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### UA.01.038 Records of the Evening Division

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## **Guide to the Records of the Evening Division UA.01.038**

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La Salle University Archives

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Philadelphia, PA, 19141

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## Summary Information

**Repository:** La Salle University Archives

**Title:** Records of the Evening Division

**Identifier:** UA.01.038

**Date:** 1915-2005

**Physical Description:** 5.0 Linear feet

**Language of** English

**Materials:**

## Arrangement Note

The records of the Evening Division came to the Archives in multiple accessions and were subsequently separated and rearranged by subject. Original order was lost to such an extent that no attempt to reconcile it could be made. The collection was arranged in seven series that reflect the major composition of the collection.

Subject Files

Reports

Programs

Publications

Course Rosters

Faculty Files

## Scope and Content

The bulk of this collection documents the history and programming of the Evening Division from its inception in 1946 until 1991, when it was renamed the School of Continuing Studies. There is one piece of extant material from a pre-cursor evening program which began in 1915. The collection also documents the School of Continuing Studies (later the Office of Continuing Studies) through course rosters, pamphlets, and a limited number of annual reports.

The collection consists of subject files, reports, newsletters, course catalogs, rosters, faculty files, and promotional materials.

## Preferred Citation

Records of the Evening Division (UA.01.038), Connelly Library, La Salle University Archives.

## Administrative History

The Evening Division was established at La Salle College in 1946. However, there were a few, short-lived attempts to offer similar programs earlier in La Salle's history. The first attempt at offering evening classes was in 1874. Though the program was popular, it only lasted one year because of the burden that teaching both day and evening courses had on some faculty members. A second attempt was made in 1915, though

this program was dropped in the midst of World War I. Evening classes were offered again in the early 1940s but the program was again cancelled.

At the end of World War II, La Salle College expanded its facilities to accommodate the expected surge in enrollment of returning veterans. The school decided to expand its course offerings to include an evening program at this time as another form of accommodation. Dr. Joseph Sprissler was named the Evening Division's first director, and classes began with 36 students in the fall of 1946.

Initially, the Evening Division had a vocational focus and only offered courses in business administration. A large percentage of students in the early years of the Evening Division received some form of tuition aid from their employer—mostly local Delaware Valley businesses. As enrollment grew to over 1,000 by the early 1950s, the Evening Division expanded its science offerings. By 1953, students could earn degrees in business administration, chemistry, and physics. In the 1960s, courses of study in the liberal arts were added.

The Evening Division continued to expand its program offerings through the decades. In the spring of 1967 it began offering enrollment to women, three years before La Salle College as a whole went coeducational. In 1974 it also established the Continuing Education for Women program. Though the Evening Division was already open to female students, this program was aimed at women over age 25 who wanted to resume their college career, or begin college courses for the first time. The program offered opportunities for women to return to school after an extended absence and placed an emphasis on counseling these students.

The Evening Division added weekend classes and summer sessions in the early 1970s. Off-campus sites were added in others areas of the city of Philadelphia and in Bucks County in the 1980s.

In 1991, the Evening Division was renamed the School of Continuing Studies and was further restructured as the Office of Continuing Studies in 1995.

In 2005, the Office of Continuing Studies was again restructured and renamed the College of Professional and Continuing Education.

1946-1953 Dr. Joseph J. Sprissler 1953-1961 Brother Gregory Paul 1961-1969 Brother Francis Emery (Brother Emery Mollenhauer) 1969-1970 Brother Walter Paulits 1970-1977 Thomas M. Coffee, Ph.D. 1977-1984 Brother Claude Demitras 1984-1985 Joseph Brogan, Ph.D. 1985-1994 Glenda Kuhl, Ph.D. (Evening Division and School of Continuing Studies) 1996-2005 Elizabeth Heenan, M.Ed. (Office of Continuing Studies, continued as Assistant Dean of CPCS)

## **Administrative Information**

### **Publication Statement**

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Philadelphia, PA, 19141

[archives@lasalle.edu](mailto:archives@lasalle.edu)

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### **Controlled Access Headings**

- Adult education.
- Evening and continuation schools.
- La Salle College--Evening Division.

- La Salle University--History.
- La Salle University--Office of Continuing Studies.
- La Salle University--School of Continuing Studies.

## Collection Inventory

### I. Subject files

#### Scope and Content

This series contains administrative records, correspondence, records of the day-to-day operation of the Evening Division, and some ephemera.

AACSB Accreditaion

Box 1 (mixed materials)

Academic Affairs Committee,, 1961-1967

Box 1 (mixed materials)

Academic Probation

Box 1 (mixed materials)

#### **Restricted**

Materials containing information about individual students are restricted.

Application Forms

Box 1 (mixed materials)

Association of University Evening Colleges Conference,, 1967

Box 1 (mixed materials)

Awards Cermonies

Box 1 (mixed materials)

Commencement,, 1952-1977

Box 1 (mixed materials)

Committee on Curriculum Revision,, 1973

Box 1 (mixed materials)

Credit Transfers,, 1976

Box 1 (mixed materials)

Curricula,, 1962

Box 1 (mixed materials)

Deans Honor List,, 1980s

Box 1 (mixed materials)

Enrollment Statistics and Grade Distribution Lists,, 1960s-1980s	Box 1 (mixed materials)
Evening Collegian	Box 1 (mixed materials)
Evening Division Accounting Association, 1970	Box 1 (mixed materials)
Fiftieth Anniversary,, 1996	Box 1 (mixed materials)
Identification Cards,, 1969	Box 1 (mixed materials)
Liberal Arts Degree Proposal,, 1962	Box 1 (mixed materials)
Middle States Evaluation,, 1974	Box 1 (mixed materials)
National Adult and Continuing Education Week,, 1994	Box 1 (mixed materials)
Night School,, 1916	Box 1 (mixed materials)
Operations Manual,, 1980s	Box 1 (mixed materials)
Orientation,, 1960s-1980s	Box 1 (mixed materials)
Revision of Business Curricula,, 1972	Box 1 (mixed materials)
Scholarship Fund,, 1971	Box 1 (mixed materials)
Student Awards	Box 1 (mixed materials)
Student Congress,, 1970s-1990s	Box 1 (mixed materials)

## II. Reports

### Scope and Content

This series is primarily composed of annual reports prepared by the Evening Division. Also included are reports on self-studies.

Annual Report,, 1971-1972	Box 2 (mixed materials)
Annual Report,, 1972-1973	Box 2 (mixed materials)
Annual Report,, 1973-1974	Box 2 (mixed materials)
Annual Report,, 1974-1975	Box 2 (mixed materials)
Annual Report,, 1975-1976	Box 2 (mixed materials)
Annual Report,, 1976-1977	Box 2 (mixed materials)
Annual Report,, 1977-1978	Box 2 (mixed materials)
Annual Report,, 1978-1979	Box 2 (mixed materials)
Annual Report,, 1984-1985	Box 2 (mixed materials)
Annual Report,, 1985-1986	Box 2 (mixed materials)
Annual Report,, 1986-1987	Box 3 (mixed materials)
Annual Report,, 1987-1988	Box 3 (mixed materials)
Annual Report,, 1990-1991	Box 3 (mixed materials)
Annual Report,, 1992-1993	Box 3 (mixed materials)



Annual Report,, 1993-1994

Box 3 (mixed materials)

Annual Report,, 1995-1996

Box 3 (mixed materials)

Character of the Evening Division,, 1966

Box 3 (mixed materials)

A Five-Year Look at the Evening Division,, 1977-1982

Box 3 (mixed materials)

Self-Study,, 1964

Box 3 (mixed materials)

### III. Programs

#### **Scope and Content**

This series is made up of six subseries that correspond to Evening Division programs. The files contain program proposals, reports, correspondence, and pamphlets.

#### Continuing Education for Women

Annual Reports,, 1975-1982

Box 4 (mixed materials)

Correspondence,, 1980s

Box 4 (mixed materials)

Pamphlets,, 1970s-1990s

Box 4 (mixed materials)

Women's Advisory Board,, 1970s

Box 4 (mixed materials)

#### Nursing Program

1974

Box 4 (mixed materials)

#### Weekend Campus

Coupon and Promotional Response Report,, 1975

Box 4 (mixed materials)

Pamphlets and Course Rosters,, 1970s

Box 4 (mixed materials)

Preliminary Program Description,, 1974

Box 4 (mixed materials)

Scrapbook,, 1975

Box Oversized (mixed materials)

### Off-Campus Programs

Annual Reports,, 1977-1987

Box 4 (mixed materials)

Budget,, 1981-2000

Box 5 (mixed materials)

Clippings,, 1980s

Box 4 (mixed materials)

Pamphlets,, 1980s-1990s

Box 5 (mixed materials)

Program Proposals and Planning Documents,, 1979-1985

Box 4 (mixed materials)

### Sisters' Science Institute, 1963

1963

Box 5 (mixed materials)

### Summer Sessions

Course Rosters and Pamphlets,, 1950s

Box 5 (mixed materials)

Course Rosters and Pamphlets,, 1960-1964

Box 5 (mixed materials)

Course Rosters and Pamphlets,, 1965

Box 5 (mixed materials)

Course Rosters and Pamphlets,, 1966

Box 5 (mixed materials)

Course Rosters and Pamphlets,, 1967-1969	Box 5 (mixed materials)
Course Rosters and Pamphlets,, 1970-1972	Box 6 (mixed materials)
Course Rosters and Pamphlets,, 1973	Box 6 (mixed materials)
Course Rosters and Pamphlets,, 1974-1975	Box 6 (mixed materials)
Course Rosters and Pamphlets,, 1974-1975	Box 6 (mixed materials)
Course Rosters and Pamphlets,, 1976-1979	Box 6 (mixed materials)
Course Rosters and Pamphlets,, 1980-1983	Box 6 (mixed materials)
Course Rosters and Pamphlets,, 1984-1989	Box 6 (mixed materials)
Course Rosters and Pamphlets,, 1990-1994	Box 6 (mixed materials)
Course Rosters and Pamphlets,, 1995-2002	Box 7 (mixed materials)
Reports,, 1969, 1971, 1976	Box 7 (mixed materials)

#### IV. Publications

##### **Scope and Content**

This series contains student and faculty newsletters, bulletins, guides, and handbooks.

Evening Bulletin,, 1967-1978	Box 7 (mixed materials)
Evening Bulletin,, 1979	Box 7 (mixed materials)
Evening Bulletin,, 1980	Box 7 (mixed materials)

Evening Bulletin,, 1987-1995	Box 7 (mixed materials)
Evening Explorer,, 1995-2006	Box 7 (mixed materials)
Evening Gazette,, 1976-1978	Box 7 (mixed materials)
Explorations,, 1985-1989	Box 7 (mixed materials)
Faculty Guide,, 1965-1967	Box 8 (mixed materials)
Faculty Guide,, 1972-1975	Box 8 (mixed materials)
Faculty Newsletter,, 1965-1969	Box 8 (mixed materials)
Guide to Area Graduate Schools,, 1960s	Box 8 (mixed materials)
School of Continuing Studies Major Descriptions,, 1990s	Box 8 (mixed materials)
Student Handbooks,, 1971-1981	Box 8 (mixed materials)

## V. Course Rosters & Pamphlets

### **Scope and Content**

This series contains course descriptions and class schedules as well as informational and promotional pamphlets distributed by the Evening Division and the School of Continuing Studies.

V. Course Rosters & Pamphlets, 1950s-1978	Box 8 (mixed materials)
1981-1986	Box 8 (mixed materials)
1987-1989	Box 8 (mixed materials)
1990-1991	Box 9 (mixed materials)

1992-1993	Box 9 (mixed materials)
1994	Box 9 (mixed materials)
1995-1997	Box 9 (mixed materials)
1997-2002	Box 10 (mixed materials)
2002-2003	Box 10 (mixed materials)
2004-2005	Box 10 (mixed materials)

## VI. Faculty Files

### Scope and Content

The bulk of this series consists of faculty files arranged by the first letter of the faculty member's last name. These files contain biographical information forms, curriculum vitae, correspondence, and student evaluations ranging from the 1960s to the 1980s. Materials are arranged alphabetically by last name within each file. Also included in this series are files on individual faculty members.

### Restrictions

Certain files in this series may be restricted.

A	Box 10 (mixed materials)
B (1/2)	Box 10 (mixed materials)
B (2/2)	Box 10 (mixed materials)
C	Box 11 (mixed materials)
D-E	Box 11 (mixed materials)
I-J	Box 11 (mixed materials)
K	Box 11 (mixed materials)

L	Box 11 (mixed materials)
M (1/3)	Box 12 (mixed materials)
M (2/3)	Box 12 (mixed materials)
M (3/3)	Box 12 (mixed materials)
N	Box 12 (mixed materials)
R-T	Box 13 (mixed materials)
Brogan, Joseph,, 1981-1986	Box 13 (mixed materials)
Coffee, Thomas,, 1967-1972	Box 13 (mixed materials)
Demitras, Bro. Claude,, 1977-1984	Box 13 (mixed materials)
Faculty Listings,, 1964-1983	Box 13 (mixed materials)
Faculty Meeting Minutes,, 1965, 1989	Box 13 (mixed materials)
Kleis, John	Box 13 (mixed materials)
Kuhl, Glenda,, 1985-1994	Box 13 (mixed materials)
Mollenhauer, Bro. Emery,, 1961-1969	Box 13 (mixed materials)
Nominees for English Chairperson,, 1979	Box 13 (mixed materials)