

2016

# Guide to the Records of the Human Resources Department

La Salle University Archives

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# **Guide to the Records of the Human Resources Department UA.01.014**

**Finding aid prepared by Catherine Carey**

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This finding aid was produced using the Archivists' Toolkit

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## Summary Information

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<b>Repository</b>	La Salle University Archives
<b>Title</b>	Records of the Human Resources Department
<b>Date</b>	1980s-1990s
<b>Extent</b>	1.0 Linear foot
<b>Language</b>	English

### Preferred Citation

Records of the Human Resources Department (UA.01.014), La Salle University Archives, Connelly Library.

## **Scope and Content**

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This collection contains correspondence, annual reports, and personnel manuals created by the Human Resources Department.

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## **Administrative Information**

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### **Publication Information**

La Salle University Archives

## Communications

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### Collection Inventory

<b>Communications</b>	
	<b>Box</b>
Directors-Appointment Announcements	1
Benefits Policy Communications, 1948-2010	1
<b>Reports</b>	
	<b>Box</b>
Annual Reports, 1982-1984	1
Annual Report for the Faculty & Staff Retirement Plan, 1975-1980	1
<b>Manuals</b>	
	<b>Box</b>
La Salle College Handbook, c. 1950s	1
La Salle College Handbook, c. 1963	1
La Salle College Handbook, c. 1969	1

**Events**

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Personnel Manual, 1982	1
Personnel Manual, 1998	1
Personnel Manual, 2000	1
Supervisory Manual, Draft, 1986	1
Supervisory Guide, 1990s	1
<b>Events</b>	
	<b>Box</b>
"The Merry Land of La Salle," 1997-1998	1
Flyers	1