pm to Midnight. Full benefit pkg including tuition remission. Send resume to: LaSalle University Manager of Operations Computer Center 20th and Olney Ave. Phila., PA 19141
EEO/AA



La Salle University

Philadelphia, Pennsylvania 19141

Office of Government Affairs
215-951-1391

SHOP 'TILL YOU DROP AND CATCH SOME BASEBALL FUN!

To the Campus Community:

Our first trip to the picnic area at the Reading Phillies was a sell-out success. You and your guests are cordially invited to join us for our last outing to Reading on **Saturday, July 25, 1992 to see the Phillies take on the London (Ontario) Tigers, farm club of the Detroit Tigers.** We were especially interested in a **Saturday game** so that you and yours could have some time to shop at the many outlet malls in Reading and then settle down for an enjoyable night of good company and baseball fun in our group picnic patio.

The patio has park bench seating and picnic tables and is located approximately 20 feet from third base. A buffet of hot dogs, hamburgers, baked beans, potato salad, chips and pretzels, watermelon and lemonade is served from 6 p.m. until 8 p.m. The gates will open at 5:30 p.m. and game time is 7:05 p.m. **The cost of the game ticket, including the buffet and free parking, is \$10 per person (children under five are free).**

If you or your campus organization are interested in joining us for this game, would you please fill out the bottom portion of this note and send it back to the Office of Government Affairs, via campus mail? Your response will help us plan for each event. We will contact all those responding to this letter as soon as we receive the tickets. If you have any questions, please feel free to contact me directly at x-1391.

Sincerely yours,

Edward A. Turzanski
Director of Government Affairs

P.S. For those interested in the trip to Camden Yards (Orioles vs. Oakland Athletics - Sunday, August 23rd), the cost - including bus, pre-game reception and ticket) is \$36 per person. The bus leaves at 9:00 a.m. and tickets are limited.

NAME: _____ TEL.# _____

ADDRESS: _____

Indicate number of tickets for each game or just check-off

Reading (7/25) _____, Baltimore (8/23) _____



La Salle University

Philadelphia, Pennsylvania 19141

(215) 951-1070

Financial Aid Office

To: Campus Offices

From: Christine Tiano, Assistant Director

Christine Tiano

Date: June 18, 1992

Re: Position Available Forms for College Work Study
and Budget "03" Student Workers for 1992-93

If your office needs college work study students for the 1992-93 academic year please complete the necessary position available form. Once the completed forms are received in our office you will receive a Policy and Procedure Pamphlet concerning the hiring and supervision of work study students.

At this time, I would like to remind you of a service that we will be providing to students during the 1992-93 academic year. We are going to keep a listing of "03" jobs available in our office so that when students inquire about these types of jobs we will be able to point them in the right direction. The Financial Aid Office will not be responsible for the placement of these students, but instead will serve merely as a source of information.

WORK-STUDY POSITION AVAILABLE JULY 1, 1992

DEPARTMENT: _____

SUPERVISOR: _____ PHONE EXTENSION: _____

LOCATION: _____

Best time to reach the supervisor: _____

Estimated # of work-study students needed: _____

Estimated # of hours per week each student would work: _____

**** JOB DESCRIPTION ****

In order to meet your needs for work-study students, this form must be completed and returned to:

Financial Aid Office

WORK-STUDY POSITION AVAILABLE SEPTEMBER, 1992

DEPARTMENT: _____

SUPERVISOR: _____ PHONE EXTENSION: _____

LOCATION: _____

Best time to reach the supervisor: _____

Estimated # of work-study students needed: _____

Estimated # of hours per week each student would work: _____

**** JOB DESCRIPTION ****

In order to meet your needs for work-study students, this form must be completed and returned to:

Financial Aid Office

BUDGET POSITION AVAILABLE JULY 1, 1992

DEPARTMENT: _____

SUPERVISOR: _____ PHONE EXTENSION: _____

LOCATION: _____

Best time to reach the supervisor: _____

Estimated # of work-study students needed: _____

Estimated # of hours per week each student would work: _____

**** JOB DESCRIPTION ****

In order to meet your needs for work-study students, this form must be completed and returned to:

Financial Aid Office

BUDGET POSITION AVAILABLE SEPTEMBER, 1992

DEPARTMENT: _____

SUPERVISOR: _____ PHONE EXTENSION: _____

LOCATION: _____

Best time to reach the supervisor: _____

Estimated # of work-study students needed: _____

Estimated # of hours per week each student would work: _____

**** JOB DESCRIPTION ****

In order to meet your needs for work-study students, this form must be completed and returned to:

Financial Aid Office