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Campus News August 29, 1991

La Salle University

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CAMPUS NEWS

LA SALLE UNIVERSITY'S WEEKLY INFORMATION CIRCULAR

August 29, 1991

RELOCATION ANNOUNCEMENT

The Housing Facilities Management branch of the Resident Life Office now has a new home. We are located next to the La Salle Apartments at 2135 Chew Avenue in the old Bauer Electrical Contractor building or the "HUB". Our telephone numbers are 951-1869 and 991-2002.

For those of you who may not know, we're the folks who keep the residence halls in shape. For all other student residence-related, staff and service matters, please contact the Resident Life Office, North Halls Complex at 951-1550.

Michael Vishio
Housing Facilities Manager

Maryann Mendoza
Administrative Assistant

Campus News is distributed weekly to foster communication and encourage information sharing among University departments. Articles submitted are the responsibility of their authors alone and do not imply an opinion on the part of La Salle University or the Department of Mail and Duplicating Services.



La Salle University

Philadelphia, Pennsylvania 19141-1199

Food Services Department

NOTICE

To: Campus Community
From: Susan M. Dunham
Director of Catering
Date: 8/30/91
Re: Food Court Private Dining Room

The Private Dining Room will be reopening on Wednesday, September 4, 1991.

For Your Dining Pleasure the Private Dining Room is Open
Monday through Friday
11:30am-1:30pm

Soup Du Jour
&
Cold Sandwich Special du Jour

~ Individually Packaged ~
Green Garden Salad with Ken's Dressing Variety
Fresh Seasonal Fruit Salad

~ Cold Specialty Salad du Jour ~
One of the Following;
Ravioletti Salad
Chef Salad
Marinated Beef Salad
Seafood Salad
Turkey Salad

~ Accompaniments ~
Individual Yogurt
Potato Chips
Pretzels
Cake or Pie du Jour
Coffee, Tea, Decaffeinated Coffee
Coke, Diet Coke, 7-Up, Ginger Ale

Intermissions

HAVING AN OFFICE SOCIAL ?

NEED SOMETHING TO NIBBLE ON

DURING OR AFTER A MEETING ?

ORDER A 16" PIZZA!

CALL AND PLACE YOUR ORDER NOW **951-1857**

ONE HOUR NOTICE IS REQUIRED BEFORE PICKUP

DEPARTMENT CHARGES ARE WELCOME

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emo

To: The University Community

From: Linda Ferrante, Director

In planning for Fall Semester please remember to notify the Mailroom Services Department of new faculty members and/or staff members so that their mail can be distributed correctly and quickly.

Offices and faculty members who hold a mailbox are required to know and use their combination or assign their combination to a designated person(s) as they see appropriate. Please be aware of the fact that Mailroom Staff will not open your mailbox or distribute your mail across the counter.

The following are instructions for using the combinations to departmental mailboxes:

1. Turn **LEFT** at least four turns, stop at _____.
2. Turn **RIGHT**, passing the first number once, stop at _____.
3. Turn **LEFT**, (until you feel the *click), stop at _____.
4. Turn **RIGHT** to open.

* Just prior to reaching the last number in your combination, you can feel the cylinders fall into place. With the last turn to the right, you are actually pulling back the latch to open the door to your mailbox.

JUST WONDERING?

Have a question about mail?

Ask the expert!

Call Sam at X1039.



Attention Faculty:

As you plan for the Fall Semester, consider what library skills your students will need to be successful in your class.

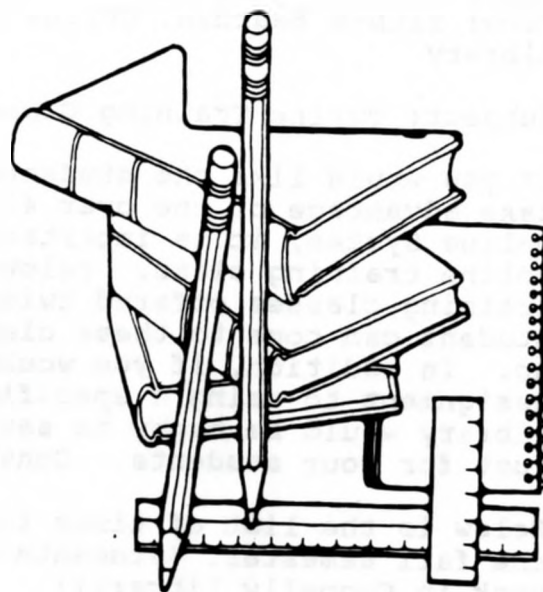
The library is committed to an active role in helping students develop effective research skills.

To fulfill this commitment

Bibliographic Instruction (BI) services are available to teach students about specific information sources and research strategies needed to complete an assignment or project.

A benefit of BI is that instructors can offer more varied assignments and students can get help with using information sources they never would have thought to use. BI is also a great way for new faculty to get acquainted with the library.

Reference librarians will be happy to teach a classroom session centered around the information needs of your students. If interested, give Bernetta Robinson a call at X1287. Early arrangements can help ensure your choice of date, time and use of the library classroom.



Have something to say?

Deliver your message on the La Salle Campus Video Network! Academic Computing and Technology has television monitors in high-visibility locations around campus, including the L-Stop, the Food Court, the Union Lobby, Hayman Hall, Olney Hall and Holroyd Lobby. Tele-text campus announcements run continuously during normal University hours. Messages are updated daily.

Call Ext. 1907 to display your message.

To: All Faculty Members
From: Eithne Bearden, Online Services Coordinator, Connelly
Library

Subject: Online Training Classes for your Students

If you would like the students in your classes to be able to take advantage of the over 400 databases in the Dialog Online System, it is important that they attend at least one online training class. Below is the schedule for the open training classes offered twice a week by the library. Any student can come to these classes; there is no need to sign up. In addition, if you would like to tailor a class assignment to using a specific database or databases, the library would be happy to set up a special training class just for your students. Contact Eithne Bearden at 951-1449

Below is the list of times for open training classes during the fall semester. (Students should come to the Information Desk in Connelly Library):

Wednesday, September 11	10:30 A.M.
Tuesday, September 17	2:30 P.M.
Thursday, September 19	5:15 P.M.
Sunday, September 22	2:30 P.M.
Tuesday, September 24	6:30 P.M.
Monday, September 30	5:15 P.M.

Saturday, October 5	2:30 P.M.
Wednesday, October 9	5:15 P.M.
Friday, October 11	1:30 P.M.
Tuesday, October 15	5:15 P.M.
Wednesday, October 16	3:30 P.M.
Sunday, October 20	2:30 P.M.
Thursday, October 24	5:15 P.M.
Monday, October 28	6:30 P.M.
Tuesday, October 29	10:30 A.M.

Monday, November 4	10:30 A.M.
Tuesday, November 5	5:15 P.M.
Saturday, November 16	2:30 P.M.
Wednesday, November 20	1:30 P.M.
Thursday, November 21	5:15 P.M.
Sunday, November 24	2:30 P.M.

Monday, December 2	11:30 A.M.
Wednesday, December 4	5:15 P.M.



CONNELLY LIBRARY

LIBRARY HOURS

FALL 1991

Office of the Director
215-951-1285

September 3 - December 21

REGULAR HOURS

Mon - Thurs	8:00 am - 12:00 m
Friday	8:00 am - 8:00 pm
Saturday	10:00 am - 6:00 pm
Sunday	12:00 n - 12:00 m

MIDSEMESTER EXAMS & HOLIDAYS

Sunday	Oct 13	12:00 n - 1:00 am
Mon - Thurs	Oct 14-17	8:00 am - 1:00 am
Friday	Oct 18	8:00 am - 5:00 pm
Saturday	Oct 19	10:00 am - 6:00 pm
Sunday	Oct 20	12:00 n - 12:00 m
Monday - Wed	Oct 21-23	8:00 pm - 12:00 pm
Thursday	Oct 24	8:00 am - 8:00 pm
Friday	Oct 25	8:00 am - 5:00 pm
Saturday	Oct 26	10:00 am - 6:00 pm
Sunday	Oct 27	12:00 n - 8:00 pm
Monday	Oct 28	3:00 pm - 10:00 pm

THANKSGIVING

Wednesday	Nov 27	8:00 am - 8:00 pm
Thursday	Nov 28	CLOSED
Friday	Nov 29	CLOSED
Saturday	Nov 30	10:00 am - 6:00 pm
Sunday	Dec 1	12:00 n - 12:00 m

FINAL EXAMS

Friday	Dec 13	8:00 am - 10:00 pm
Saturday	Dec 14	10:00 am - 10:00 pm
Sunday	Dec 15	12:00 n - 1:00 am
Mon-Wed	Dec 16-18	8:00 am - 1:00 am
Thursday	Dec 19	8:00 am - 10:00 pm
Friday	Dec 20	8:00 am - 8:00 pm
Saturday	Dec 21	10:00 am - 6:00 pm



POSITION ANNOUNCEMENT
ASSISTANT DIRECTOR
OF
ANNUAL FUND

The Annual Fund Office has a position available for a full-time Assistant Director. The position requires an individual with public relations skills and a willingness to provide research assistance for various segments of the Annual Fund Program. Previous experience in planning fund raising programs is desirable. Benefits include paid vacation, tuition remission, life, disability, health and dental insurance. Interested individuals should submit a resume, references, and salary history to:

Brother Francis B. Danielski, F.S.C.
Director, Annual Fund
La Salle University
Philadelphia, PA 19141

SECURITY RECEPTIONIST/FRONT DESK - HAYMAN HALL

The Athletic Department is seeking a Security Receptionist to staff the front desk of Hayman Hall. This is a full-time position with accompanying health and employee benefits. The typical hours of work are 8:30 to 4:30, Monday to Friday, but flexibility for possible weeknights or weekends is desired.

Please direct all written letters of application to Robert Mullen, Director of Athletics, by Friday, September 6th.

LA SALLE IS AN EQUAL OPPORTUNITY EMPLOYER



Campus Ministry Center

TO: ALL MEMBERS OF THE UNIVERSITY COMMUNITY
FROM: THE CAMPUS MINISTRY CENTER
RE: WE'RE HAVING A PARTY...



...AND EVERYBODY'S INVITED

It's a **WELCOME PARTY** for the Class of 1995!

It's a **WELCOME-BACK PARTY** for everyone else (Faculty, Students and Staff)!

And it's also a **WELCOME-BACK PARTY** for our newest staff member,

ROSEMARY BARBERA.

Rose has just returned from working as a lay missionary with the Maryknoll Community in Chile. She also served as a Campus Minister to the Philadelphia "Quaker Cluster" (Swarthmore, Haverford and Bryn Mawr).

Her prior La Salle experience includes a BA ('83), an MA ('86), and staff experience in both the Student Life Office and Financial Aid.

Her primary responsibility with Campus Ministry will be to coordinate our community service opportunities.

**Thursday, September 12th
from 11:30 a.m. until 2:00 p.m.**