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Guide to the Records of the Urban Studies Center

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Guide to the Records of the Urban Studies Center

UA.01.013

Finding aid prepared by Catherine Carey

This finding aid was produced using the Archivists' Toolkit

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Summary Information

Repository	La Salle University Archives
Title	Records of the Urban Studies Center
Date [inclusive]	1967-1997
Extent	4.0 Linear feet
Language	English

Preferred Citation

Records of the Urban Studies Center (UA.01.013), La Salle University Archives, Connelly Library.

Administrative History

The Urban Studies Center was founded in 1967 to form a partnership between La Salle University (then College) and its neighboring communities. These communities are often referred to as the GLOW area (Germantown-Logan-Olney-West Oak Lane). The Center was also referred to as the Urban Center and the Urban Studies and Community Service Center.

The self-defined goals of the Center were to “assist the empowerment of the community to influence the key economic, social, political, and cultural institutions which form the urban environment; to support efforts to challenge discriminatory policies and practices; to assist local developments toward economic justice for poor and moderate income residents; and to celebrate the strengths of our multi-racial, multi-ethnic urban neighborhoods.”

The Urban Studies Center supported community development by providing cultural and educational programs, project and organizational development services, community service; and by partnering with other local community organizations to work towards shared goals.

The Center provided free, non-credit, college-level courses to community members through the Adult Learning Project. This program also provided adult basic education classes, GED classes and testing, and ESL classes.

Through its Communiversity program, the Center offered leadership development and a variety of cultural and personal enrichment courses at La Salle and in the community. It organized public lectures, seminars, film screenings, and discussion forums on community issues such as public education, adult literacy, and housing needs.

Also on offer to community organizations were courses on conflict resolution and mediation, fund raising, public relations, management skills, and community organizing through the Technical Assistance Program.

The Urban Studies Center partnered with local organizations to implement community-based programs, such as establishing town watches, training and organizing block captains, and providing crime prevention workshops.

La Salle University students were also involved with the Urban Studies Center. The Center coordinated internships for students enrolled in the Urban Studies minor. Students also volunteered with community organizations and helped to run neighborhood tutoring and the Summer Youth Education Program for local children.

The Urban Studies Center operated under the Vice President for Academic Affairs and was funded with a mix of institutional and grant funding. When a major operating grant was lost, the Urban Studies Center and the Public Affairs Office were combined with the Center for Community Learning in 1998 to create the Center for Community Learning and Outreach.

Scope and Content

This collection documents the activities of the Urban Studies Center from its inception in 1967 to the late 1990s, when it was combined with the Public Affairs Office and the Center for Community Learning to create the Center for Community Learning and Outreach. Administrative files include correspondence, minutes of the meetings of the Board of Directors, and memos. Also included are annual reports and reports on individual initiatives undertaken by the Center, curriculum guides and other records related to the Center's education programs, and event programs and planning documents related to the annual awards dinner. The collection also contains flyers, programs, and other ephemera associated with the public programming organized by the Center.

Arrangement Note

The records of the Urban Studies Center came to the Archives in multiple accessions and were subsequently separated and rearranged by subject. Original order was lost to such an extent that no attempt to reconcile it could be made. The collection was arranged in seven series that reflect the major composition of the collection.

I. Administrative files II. Board of Directors III. Reports IV. Programs V. Program Partnerships VI. Events VII. Publications

Files are arranged alphabetically within series or subseries and documents are arranged chronologically within each folder.

Administrative Information

Publication Information

La Salle University Archives

Related Materials

Related Collections

Records of the Center for Community Learning (UA.01.037)

Please contact archives@lasalle.edu for access to this collection.

Board of Directors

Collection Inventory

Board of Directors

Scope and Content

This series is primarily composed of Board of Directors meeting minutes but also includes committee reports and information about individual board members.

Box

Board Members

1

Minutes & Enclosures, 1975-1976

1

Minutes & Enclosures, 1976-1978

1

Minutes & Enclosures, 1979-1997

1

Neighborhood Research Committee, 1980

1

Neighborhood Research Committee, 1980-1982

2

Herman C. Grady

2

Administrative Files

Scope and Content

Administrative Files

This series is composed of administrative records related to the daily operation of the Urban Studies Center and subject files.

	Box
Publicity-Clippings and Press Releases	1
20th Street Closure	2
Advisory Board	2
Black Student League	2
Certificates	2
Community Relations	2
Directors of Urban Studies Center	2
Memos	2
Mission Statements/General Info	2
Newsletters Received	2
Personnel-Job Descriptions	2
Publicity-Requests for Donations/Volunteers	2

Reports

Reports

Scope and Content

This series contains annual reports prepared by the Urban Studies Center from 1967-1992. It also includes reports of individual initiatives and studies performed by the Center.

Annual Reports

Box

First Two Years of Operation, 1967-1969

2

Two and One-Half Year Report, 1970

2

Annual Report, 1970-1971

2

Annual Report, 1971-1972

2

Annual Report, 1972-1973

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Annual Report, 1973-1974

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Annual Report, 1974-1975

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Annual Report, 1975-1976

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Annual Report, 1976-1977

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Annual Reports

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End of Summer Report, 1983	3
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Annual Report, 1987-1988	3
Annual Report, 1990-1991	3
Annual Report, 1991-1992	3

Study and Survey Reports

Annual Report, 1993-1994 3

Study and Survey Reports

Box

"...A Case study of changes in LSC's Strategy of Urban Outreach, 1978-1982", April 16, 1982 3

Association for Community Based Education, undated 3

Baseline Study, the GLOW Area, 1980 3

Catalogue of Neighborhood Research Reports, 1983 3

La Salle College and Urban Improvement, 1970 3

Measures of Social Well-Being, Phila. SMSA & CBC, 1981 3

Neighborhood Directory, GLOW Area, 1981 3

Program and Accomplishments, 1976-1983 3

Pulaski Town: The Evolution of A Black Community, 1980 4

Report of the Urban Centers Conference at La Salle College, 1968 4

Status of Urban Center Activity at La Salle College, 1969 4

Programs

Survey of Community-Based Nonprofit Groups, 1992

4

Survey of Housing, Logan Neighborhood, 1982

4

Programs

Scope and Content

This series contains records of the Urban Studies Center's educational and outreach programs.

Box

Adult Learning Project-General Information

4

Adult Learning Project-GED

4

Adult Learning Project-ESL

4

Adult Learning Project-Grant Applications

4

Adult Learning Project-Grant Proposals

4

Adult Learning Project-Curriculum Guide - "What's On Your Mind" Reading and Language Activities, 1982-1983

4

Adult Learning Project-Curriculum Guide - "Where We Live": Materials that Address Housing Issues, 1986-1987

4

Programs

Adult Learning Project-Curriculum Guide - "Tell Me About It": Reading and Language Activities Around Multi-Cultural Issues, 1985-1986	4
Adult Learning Project-Students-Restricted	4
Celebrating Our Diversity, undated	5
Community College Dialogue Workshop Series, Spring 1967	5
Community College Dialogue Workshop Series, Spring 1967	5
Community Development Assistance Program, Proposal, 1983	5
Community Health Education Program, Proposal, 1983	5
Community Outreach in a Liberal Arts University: Beyond Altruism, March 17, 1994	5
Community Outreach Partnership Center-Proposal Draft, 1995	5
Community Perspectives-Changes in the Area Since WWII, circa 1966	5
Communiversality	5
"Continuing a Commitment to the Community," a Partial Survey of Current Programs at LSU, 1989	5
Glow Area Community Service Handbook-Grant, 1992	5

Program Partnerships

Open Houses, Seminars, Lectures, Other Public Programs, 1960s-1990s	5
Program For Disadvantaged Students, Proposal, circa late 1960s	5
Second Time Around	5
Second Time Around-Grant Applications	5
Student Community Service Program	6
Summer Youth Education	6
"Urbanization in International Perspective", 1980	6
<p>Program Partnerships</p> <p>Scope and Content</p> <p>This series consists of files on Urban Studies Center programs which were developed and implemented in partnership with community organizations.</p>	
	Box
Belfield Area Neighbors Association	6
Campus Boulevard Corporation	6
Community Drug Prevention Network (CoDAAP)	6

Publications

Community Outreach Partnership Center (Proposal)	6
Fern Rock/Ogontz/Belfield Community Development Corporation	6
Good Shepherd Neighborhood House	6
Northwest Task Force	5
Northwest Townwatch Council	6
Philadelphia Prevention Partnership	6
West Oak Lane Community Development Corporation	6

Publications

Scope and Content

This series contains issues of the various newsletters and bulletins issued by the Urban Studies Center to La Salle and the wider community.

Box

Campus Bulletin	7
Community Forum	7
Community Newsletter	7

Events

Communiversy News	7
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Quarterly Newsletter	7
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Urban Center Notes	7
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Events

Scope and Content

This Urban Studies Center held an annual Community Service Awards dinner that honored area residents for outstanding community service. This series contains programs from the awards dinners, event planning files, and information about the awardees.

Box

Awards Dinner, Past Award Recipients, 1973-1982	7
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Awards Dinner, 1979	7
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Awards Dinner, 1982	7
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Awards Dinner, 1983	7
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Awards Dinner, 1984	7
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Awards Dinner, 1985	7
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Awards Dinner, 1986	7
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Events

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