

7-15-2005

## Campus News July 15, 2005

La Salle University

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*The Office of the Provost  
cordially invites colleagues to a  
Reception to bid farewell to*

*Bro. Daniel Burke, F.S.C.*

*President Emeritus*

*&*

*Founding Director,  
University Art Museum  
as he enters retirement*

*Reception to be held Wednesday, July 20, 2005*

*3:00 to 5:00 p.m.*

*in the*

*Renaissance Room,  
University Art Museum*

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**Academic News and Events**

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# University-Wide New Faculty Orientation

- Who:** ALL new faculty (full and part-time), administrators, and directors
- What:** Orientation to La Salle University's resources
- When:** Tuesday, August 23<sup>rd</sup>, 8:15 a.m. to 1:00 p.m. (light breakfast & lunch provided)
- Where:** Union Music Room (2<sup>nd</sup> floor Union across from the Ballroom)
- RSVP:** By August 15<sup>th</sup> to Elaine Zelle, Coordinator of Faculty Development, [zelle@lasalle.edu](mailto:zelle@lasalle.edu)

The Orientation will introduce new faculty to:

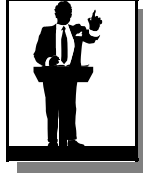
- The Affirmation
- First-Year Advising
- Information Technology
- Multi Media Services
- mylasalle
- Sheekey Writing Center
- Student Health Services
- Teaching & Learning Center
- Tutoring Services
- WebCT



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## Academic News and Events

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### **Central and Eastern European Studies Announces...**

The Central and Eastern European Studies Program will be hosting

**Dr. Oleksadr Irvanets,**  
a Fulbright Scholar from Ukraine  
during the 2005-06 academic year.

Dr. Irvanets, a published author and playwright,  
has several of his works being currently performed in Europe. His Fulbright Project  
is "Contemporary American Drama for the Ukranian Theater."

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### **The Psychology Department of La Salle University**

announces that

**Jonathan Andrew Roberds**

will defend his doctoral dissertation

### **The Effect of Interactive Metronome Training on Response Inhibition Within ADHD Children**

The La Salle University community is invited  
to attend and listen to the presentation.

**Wednesday, July 27, 2005  
Room 204, College Hall  
9:30-10:30**

# Academic News



## Special Thanks to...

Dr. Norbert Belzer and the Biology Department

Dr. Alice Hoersch, Dr. Hank Bart, and the  
Geology Department

Dave Thomas and the Staff at Multimedia Services

Professor Linda Elliot, Professor Stephen Andrilli,  
and the Mathematics and Computer Science  
Department

Eneida Inniss, Physical Plant and Housekeeping  
Staff of Olney Hall

John Gallagher and the Security Staff of La Salle  
University

Sam Spoto and the Staff of Administrative  
Services

The Staff of La Salle's Duplicating Department

Dr. Greer Richardson and the Graduate  
Education Program Staff

Brother Ed Koronkiewicz  
Assistant Registrar



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## Employment

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*La Salle University is a Roman Catholic University in the tradition of the De La Salle Christian Brothers. La Salle University is an Equal Opportunity/Affirmative Action Employer 215-951-1013*

### **Assistant Professor, Journalism**

The Communication Department is accepting qualified applicants for a full-time position at the assistant professor level beginning August, 2006. We seek an outstanding teacher with established scholarly or professional activity who will complement our dedicated and collaborative faculty. Opportunities may also be available to teach in our master's degree program in Professional Communication, or in one of our master's programs offered internationally.

The successful applicant will meet one of the following two conditions: (1) for a tenure-track position, the applicant must have a Ph.D. or near, with abilities to teach Journalism and other communication courses; (2) for a continuing appointment, non-tenure track position, the individual must have a Master's Degree, significant professional experience in journalism, and a record of effective teaching at the College level.

For a complete overview of the university and department, visit: <http://www.lasalle.edu/academ/commun/home.htm>.

Applications should include a letter of application describing the candidate's qualifications for the position, current vitae, transcripts, and three letters of recommendation, at least one of which should address the candidate's effectiveness in teaching. The deadline for applications is November 15.

Please send applications to:

**Lynne A. Texter, Ph.D., Chair,**  
Communication Department  
La Salle University,  
1900 W. Olney Ave.  
Philadelphia, PA, 19141.

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### **Administrative Assistant II for Transfer Students**

La Salle University Undergraduate Admissions office seeks an Administrative Assistant II for Transfer Students. Responsibilities include, but are not limited to inputting and documenting the receipt of academic documentation, contacting students/colleges concerning missing information, entering application data, greeting potential students and families and providing details about transferring to La Salle, respond to incoming calls from transfer students regarding program requirements and transfer procedures, and serve as the primary transfer contact in the absence of the Associate Dean.

The successful candidate should have data entry skills, excellent interpersonal skills; have self-motivation, and the ability to work in a team environment. High School Diploma or GED required. Some college experience preferred.

Please send resume, cover letter and salary requirements by July 27 to:

#### **Melissa Yogis**

Associate Dean of Admission  
Coordinator of Transfer Admission  
La Salle University  
1900 W Olney Ave  
Philadelphia, PA 19141

Fax: 215.951.1656 or email at [yogism@lasalle.edu](mailto:yogism@lasalle.edu)

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## Employment

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### **Director of Campus Recreation**

La Salle University's Athletics Department invites applications for the position of Director of Campus Recreation. The Director will plan, coordinate and oversee the campus recreation department.

Specific duties include, but are not limited to, program and policy development, facility management, strategic planning, budget preparation, personnel management and assessment.

Qualifications: Bachelor's Degree preferably in Physical Education, Exercise Science, Wellness, Sports Recreation Management, or related work experience. Certification as NIRSA Recreational Sports Specialist and/or Leisure Professional (CLP) is highly desirable. Current CPR/First Aid Certification is required. Computer proficiency required and good organizational/communication skills are necessary. This position reports to the Associate Athletic Director. This is a full-time position 12 month position.

Send letter of interest, resume and references to:

#### **John Lyons**

Associate Athletic Director  
La Salle University  
1900 West Olney Ave.  
Philadelphia, Pa. 19141  
Fax 215-951-5127

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### **Full-time/Part-time Security Desk Receptionists (SDR)s**

The Administrative Services unit is currently accepting applications for the following potential vacancies:

Full-time/Part-time Security Desk Receptionists (SDR)s

Responsibilities include verifying the status of all persons desiring access to the residential complexes of La Salle University in addition to the maintenance of administrative records and strict adherence to program policies and procedures.

*Full position descriptions are available upon request.*

Applicants should possess good communication, interpersonal and customer service skills. Knowledge of word processing, spreadsheets and desktop software systems helpful. Scheduling for all positions will require some evening and weekend shifts. Full-time employees are eligible for a benefits package, which includes tuition remission.

Applicants should submit a cover letter, resume and three professional references to:

#### **Sean P. Killion**

Associate Director  
Administrative Services  
1900 West Olney Avenue  
Box #835, Philadelphia, PA 19141.

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## Employment

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### **PC Technician**

The **Information Technology Department** is currently seeking to fill the position of **PC Technician**. The hours for this position are 8:30AM to 4:30PM three days, and noon to 8 PM two days a week. No prior professional technical experience required, although a background that demonstrates general computer skills and technical aptitude is necessary.

The **PC Technician** provides technical support for the La Salle Local Area Network, computer labs and classrooms; troubleshoots technology-related problems; performs software and new equipment installations; and serves as the on-site IT representative, at times during evening class hours. This is an entry-level position that will provide the incumbent with professional training and experience in the field of information technology support.

**Interested candidates should submit a resume by July 22, 2005 to:**

#### **Julie Bien-Aime**

La Salle University  
Information Technology Dept.  
1900 West Olney Ave. Box 833  
Philadelphia, PA 19141

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### **Business Services Assistant**

The Accounts Payable and Purchasing Department has a full-time position opening for a Business Services Assistant. Responsibilities include Accounts Payable and Purchasing clerical duties, and various secretarial and clerical services for the Office of the Vice President for Business Affairs.

Position requires a minimum of 3 years general secretarial and clerical experience, excellent communication skills, and MS Word and Excel experience. AP/Purchasing experience a plus.

Full benefits package including tuition remissio. Qualified applicants should submit a detailed resume, salary requirements, and employment references by 07/29/2005 to:

#### **Asst. Director, Accounts Payable & Purchasing**

La Salle University  
1900 West Olney Avenue  
Philadelphia, PA, 19141-1199



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# The Campus News

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## Procedures for Submitting Items for Inclusion in the Campus News

All information must be submitted electronically as text by selecting a web form located in the **Campus News channel** in the mylasalle portal (located in the **Staff Services Tab**).

- Accompanying graphics may be submitted separately in the following manner:
  - via e-mail to the **campusnews@lasalle.edu**. The article title must be included in the subject line of the e-mail.
  - via floppy disk or CD
  - will be limited to one per article, unless a specific need for additional graphics is articulated. (EX: If La Salle and another organization partner for an event, the logos of both La Salle and the partnering organization would certainly be permissible.)
- PLEASE NOTE THE FOLLOWING: Graphics submitted may be resized to fit the document layout. Logos, signatures, and other graphics that are likely to be used frequently can be kept on file for future use. Please add a comment to this effect when you submit your graphic.

### If you have any questions or need assistance...

We realize that the community is being asked to work a bit differently in terms of submitting articles to be included in the Campus News.

By supplying standard web forms for your use, we are attempting to create efficient processes that will make it easier for you to submit articles. For example, employment postings will be automatically routed to the appropriate individuals in Human Resources for review prior to being sent to the Campus News.

If you need assistance with submissions, please contact Jim Sell at 215-991-3615 or [jsell@lasalle.edu](mailto:jsell@lasalle.edu)

**Sam Pino** at [pino@lasalle.edu](mailto:pino@lasalle.edu) (X1039)  
Mail and Duplicating

**Jim Sell** at [jsell@lasalle.edu](mailto:jsell@lasalle.edu) (X3615)  
Portal Communications

### Deadlines for Submission/Campus News Disclaimer

- General News, Meeting Minutes, Events, and Other News: **Wednesday at 4:00 PM**
- **NEW!** Positions of Employment at La Salle University: **Monday at 2:00 PM**

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**Campus News** is distributed weekly to foster communication and encourage information sharing among University departments. Articles submitted are the responsibility of their authors alone and do not imply an opinion on the part of La Salle University or the Department of Mail and Duplicating Services or Portal Communications.